

EMPLOYMENT APPLICATION

CITY OF EL PASO 300 N. Campbell El Paso, Texas 79901

Received: 3/31/22 2:17
PM
For Official Use Only:
QUAL:
DNQ:
□Experience
□Training

	http://www.elpasotexas.gov				
Parra, Manuel				■Experience	
A7718-0322 ASSOCIATE MUNICIPAL JUDGE				□Training □Other:	
PERSONAL INFORMATION					
POSITION TITLE: ASSOCIATE MUNICIPAL JUDGE			EXAMID#: A7718-0322		
NAME: (Last, First, Middle)		SOCIAL SECURITY NUMBER:			
Parra, Manuel ADDRESS: (Street, City, State/Province, Zip/Postal Code)		N/A EMAIL ADDRESS:			
ADDRESS. (Street, City, State/Flovilice, Zip/Fostal Code)					
HOME PHONE:		ALTERNATE PHONE:			
DRIVER'S LICENSE: DRIVER'S LICENSE:		LEGAL RIGHT TO WORK IN THE UNITED STATES?			
Yes No State: TX Numb	er:	■ Yes □ No			
What is your highest level of education? Doctorate					
	PREFERENCES				
Nothing Entered For This Section					
EDUCATION					
DATES: From: 8/2005 To: 5/2008	SCHOOL NAME: New York University School of Law				
LOCATION:(City, State/Province)	DID YOU GRADUATE? DEGR		DEGREE RECEIV	'ED:	
New York , New York MAJOR:	■Yes □No		Professional		
JD					
DATES: From: 6/2002 To: 5/2005	SCHOOL NAME: University of Texas at El Paso				
LOCATION: (City, State/Province)	DID YOU GRADUATE?		DEGREE RECEIV	'ED:	
El Paso , Texas MAJOR:	■Yes □No Bachelor's				
Biology					
	WORK EXPERIENCE				
DATES:	EMPLOYER:		POSITION TITL	E:	
From: 11/2008 To: Present	Parra Law		Attorney COMPANY URL:		
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3226 Pershing, El Paso, Texas, 79903			www.parralaw.co	om	
PHONE NUMBER: 9157990700	SUPERVISOR: (self)		MAY WE CONTA ■Yes □No	CT THIS EMPLOYER?	
HOURS PER WEEK:	# OF EMPLOYEES SUPERVISED:		Tes and		
60 2					
DUTIES: Private practice with a focus in criminal defense. Trial experience in a variety of cases ranging from Class B misdemeanors to 1st degree					
felonies (eligible for every appointment wheel)			-		
CERTIFICATES AND LICENSES					
TYPE:					
Texas State Bar LICENSE NUMBER: ISSUING AGENCY:					
24065875 Texas State Bar					
Skills					
OFFICE SKILLS:					
Typing:					

Data Entry: OTHER SKILLS: LANGUAGE(S): Spanish - ■ Speak ■ Read ■ Write English - ■ Speak ■ Read ■ Write

Nothing Entered For This Section				
REFERENCES				
REFERENCE TYPE: Professional	NAME: Victor Parra	POSITION: Attorney		
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3100 E Yandell, El Paso, Texas 79903				
EMAIL ADDRESS:		PHONE NUMBER:		

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

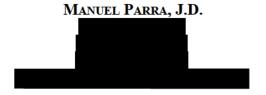
Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

<u>Falsification:</u> I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Manuel Parra on 3/31/22 2:17 PM



LICENSES/EDUCATION

TEXAS STATE BAR, Texas

Licensed to practice law November 2008-Present

NEW YORK UNIVERSITY SCHOOL OF LAW, New York, NY

Juris Doctor, May 2008

Honors: Dean's Scholarship—full tuition scholarship based upon academic merit

Activities: High School Law Institute, Instructor

Latino Law Student Association, Admissions Chair

University of Texas at El Paso, El Paso, TX

B.S. in Biology – Ecology/Evolution, *magna cum laude*, May 2005 (graduated in 3 years)

Minor: Psychology

Cumulative GPA: 3.88 GPA in Major: 4.0

Honors: Outstanding Biology Major

Presidential Scholarship Recipient

EXPERIENCE

PARRA LAW OFFICES, El Paso, TX

Criminal Defense Attorney (Licensed in Texas), November, 2008—Present

Defend state-appointed and non-appointed defendants in misdemeanor and felony cases. Investigate and research factual and legal bases of charges. Negotiate plea agreements with prosecution. Conduct pretrial hearings and jury trials, and prepare pleadings and other legal documents in connection therewith. Jury trial experience includes successful (not guilty verdicts or sentences lower that the State's plea offer going into jury trial) defenses against charges for Intoxication Manslaughter, Continuous and Aggravated Sexual Offense of a Child, Aggravated Assault with Deadly Weapon, Aggravated Kidnapping, Aggravated Robbery, Assault Family Violence, and felony Possession of Marijuana.

HIGH SCHOOL LAW INSTITUTE, NEW YORK UNIVERSITY, NEW YORK, NY

Instructor, Fall 2005—Spring 2007

Taught criminal law and mock trial theory and strategy to high school students representing each of New York City's boroughs, as well as various ethnic, cultural, social, and economic backgrounds. Provided career and school-oriented counseling and mentoring.

LAW SCHOOL PREPARATION INSTITUTE, UNIVERSITY OF TEXAS AT EL PASO, El Paso, TX Assistant Instructor, June, 2004—July, 2005, 2009

Taught symbolic logic courses. Helped students develop analytical skills through use of lecture and interactive activities. Conducted LSAT preparation courses and tutoring for a wide range of students seeking admission to law school, from undergraduates to experienced professionals.

ADDITIONAL INFORMATION

Fluent in spoken and written Spanish.