

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** May 10, 2022  
**PUBLIC HEARING DATE:** NA

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Chief Gregory Allen, El Paso Police Department (915) 212-4302  
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.3 – Increase public safety operational efficiency.

**SUBJECT:**

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to LexisNexis Coplogic Solutions Inc dba LexisNexis Risk Solutions, the sole distributor for the Desk Officer Reporting System for a term of two (2) years for an estimated amount of \$135,000.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of the contract for the Desk Officer Reporting System will allow citizens to submit police incident reports to be posted into the existing automated Records Management System (RMS).

**BACKGROUND / DISCUSSION:**

EPPD is seeking to obtain the LexisNexis Citizen Online Reporting System- Desk Officer Reporting System (DORS) software as a service for a state-of-the-art system. Individuals, retail companies, and other organizations will be able to file reports, crime tips and other forms online directly into our agency RMS database (OnCall Records).

**SELECTION SUMMARY:**

NA

**CONTRACT VARIANCE:**

New contract, no contract variance.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

NA

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$135,000.00

Funding Source: EJAG Grant & Confiscated Funds

Account: \$82,128.01 - 321-2710-21230-522020-P2104-GT2121EJAG

\$52,871.99 - 321-2814-21270-522150

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  X  YES   NO

PRIMARY DEPARTMENT: Police

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

*A/C [Signature] for*

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Chief Gregory Allen, El Paso Police Department

**COUNCIL PROJECT FORM  
(SOLE SOURCE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of May 10, 2022.

**Strategic Goal 2: Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection: 2.3 – Increase public safety operational efficiency.

**Award Summary:**

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to LexisNexis Coplogic Solutions Inc dba LexisNexis Risk Solutions, the sole distributor for the Desk Officer Reporting System for a term of two (2) years for an estimated amount of \$135,000.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of the contract for the Desk Officer Reporting System will allow citizens to submit police incident reports to be posted into the existing automated Records Management System (RMS).

**Contract Variance:**

New contract, no contract variance.

Department:	Police
Award to:	LexisNexis Coplogic Solutions Inc dba LexisNexis Risk Solutions Alpharetta, GA
Term:	2 years
Annual Estimated Amount:	\$67,500.00
Total Estimated Award:	\$135,000.00
Account No.:	321-2710-21230-522020-P2104-GT2121EJAG 321-2814-21270-522150
Funding Source:	EJAG Grant & Confiscated Funds
Districts(s):	All
Sole Source No.:	2022-0400

This is a Sole Source, service contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



**PURCHASING & STRATEGIC SOURCING DEPARTMENT**

**SOLE SOURCE AFFIDAVIT**

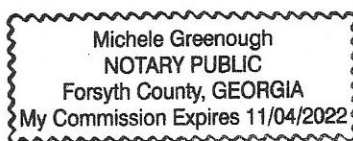
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Roy Marler. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: LexisNexis Coplogic Solutions, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
LexisNexis® Desk Officer Reporting System ("DORS")
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Roy Marler  
Signature

SUBSCRIBED AND SWORN to before me on this 14th day of January 2022



NOTARY PUBLIC Michele Greenough

PRINTED NAME Michele Greenough

MY COMMISSION EXPIRES 11/04/2022

Company Name: LexisNexis Coplogic Solutions, Inc.

Address, City, State, Zip: 1000 Alderman Drive, Alpharetta, Georgia 30005

Phone: (678) 694-6000

Contact Name: Anthony Gonzales, Law Enforcement Specialist, 210-296-6530, Anthony.Gonzales@lexisnexisrisk.com

Federal ID: 81-1745068

City 1 / 300 N. Campbell, 1<sup>st</sup> Floor / El Paso, Texas 79901 | (915) 212-1183 / WWW.ELPASOTEXAS.GOV/PURCHASING

Texas Sales ID Number:

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January 5, 2022

El Paso Police Department  
911 E. Raynor  
El Paso, Texas 79903

RE: Sole Source Letter for El Paso Police Department

Dear Terry Manson,

The LexisNexis® Desk Officer Reporting System (“**DORS**”) is the wholly owned, intellectual property of LexisNexis Coplogic™ Solutions Inc. (“**LexisNexis**”). LexisNexis is the sole source for DORS licenses, ongoing support and maintenance services. DORS is able to interface with the Records Management Systems (RMS) vendors of most law enforcement agencies, including Hexagon On Call RMS.

Designed for law enforcement, DORS automates the reporting process for incidents occurring within a law enforcement agency’s jurisdiction. DORS collects and gathers information from a wide variety of report types – such as minor vehicle accidents and other incident reports – from members of the general public (“**Users**”). All reports filed using DORS can be automatically imported into most records management systems, with accurate and appropriate UCR and NIBRS compliant coding. DORS also has the ability to provide a separate secure filing area and login to allow agency-designated personnel such as loss prevention officers, to file dynamically created agency report types (e.g., shoplifting report).

DORS was created with security in mind. All information submitted by Users is collected and transferred via a 128 bit encrypted SSL connection and uses the J2EE standard. An email is generated to the Users once the report has been submitted. The system does not rely on cookies or User permissions. DORS issues a temporary report number to the Users and places the temporary report into an administrative holding area for review and modification by the appropriate administrator within your department. The administrator logs into the system via a 128 bit encrypted SSL connection to approve, reject, edit or print reports as appropriate. Rejecting a report deletes it from the system and sends an appropriate email to the User. Approving the report issues an official case number that is pulled from an upper-block of reserved case numbers, places it in a queue to be exported to your designated records management systems, and sends an appropriate email to the user. DORS also allows agency administrators to download and print approved reports.

To the best of our knowledge, DORS is the only online reporting solution with the *Report Merge* functionality – a process that actively monitors inbound reports for possible duplicates or supplements, and enables the agency reviewer to either merge the report as a supplement, mark as a duplicate or continue as an original.

DORS is configurable and gives the agency the ability to allow citizens to choose from several languages including English, Spanish, and Simplified Chinese. DORS also has the ability to include additional languages at the agency’s discretion.

CONFIDENTIAL AND PROPRIETARY INFORMATION OF LEXISNEXIS

1000 Alderman Drive | Alpharetta, GA 30005 | [lexisnexis.com/risk](http://lexisnexis.com/risk)

**There is currently no other off the shelf solution on the market that provides the exact same features, configurability, capabilities, and security framework as DORS. DORS and related services are not available from any other vendor.**

If you have any questions or require additional information, please do not hesitate to contact **Anthony Gonzales**. **Anthony Gonzales** can be reached by phone at 210-296-6530 or via email at [Anthony.Gonzales@lexisnexisrisk.com](mailto:Anthony.Gonzales@lexisnexisrisk.com).

Respectfully,

*Roy Marler*

Roy Marler  
VP and General Manager, LexisNexis Coplogic Solutions  
678.694.3872 (direct)  
[roy.marler@lexisnexisrisk.com](mailto:roy.marler@lexisnexisrisk.com)



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