

DATE: January 26, 2022

TO: City Clerk

FROM: City Representative Cissy Lizarraga

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0008

Please place the following item on the (Check one): CONSENT XX REGULAR _____

Agenda for the Council Meeting of February 1, 2022

Item should read as follows: Appointment of Ivet C. Roman to the Community Development Steering Committee

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Community Development Steering Committee

NOMINATED BY: Cissy Lizarraga DISTRICT: 8

NAME OF APPOINTEE Ivet C. Roman
(Please verify correct spelling of name)

E-MAIL ADDRESS: _____

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: _____ NO X
IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE: N/A

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: NO

LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS): NONE

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Manuela Silva Rodriguez

EXPIRATION DATE OF INCUMBENT: 06/14/2022

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED _____
REMOVED X

DATE OF APPOINTMENT: 02/01/2022

TERM BEGINS ON : 02/01/2022

EXPIRATION DATE OF NEW APPOINTEE: 06/14/2022

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____
2nd TERM: _____
UNEXPIRED TERM: X

IVET CECILIA ROMAN

Highly committed and dedicated individual with strong multi-tasking abilities. Can contribute excessively to teamwork and always displaying a willing and helpful manner. A positive attitude that is capable to adapt to any situation. More than 10 years of customer service and clerical experience.

EXPERIENCE

NOVEMBER 2000 – NOW

ELECTIONS GENERALIST, EL PASO ELECTIONS DEPARTMENT

Serves as the initial point of phone or personal contact for participants, outside agencies, other county departments and the public concerning inquiries or complaints about a specific program. Prepares, distributes, accepts, and processes applications that is compliant with The Election Code.

EDUCATION

JANUARY 1990

EL PASO COMMUNITY COLLEGE

I finished two semesters

AUGUST 1989

HIGH SCHOOL

Graduated in 1989 from Bowie High School

VOLUNTEERING

JANUARY 2016

CORAZONES UNIDOS

I am the Vice President of this 501C3 Non-Profit Organization.

APRIL 2015

BOWIE ALUMNI ASSOCIATION

I am the Bowie Alumni Association Inc. Secretary since 2015 until now