



**NOTICE OF WORK SESSION
AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

**May 24, 2022
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: [insert id]**

AND

**AGENDA REVIEW MEETING
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
[insert date]
9:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: [insert id]**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormItem>

The following Board Member(s) will be present via video conference:

[Board Member Name]

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: [ID Number]

A sign-up form is available on line at:

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormPublic>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of Minutes of the Mass Transit Board Meeting of May 10, 2022.

[22-630](#)

All Districts

Sun Metro Mass Transit, Ellen Smyth, (915) 212-6000

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2.

[22-654](#)

CONSENT AGENDA - BOARD APPOINTMENTS:

Goal 8: Nurture and Promote a Healthy, Sustainable Community

3. Lori Ray to the Citizen's Advisory Committee (CAC) for the Mass Transit Department Board to serve as Alternate Two by CAC Chair Phillip Thomas.

[22-631](#)

All Districts

Sun Metro Mass Transit, Ellen Smyth, (915) 212-6000

4. Oscar Lozoya to the Citizen's Advisory Committee (CAC) for the Mass Transit Department Board to serve as Alternate Three by CAC Chair Phillip Thomas.

[22-632](#)

All Districts

Sun Metro Mass Transit, Ellen Smyth, (915) 212-6000

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

[22-633](#)

Award Summary:

Discussion and action on the award of Solicitation No. 2022-0471R Ticket Vending Machines, Validators, and Back Office (Re-Bid) to Parkeon, Inc. dba Flowbird for an initial term of five (5) years for a total initial estimated award of \$1,921,882.80. This award also includes a two (2) year option for an estimated amount of \$768,753.12. The total value of the contract is, including the initial term plus the option for a total of seven (7) years, for an estimated amount of \$2,690,635.92. This contract will allow for the purchase of ticket vending machines that will enhance customer service experience and provide customers access to new features and technology at the new Montana Bus Rapid Transit (Brio).

Contract Variance:

Department: Mass Transit (Sun Metro)
Award to: Parkeon, Inc. dba Flowbird
Moorestown, NJ

Initial Term: 5 years
Option: 2 year
Initial Term Estimated Award: \$1,921,882.80 (5 years)
Option Term Estimated Award: \$768,753.12 (2 year)
Total Estimated Award: \$2,690,635.92 (7 years)
Account No: 560-3210-60010-522150-P60FTA300-P6006-G6018TX013
Funding Source: El Paso Sun Metro Capital Investment Grant Funding
Montana Brio Rapid Transit/Rapid Transit
System Corridor
District(s): All

This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and the Mass Transit (Sun Metro) departments recommend award as indicated to Parkeon, Inc. dba Flowbird the highest ranked offeror based on evaluation factors established for this procurement.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents necessary to effectuate this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Ellen Smyth, (915) 212-6000
Purchasing and Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

EXECUTIVE SESSION

The following Board Member(s) will be present via video conference:

[Board Member Name]

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED
MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 48 hours in advance of the meeting.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/> and <https://elpasotexas.legistar.com/Calendar.aspx>

<http://www.elpasotexas.gov/>