



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

**January 07, 2025
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 988-545-01#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and

regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 988-545-01#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Regular Mass Transit Department Board meeting of December 3, 2024. [25-14](#)

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

2. Request to excuse absent Mass Transit Board Members. [25-15](#)

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. The linkage to the Strategic Plan is subsection 7.5 - Set one standard for infrastructure across the city [24-1724](#)

Award Summary:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to increase contract 2022-0150R Fixed Route Buses to New Flyer of America, Inc. This change order will increase the referenced

contract by \$12,359,995.00 for a total amount not to exceed \$61,799,975.00. This change order will add capacity to the contract to enable the purchase of fixed route buses throughout the life of the contract.

Department: Sun Metro
Award to: New Flyer of America, Inc.
City & State: St. Cloud, MN
Current Contract Estimated Amount: \$49,439,980.00
Change Order Amount: \$12,359,995.00
Total estimated Amount not to Exceed: \$61,799,975.00
Account(s): 560-3215-60010-580064-P60FTA1111-G60215307
Funding Source(s): Federal Transit Administration Formula 5307 Grant
District(s): All

This was a Request for Proposals Award - Service Contract.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 4. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

[24-1650](#)

Award Summary:

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to decrease contract 2023-0673 Janitorial Services - Mass Transit (Re-Bid) to Francisco Corral dba Eagle Janitorial Service Co. This change order will decrease referenced contract by \$1,295,869.50 for a total estimated amount not to exceed \$4,212,840.00. This change order will amend the scope of work and reduce the number of services hours needed by 69,918 hours. The number of hours for the second year of service is sufficient to adequately clean Sun Metro terminals and office facilities.

Department: Mass Transit (Sun Metro)
Award to: Francisco Corral dba Eagle Janitorial Service Co.
City & State: El Paso, TX
Current Contract Estimated Amount: \$5,508,709.50
Change Order Award: \$1,295,869.50
Total estimated Amount not to Exceed: \$4,212,840.00
Account(s): 560 - 3215 - 522060 - 60050 - P6018 - P60FTA117- G60195307
Funding Source(s): Federal Transit Administration Formula 5307 Grant
District(s): All

This was a Low Bid Award - unit price contract.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 5. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

[25-10](#)

Award Summary:

Discussion and action on the award of Solicitation 2025-0139R Supplemental Lift Paratransit Services to LULAC Project Amistad dba Project Amistad for an initial term of three (3) years for an estimated amount of \$1,890,000.00. The award also includes a two (2) year option for an estimated amount of \$1,560,000.00. The total contract time is for five (5) years for a total estimated amount of \$3,450,000.00. This contract will provide additional paratransit capacity to meet user demand.

Contract Variance:

This is a new contract, therefore there is no prior contract.

Department: Sun Metro - Mass Transit
Award to: LULAC Project Amistad dba Project Amistad
City & State: El Paso, TX
Item(s): All
Initial Term: 3 Years
Option Term: 2 Years
Total Contract Time: 5 Years
Initial Term Estimated Award: \$1,890,000.00
Option Term Estimated Award: \$1,560,000.00
Total Estimated Award \$3,450,000.00
Account(s): 560-3200-60020-522150-P6008
Funding Source(s): Sun Metro Operating Funds
District(s): All

This was a Request for Proposals Procurement - (service unit price contract)

The Purchasing & Strategic Sourcing and Sun Metro - Mass Transit Departments recommend award as indicated to LULAC Project Amistad dba Project Amistad the sole ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement)

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 6. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system [25-12](#)

Award Summary:

Discussion and action on the award of Solicitation 2025-0056R Physical Exams

to Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso for an initial term of three (3) years for an estimated amount of \$150,000.00. The award also includes a two (2) year option for an estimated amount of \$100,000.00. The total contract time is for five (5) years for a total estimated amount of \$250,000.00. This contract will provide required physical exams for bus drivers.

Contract Variance:

No variance in comparison to the previous contract awarded for these services due to the same budgeted amount being recommended for award.

Department: Sun Metro - Mass Transit

Award to: Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso

City & State: El Paso, TX

Item(s): All

Initial Term: 3 Years

Option Term: 2 Years

Total Contract Time: 5 Years

Annual Estimated Award: \$ 50,000.00

Initial Term Estimated Award: \$150,000.00

Option Term Estimated Award: \$100,000.00

Total Estimated Award \$250,000.00

Account(s) 560-3200-60000-521120-P6002

Funding Source(s): Sun Metro General Operations (Operating Fund)

District(s): All

This was a Request for Qualifications Procurement unit price service contract.

The Purchasing & Strategic Sourcing and Sun Metro - Mass Transit Departments recommend award as indicated to Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<http://www.elpasotexas.gov/>