



AGENDA FOR THE CIVIL SERVICE COMMISSION

September 12, 2024
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR
6:00 PM

Notice is hereby given that a meeting of the Civil Service Commission of the City of El Paso will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Civil Service Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 873 539 441#

If you wish to sign up to speak please contact Symone Menchaca at MenchacaS@elpasotexas.gov or (915) 212-1242, no later than by the start of the meeting.

The following member(s) of the Civil Service Commission will be present via video conference:

[Larry John Porras]

A quorum of five Commissioners must be present and participate in the meeting.

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

CONSENT AGENDA

1. Approval of Minutes: [BC-120](#)

April 11, 2024, Civil Service Commission Meeting

2. Notation: [BC-76](#)

Symone Menchaca was recruited and hired on June 2, 2024, as the Administrative Support Specialist to the Human Resources Dept and Civil Service Commission

3. Notation: [BC-121](#)

Assignment of Hearing Officer to Disciplinary Appeal
A. Kirk Douglas- Parks & Recreation- Suspension- Patricia Palafox
B. Fabricio Ibarra- Fire Dept- Termination- Patricia Palafox
C. Daniel Cordero- Fire Dept. - Termination- Patricia Palafox

4. Notation: [BC-125](#)

Grievance withdrawn from the Agenda per the Appellant's request
Joseph E. Gaines- Parks & Recreation

REGULAR AGENDA

5. Discussion and Action on Disqualification Appeal: [BC-124](#)
Alejandro Contreras- Streets and Maintenance (Rule 5, Section 1 (A) and HR Application Policy Section II, C (A))

EXECUTIVE SESSION

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.074 PERSONNEL MATTERS

ADJOURN

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Symone Menchaca at MenchacaS@elpasotexas.gov a minimum of 48 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email MenchacaS@elpasotexas.gov at least 48 hours in advance of the meeting.

Posted this 4th day of September 2024 by Symone Menchaca.