



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

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**July 02, 2024  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
10:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 726-766-215#**

**AND**

**AGENDA REVIEW MEETING  
COUNCIL CHAMBERS, CITY HALL  
300 N. CAMPBELL AND VIRTUALLY  
July 1, 2024  
9:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 847-540-386#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>**

**<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

The following Board Member(s) will be present via video conference:

Brian Kennedy  
Art Fierro

A quorum of the Mass Transit Department Board must participate in the meeting.

**ROLL CALL**

**CALL TO THE PUBLIC – PUBLIC COMMENT:**

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 726-766-215#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

**NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

**CONSENT AGENDA - APPROVAL OF MINUTES:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of June 4, 2024.

[24-871](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

2. Request to excuse absent Board Member Henry Rivera from the July 2, 2024, Mass Transit Department Board Meeting. [24-900](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

**CONSENT AGENDA - BOARD APPOINTMENTS:**

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**

3. Jesus Ramos to the Sun Metro Citizens Advisory Committee by Representative Brian Kennedy, District 1. [24-854](#)

Members of the City Council, Representative Brian Kennedy, (915) 212-1002

**CONSENT AGENDA - REQUESTS TO ISSUE PURCHASE ORDERS:**

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

4. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system [24-866](#)

**Award Summary:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for Solicitation 2024-0468 Hydraulic Hoses & Fittings to Bridgestone HosePower, LLC dba Complete Safety for a term of three (3) years for an estimated amount of \$330,000.00. This contract will allow Sun Metro to purchase and replace hoses and fittings required to maintain the bus fleet on a timely manner and to provide a dependable fleet of buses to the City of El Paso and to the citizens.

**Contract Variance:**

There is no contract variance based in comparison to the previous contract.

Department:	Mass Transit (Sun Metro)
Award to:	Bridgestone HosePower, LLC dba Complete Safety
City & State:	Orange Park, FL 32073
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$110,000.00
Initial Term Estimated Award:	\$330,000.00
Option Term Estimated Award:	N/A
Total Estimated Award:	\$330,000.00
Account(s):	560-3200-P6016-60050-531180

Funding Source(s): Sun Metro General Operations  
District(s): All

Non-competitive service contract under the Amended and Restated Procurement and Sourcing Policy Section 9.1.8.1 (2): If a contract cannot be awarded after two competitive procurements. The requirement can be fulfilled by a non-competitive award.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Bridgestone HosePower, LLC dba Complete Safety under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

- 5. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

[24-869](#)

**Award Summary:**

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for Solicitation 2024-0067 Voestalpine Parts and Services to Voestalpine Railway Systems Nortrak, LLC the sole and authorized distributor for a term of three (3) years for an estimated amount of \$160,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro to purchase Streetcar Signal and Switch System parts and services. OEM certified repair parts and services is required to ensure compliance with Original Manufacturer and Industry Operational Standards.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$61,000.00 which represents a 61.62% increase due to adding an additional year to the contract.

Department: Mass Transit (Sun Metro)  
Award to: Voestalpine Railway Systems Nortrak, LLC  
City & State: Cheyenne, WY  
Item(s): All  
Initial Term: 3 Years  
Option Term: N/A  
Total Contract Time: 3 Years

Annual Estimated Award: \$53,333.33  
Initial Term Estimated Award: \$160,000.00  
Option Term Estimated Award: N/A  
Total Estimated Award: \$160,000.00  
Account(s): 560-3200-60080-522205-P6018  
Funding Source(s): Sun Metro Operation Fund  
District(s): All

Non-Competitive Procurement under Local Government General Exemption:  
Section 252.022-(7) a procurement of items that are available from only one  
source - (D) captive replacement parts or components for equipment.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro)  
Departments recommend award as indicated to Voestalpine Railway Systems  
Nortrak, LLC under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding  
sources and make any necessary budget transfers and execute any and all  
documents necessary for execution of this award.

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS  
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

**ADJOURN**

**NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY  
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>