



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

---

**March 12, 2024  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
10:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 541-604-763#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>  
Via television on City15,  
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>**

**<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

**The following Board Member(s) will be present via video conference:**

**Art Fierro**

**A quorum of the Mass Transit Department Board must participate in the meeting.**

### **ROLL CALL**

### **CALL TO THE PUBLIC – PUBLIC COMMENT:**

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 541-604-763#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

### **NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

### **CONSENT AGENDA - APPROVAL OF MINUTES:**

#### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of February 13, 2024. [24-330](#)

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

### **CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

2. Request to excuse absent Mass Transit Department Board Members. [24-331](#)

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

### **REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

#### **Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

3. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system.

[24-328](#)

Discussion and action on the request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC. that the City is terminating Contract No. 2022-0355 New Flyer - NABI Aftermarket Parts for convenience, pursuant to Part 18 - Section 4220.1E, Paragraph A of the FTA Clauses of this contract, and that the termination shall be effective as of March 12, 2024.

**All Districts**

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3333

4. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

[24-329](#)

**Award Summary:**

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for Solicitation 2024-0114 New Flyer Proprietary Parts to Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC the sole and authorized distributor for a term of three (3) years for an estimated amount of \$12,000,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro to purchase proprietary bus components necessary for the maintenance and repair of the New Flyer-NABI manufactured buses.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$8,400,000.00 for the initial term, which represents a 233.33% increase due price increases, new training modules, and additional contract capacity to maintain parts inventory.

|                               |  |
|-------------------------------|--|
| Department:                   | Mass Transit (Sun Metro)   |
| Award to:                     | Transit Holdings, Inc. dba<br>The Aftermarket Parts Company, LLC |
| City & State:                 | Delaware, OH   |
| Item(s):                      | All  |
| Initial Term:                 | 3 Years  |
| Option Term:                  | N/A  |
| Total Contract Time:          | 3 Years  |
| Annual Estimated Award:       | \$4,000,000.00   |
| Initial Term Estimated Award: | \$12,000,000.00  |
| Option Term Estimated Award:  | N/A  |
| Total Estimated Award:        | \$12,000,000.00  |
| Account(s):                   | 560-3215-60050-531180-<br>P6017-P60FTA117- G60225307             |
| Funding Source(s):            | Federal Transit Administration<br>Formula 5307 Grant             |

District(s): All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source - (D) captive replacement parts or components for equipment;

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

**All Districts**

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092  
Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3333

**REGULAR AGENDA - OTHER BUSINESS:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

- 5. Discussion and action to amend the FY 2024 Mass Transit Budget Resolution Schedule A Capital Program to reflect changes for design and construction related to electrification of the paratransit fleet and authorize the City Manager or his designee to establish the funding source and make any necessary budget transfers for the execution of this program. [POSTPONED FROM 02-13-2024] [24-206](#)

**All Districts**

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092  
Sun Metro Mass Transit, Anthony Dekeyzer, (915) 212-3333

**EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
- Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
- Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED

MEETING

**ADJOURN**

**NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) by 12:00 p.m. on the Friday before the meeting.

Si necesita servicios de interpretación en español, envíe un correo electrónico a [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) antes de las 12:00 p.m. del viernes anterior a la reunión.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>