



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

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**February 13, 2024  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
10:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 237 564 157#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>  
Via television on City15,  
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>**

**<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

**The following Board Member(s) will be present via video conference:**

**Chris Canales  
Isabel Salcido**

**A quorum of the Mass Transit Department Board must participate in the meeting.**

### **ROLL CALL**

### **CALL TO THE PUBLIC – PUBLIC COMMENT:**

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 237 564 157#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

### **NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

### **CONSENT AGENDA - APPROVAL OF MINUTES:**

#### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of January 3, 2024. [24-195](#)

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

### **CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

2. Request to excuse absent Mass Transit Department Board Members. [24-196](#)

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

### **CONSENT AGENDA - RESOLUTIONS:**

#### **Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

3. The linkage to the Strategic Plan is subsection 7.3: Enhance regional comprehensive transportation system. [24-202](#)

Request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Continental Battery Company that the City is terminating Contract No. 2019-720 Bus Batteries for convenience, pursuant to Part 4 - Contract Clauses - Section 8A of this contract, and that the termination shall be effective as of February 13, 2024.

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

4. The linkage to the Strategic Plan is subsection 7.3: Enhance regional comprehensive transportation system. [24-207](#)

Request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Harbor Diesel & Equipment, Inc. dba HD Industries that the City is terminating Contract No. 2021-0002 ZF Proprietary Parts and Service for convenience, pursuant to Part 4 - Contract Clauses - Section 8A of this contract, and that the termination shall be effective as of February 13, 2024.

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**CONSENT AGENDA - REQUESTS TO ISSUE PURCHASE ORDERS:**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

5. The linkage to the Strategic Plan is subsection 7.3: Enhance a regional comprehensive transportation system [24-204](#)

**Award Summary:**

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2019-1133R Repair and Maintenance Services for the El Paso Streetcar Track System (Re-Bid II) to Railroad Track Construction and Maintenance, Inc. This change order will increase referenced contract by \$165,875.00 for a total estimated amount not to exceed \$829,375.00. This change order will add capacity to the current contract to allow Sun Metro to provide routine scheduled preventative and corrective track maintenance functions and emergency repairs throughout the remaining life of the contract.

|                                    |   |
|------------------------------------|---|
| Department:                        | Mass Transit (Sun Metro)                          |
| Award to:                          | Railroad Track Construction and Maintenance, Inc. |
| City & State:                      | El Paso, TX                                       |
| Current Contract Estimated Amount: | \$663,500.00                                      |
| Change Order Award:                | \$165,875.00                                      |

Total estimated Amount not to Exceed: \$829,375.00  
Account(s): 560-3215-60080-522205-P6018-  
P60FTA117-G60225307  
Funding Source(s): Federal Transit Administration (FTA)  
Formula 5307 Grant  
District(s): All

This was a Request for Proposals Award - (service contract).

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA - OPERATIONAL FOCUS UPDATES**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

- 6. Operational update on the Mass Transit Department - Sun Metro. [24-201](#)

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

**REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

- 7. The linkage to the Strategic Plan is subsection 7.3: Enhance a regional comprehensive transportation system [24-198](#)

**Award Summary:**

Discussion and action on the Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for Solicitation 2024-0283 Amano Parking Control Equipment and Services to Mitchell Adding Machine Co., Inc. dba Mitchell Time and Parking the sole and authorized distributor for an initial term of three (3) years for an estimated amount of \$149,037.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow the purchase of Service, Software, Preventative Maintenance and Parts needed to secure and operate the entry and exit gates of the parking garage.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: A decrease of \$138,209.00 for the initial term, which represents a 74.11% decrease due to no new parking equipment needed to be purchase.

Department: Mass Transit (Sun Metro)  
Award to: Mitchell Adding Machine Co., Inc.  
dba Mitchell Time and Parking

City & State: Austin, TX  
 Item(s): All  
 Initial Term: 3 Years  
 Option Term: N/A  
 Total Contract Time: 3 Years  
 Year 1 Estimated Award: \$37,922.00  
 Year 2 Estimated Award: \$55,025.00  
 Year 3 Estimated Award: \$56,090.00  
 Initial Term Estimated Award: \$149,037.00  
 Option Term Estimated Award: N/A  
 Total Estimated Award: \$149,037.00  
 Account(s): 560-3200-60030-522020-P6005  
 Funding Source(s): General Fund  
 District(s): All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source (D) captive replacement parts or components for equipment;

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Mitchell Adding Machine Co., Inc. dba Mitchell Time and Parking under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

**All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306  
 Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 8. The linkage to the Strategic Plan is subsection 7.2: Improve competitiveness through infrastructure improvements impacting the quality of life. [24-205](#)

**Award Summary:**

Discussion and action on the award of Solicitation 2024-0023 Sun Metro Facilities Concrete Repairs to TAO INDUSTRIES, INC dba HAWK Construction for a total estimated amount of \$1,345,882.30. This project will consist of concrete repairs at four (4) Sun Metro Locations, which include the Northgate Terminal (9348 Dyer St.), Transit Operations Center (10151 Montana Ave.), Five Points Transfer Center (2830 Montana Ave.), and Westside Transfer Center (7535 Remcon CIR).

Department: Capital Improvement  
 Award to: TAO INDUSTRIES, INC. dba HAWK Construction  
 City & State: El Paso, TX  
 Item(s): Base Bid, Additive Alternate I, Additive Alternate II  
 Contract Term: 210 Consecutive Calendar Days

Base Bid: \$1,030,882.30  
 Additive Alternate I: \$220,000.00  
 Additive Alternate II: \$95,000  
 Total Estimated Award: \$1,345,882.30  
 Account(s): 560-3210-580270-60050-P6018- G56016TX03-  
 G56016TX03  
 560-3210-580270-60070-P6018- P60FTA113-  
 G60185339  
 560-3210-580270-60050-P6018- P60FTA113-  
 G60185339  
 560-3215-580270-60050-P6018- P60FTA113-  
 G60165307  
 560-3210-580270-60050-P6018- P60FTA114-  
 G60215339  
 Funding Source(s): Sun Metro Grants  
 District(s): 3, 4 & 8

This was a Low Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing Department and Capital Improvement Department recommend award as indicated to TAO INDUSTRIES, INC. dba HAWK Construction the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**Districts 3, 4, and 8**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860  
 Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 9. The linkage to the Strategic Plan is subsection 7.2: Improve competitiveness through infrastructure improvements impacting the quality of life

[24-213](#)

**Award Summary:**

Discussion and action on the award of Solicitation 2024-0054 Sun Metro Dyer Brio Mini Stations to MIRADOR ENTERPRISES, INC for a total estimated amount of \$1,509,912.70. This project will consist of placement of two (2) Brio brand mini-shelter (cantilevered six (6) feet by twenty-seven (27) foot standard shelter) in the outbound & inbound direction of the Dyer Brio service operation. Scope will include construction of a forty-five (45) foot reinforced platform with

detectable warning tiles along the near level platform, bus pad and minor site work. Installation of two mid-block crossings to enable pedestrians to safely cross the street in the middle of a block at 2400 Dyer St.

Department: Capital Improvement  
Award to: MIRADOR ENTERPRISES, INC.  
City & State: El Paso, TX  
Item(s): Base Bid I, Base Bid II  
Contract Term: 360 Consecutive Calendar Days  
Base Bid I: \$1,410,606.09  
Base Bid II: \$99,306.62  
Total Estimated Award: \$1,509,912.70  
Account(s): 560-3210-580270-60070-PCP11MT040  
Funding Source(s): Sun Metro Grants  
District(s): 2

This was a Low Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing Department and Capital Improvement Department recommend award as indicated to MIRADOR ENTERPRISES, INC. the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**District 2**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA - OTHER BUSINESS:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

- 10. Discussion and action to amend the FY 2024 Mass Transit Budget Resolution Schedule A Capital Program to reflect changes for design and construction related to electrification of the paratransit fleet and authorize the City Manager or his designee to establish the funding source and make any necessary budget transfers for the execution of this program.

[24-206](#)

**All Districts**

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092  
Sun Metro Mass Transit, Anthony Dekeyzer, (915) 212-3333

**EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071      CONSULTATION WITH ATTORNEY
- Section 551.072      DELIBERATION REGARDING REAL PROPERTY
- Section 551.073      DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074      PERSONNEL MATTERS
- Section 551.076      DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
- Section 551.087      DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
- Section 551.089      DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

**ADJOURN**

**NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for Regular City Council Meetings. If you need Spanish Interpretation Services, please email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) by 12:00 p.m. on the Friday before the meeting.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>