



AGENDA FOR THE CIVIL SERVICE COMMISSION

October 12, 2023
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR
6:00 PM

Notice is hereby given that a meeting of the Civil Service Commission of the City of El Paso will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Civil Service Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 848 586 987#

If you wish to sign up to speak please contact Mary Holguin at HolguinML@elpasotexas.gov or (915) 212-1242, no later than by the start of the meeting.

The following member(s) of the Civil Service Commission will be present via video conference:

Commissioner Irene Morales

A quorum of five Commissioners must be present and participate in the meeting.

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

CONSENT AGENDA

1. Approval of Minutes [23-1359](#)
May 11, 2023 Civil Service Commission Meeting
2. Notation: Order Dismissing Appeal [23-1361](#)
Mitchell Beck-El Paso Water Department-Termination

REGULAR AGENDA

3. Notification on renewal of the Service Agreement for Hearing Officer Patricia Palafox (September 15, 2023 to September 14, 2024) (Mary Wiggins, Chief Human Resources Officer) [23-1362](#)
4. Discussion and Action on Hearing Officer's Report and Recommendation: [23-1363](#)
Alexandra Rodriguez-Animal Services-Termination-Patricia Palafox
5. Discussion and Action on Amending Ordinance 8065 Civil Service Rule 8; [23-1364](#)
Section 8 Formal Counseling (Submitted by AFSCME Local 59 David Guzman and HR Staff)
6. Discussion and Action on Grievance Appeals submitted by Patriza Hightower [23-1365](#)
(Department of Public Health)
 - A. Grievance Against Monica Ontiveros-Fire Department
 - B. Grievance Against Miguel Torres-Fire Department
 - C. Grievance Against Melissa Hawthorne-Department of Public Health
 - D. Grievance Against Randy Heredia-Fire Department

EXECUTIVE SESSION

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.074 PERSONNEL MATTERS

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Mary Holguin at HolguinML@elpasotexas.gov a minimum of 48 hours prior to the date and time of this

hearing.

If you need Spanish Translation Services, please email HolguinML@elpasotexas.gov at least 48 hours in advance of the meeting.

Posted this 9th of October 2023 by Mary Holguin.