



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

**October 10, 2023
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 157-779-784#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and

regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 157-779-784#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of September 12, 2023. [23-1299](#)
All Districts
Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse absent Mass Transit Department Board Members. [23-1298](#)
All Districts
Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA - RESOLUTIONS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. That the City Manager, or designee, be authorized to sign a License Agreement by and between El Paso County (hereinafter the “Licensor”) and Mass Transit Board for the City of El Paso (hereinafter the “Licensee”) for the use of Sun Metro bus stops as identified in attachments to the License Agreement, attached to the Resolution as Exhibit A, for use by the County of El Paso’s [23-1149](#)

public transit service.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

- 4. That the City Manager, or designee, be authorized to sign an Agreement by and between Housing Authority of the City of El Paso d/b/a Housing Opportunity Management Enterprises (hereinafter "HOME") and City of El Paso (hereinafter "City") for the use of HOME property for the construction, operation, monitoring, maintenance and repair of a Sun Metro Bus Stop located in 201 Cortez Dr. El Paso, Texas 79905 and more specifically identified in Exhibit B of the Agreement. Further, that the City Manager or designee be authorized to sign any amendments, related documents and perform any actions necessary to accomplish the purpose of the resolution.

[23-1175](#)

District 2

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA - BIDS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 5. The linkage to the strategic plan is subsection 7.3 - Enhance a regional comprehensive transportation system.

[23-1304](#)

Award Summary:

The award of Solicitation 2023-0188 Armored Car Services to Trans America Protection Corporation for an initial term of three (3) years for an estimated amount of \$187,056.00. The award also includes a two (2) year option for an estimated amount of \$124,704.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$311,760.00. This contract will provide daily armored car services for currency pickup at various Sun Metro locations to be delivered to Transit Operation Center and to the bank for deposit. Locations include bus transit center cashier offices, street car facility and money room. This contract will also service ticket vending machines along bus routes and bus terminals, which includes removal and installation of cash boxes.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$44,244.00 for the initial term, which represents a 30.98% increase due to price increases for this service.

Department:	Mass Transit (Sun Metro)
Vendor:	Trans America Protection Corporation El Paso, TX
Item(s):	All
Initial Term:	3 Years

Option to Extend: 2 Years
Annual Estimated Award: \$62,352.00
Initial Estimated Award: \$187,056.00 (3 Years)
Total Estimated Award: \$311,760.00 (5 Years)
Account No.: 560 - 3200 - 522150 - 60000 - P6003
Funding Source: Sun Metro Operating Funds
District(s): All

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Trans America Protection Corporation the lowest responsive and responsible bidder.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA - OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 6. Far West Texas/El Paso Regional Transportation Coordination Committee update to be presented to Mass Transit Department Board Members. [23-1297](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 7. Discussion and action that the Mass Transit Department Board ratifies the execution of the Submitter Merchant Agreement between the City of El Paso through its Mass Transit Department (Sun Metro) and Chase Paymentech for the provision of third-party payment processing services and the execution of the Payment Processing Services Agreement between the City of El Paso through its Mass Transit Department (Sun Metro) and Genfare, a limited liability company, for credit card payment processing services connected to the continued functionality of the Ticket Vending Machines (TVMs) that the public uses to purchase Sun Metro bus passes, for a term to begin Effective Date and end on December 1, 2024; the term is automatically extended every year for a one (1) year renewal term unless the parties provide 45-day termination notice. The contract price is for 5.5% +\$0.05 of total payments processed charged at a monthly interval; and that the City Manager or designee be authorized to take actions necessary and effectuate any budget transfers, sign all related agreements, amendments to such agreements and documents necessary to carry out the intent of this resolution. [POSTPONED FROM 09-12-2023] [23-1113](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

- 8. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system.

23-1300

Discussion and action on the request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Siemens Mobility, Inc., the sole and authorized distributor for 2023-0066 Traction Power Substation Equipment and Services for a term of three (3) years for an estimated amount of \$1,388,747.00 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the purchase of Traction Power Substations Siemens Parts, Maintenance and Training needed to maintain the El Paso Streetcar track system.

Department:	Mass Transit (Sun Metro)
Award to:	Siemens Mobility, Inc. New York, NY
Year 1 Total:	\$471,747.00
Year 2 Total:	\$440,000.00
Year 3 Total:	\$477,000.00
Total Estimated Amount:	\$1,388,747.00 (3 years)
Account No.:	560-3210-60080-522140- P6018-P60FTA442- G60205307
Funding Source:	Federal Transit Administration Formula 5307 Grant
District(s)	All
Sole Source No.:	2023-0066

This is a Sole Source contract. General Exemption under Texas Local Government Code Section 252.022 Part 7 (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Siemens Mobility, Inc. the sole source and authorized distributor for Siemens Traction Power Substation Equipment and Services.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 9. The linkage to the strategic plan is subsection 7.3 - Enhance a regional comprehensive transportation system.

23-1306

Award Summary:

Discussion and action on the award of solicitation 2023-0673 Janitorial Services - Mass Transit (Re-Bid) to Francisco Corral dba Eagle Janitorial

Service Co. for an initial term of three (3) years for an estimated amount of \$6,804,579.00. The award also includes a two (2) year option for an estimated amount of \$4,536,386.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$11,340,965.00. This contract will provide daily janitorial services for the Sun Metro locations to promote safety and good public image on its operations.

Contract Variance:

Contract value exceeds current contract due to increase on hourly rates, number of facilities serviced, frequency of service and additional services.

Department: Mass Transit (Sun Metro)
Vendor: Francisco Corral dba Eagle Janitorial Service Co.
El Paso, TX
Item(s): All
Initial Term: 3 Years
Option to Extend: 2 Years
Annual Estimated Award: \$2,268,193.00
Initial Estimated Award: \$6,804,579.00 (3 Years)
Total Estimated Award: \$11,340,965.00 (5 Years)
Account No.: 560 - 3215 - 522060 - 60050 - P6018 - P60FTA117 - G60195307
Funding Source: FTA Formula 5307 Grant
District(s): All

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Francisco Corral dba Eagle Janitorial Service Co. the lowest responsive and responsible bidder.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED
MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 72 hours in advance of the meeting.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>