



AGENDA FOR THE SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING

**February 28, 2023
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**THE LOCAL HEALTH AUTHORITY STRONGLY RECOMMENDS THE USE OF
MASKS IN ALL CITY FACILITIES AND INDOOR SPACES**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 374-446-430#**

AND

**AGENDA REVIEW MEETING
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
February 27, 2023
9:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 325-586-340#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start
of this meeting on the following links:**

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 374-446-430#

A sign-up form is available online at:

<https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Mass Transit Department Board meeting of February 7, 2023. [23-259](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse absent Mass Transit Board Members.

[23-262](#)

CONSENT AGENDA - NOTICE FOR NOTATION:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

3. FOR NOTATION ONLY

[23-281](#)

Notice of Sun Metro's Title VI exemption to provide a major service change analysis for the service modifications implemented on November 6, 2022. After careful review Sun Metro did not meet the service change threshold for a major service change analysis.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

CONSENT AGENDA - REQUESTS TO ISSUE PURCHASE ORDERS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

[23-266](#)

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Oklahoma Investigation Group dba Tricorp Security, Inc. referencing Contract 2022-0467 Security Guard Services - Sun Metro. This will be a change order to increase the award by \$183,738.24 for a total amount not to exceed \$6,181,914.24. This change order will cover expenses for additional security guard services need at six (6) park locations throughout the City for a period of fourteen (14) months.

Department: Mass Transit (Sun Metro)
Award to: Oklahoma Investigation Group dba Tricorp Security, Inc.
Kerens, TX
Total Estimated Award: \$183,738.24
Account No: 560 - 3200 - 522120 - 60040 - P6016
Funding Source: Sun Metro Operation Fund
District(s): All

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000
Purchasing & Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

[23-256](#)

Discussion and action on the request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for the 2022-0803 CNG Engines, Generator Parts & Services for a term of three (3) years for an estimated amount of \$3,090,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will provide Sun Metro with parts and repair services and for CNG Engines and Generators. The CNG Engines are located at Transit Operations Center and LIFT Facilities.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$18,000.00 for the initial term, which represents a 0.59% increase due to current market conditions and inflation.

Department:	Mass Transit (Sun Metro)
Award to:	Cummins, Inc. dba Cummins Sale and Service El Paso, TX
Annual Estimated Award:	\$1,030,000.00
Total Estimated Award:	\$3,090,000.00 (3 years)
Account No:	560-3215-60050-532010-P6018-P60FTA117- G60195307
Funding Source:	Federal Transit Administration Formula 5307 Grants
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for these goods and services.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

6. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

[23-264](#)

Discussion and action on the request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Brookville Equipment Corporation, the sole and authorized distributor for the 2023-0339 Truck assemblies, Propulsion System,

HVAC Parts and Services for Streetcar for a term of three (3) years for an estimated amount of \$500,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow Sun Metro to get the Truck Assemblies, Propulsion Systems, HVAC, Electrical and Car Body parts for El Paso Streetcars.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$401,000.00 for the initial term, which represents a 405.05% increase due to an increase in parts and maintenance needed by the streetcars to remain operational and safe.

Department: Mass Transit (Sun Metro)
Award to: Brookville Equipment Corporation
Brookville, PA
Annual Estimated Award: \$166,666.67
Total Estimated Award: \$500,000.00 (3 years)
Account No: 560-3215-60080-522280-P6017-P60FTA117
-G60205307
Funding Source: Federal Transit Administration Formula 5307
District(s): All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a)(7)(D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Brookville Equipment Corporation, the sole and authorized distributor for these goods and services.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000
Purchasing & Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 7. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

[23-265](#)

Discussion and action on the request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Parkeon, Inc., the sole and authorized distributor of FlowBird Axio validators, Strada Ticket Vending Machines, Astreo Ticket Vending Machines and Flowbird software support and maintenance for 2023-0306 Ticket Vending Machines, Validators, and Software Support and Maintenance for a term of three (3) years for an estimated amount of \$1,371,002.93. This contract will allow the purchase of ticket vending machines and validators that will enhance the customer service experience by providing new features and technology throughout the City's Brio Routes.

Department: Mass Transit (Sun Metro)
Award to: Parkeon, Inc.
Moorestown, NJ
Year 1: \$1,276,710.77
Year 2: \$47,146.08

Year 3: \$47,146.08
Total Estimated Award: \$1,371,002.93 (3 years)
Account No: 560-3210-60050-580100- P9018-P60FTA113
-G60175339
Funding Source: Federal Transit Administration Formula 5339
District(s): All

This is a Sole Source contract. Texas Local Government Code Section 252.022
(a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Parkeon, Inc., the sole and authorized distributor for these goods and services.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000
Purchasing & Strategic Sourcing, K. Nicole Cote, (915) 212-1092

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 72 hours in advance of the meeting.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<https://elpasotexas.legistar.com/Calendar.aspx>

<http://www.elpasotexas.gov/>