

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 15, 2023

PUBLIC HEARING DATE:

CONTACT PERSON(S) NAME AND PHONE NUMBER: K. Nicole Cote, Managing Director
(915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 6. Set the Standard for Sound Governance and Fiscal Management

SUBGOAL:

SUBJECT:

Discussion and action to approve the El Paso County 911 District FY 2023 – 2024 Budget to be presented by Scott Calderwood, Director.

BACKGROUND / DISCUSSION:

The Texas Health and Safety Code requires the District to submit the draft budget to its participating jurisdictions for review and feedback.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A


HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: City Manager's Office - Office of Management and Budget

SECONDARY DEPARTMENT: All City

*******REQUIRED AUTHORIZATION*******

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

El Paso County 911 District Budget Book



Clear navigation through an ever changing technological landscape.

FY 2024



El Paso County 911 District Budget Plan FY2024

Attached for your review is our proposed budget for FY2024. On May 19, 2023, the El Paso County 911 District Board of Managers approved the proposed budget. Per our governing statute the District must present our budget to all of the participating jurisdictions within El Paso County for their review and approval. The budget will then be formally adopted by the Board of Managers prior to October 1, 2023.

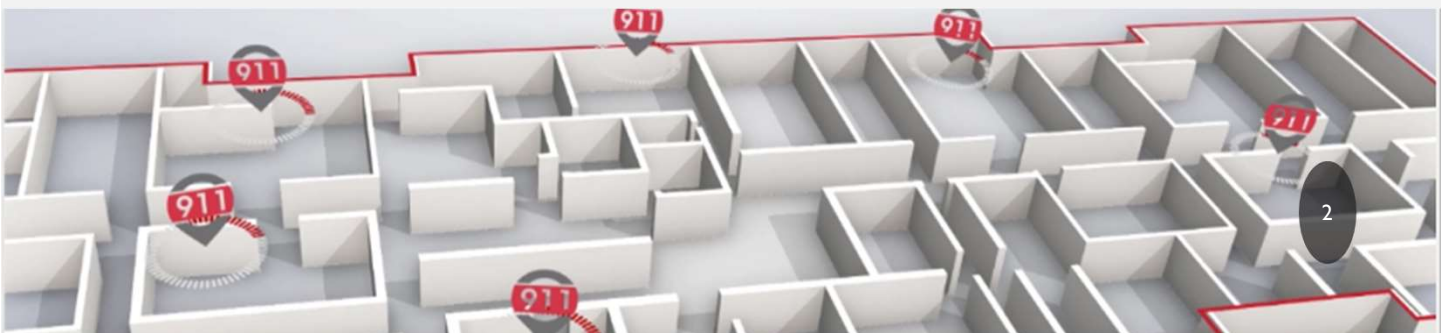
This budget is designed to continue moving the El Paso Region into the next generation of 9-1-1 technology (NG911), interconnecting the community and first responders using the most efficient tools available. As we stand at the intersection of NG911 and the internet of things, the District is committed to unlocking the future of NG911 for El Paso.

We are proud of the excellent service we provide to the El Paso community and look forward to meeting with you to present our FY2024 budget. Please let us know if you have any questions and thank you for your support of El Paso's 9-1-1 system.

Sincerely,

Scott Calderwood, Director
El Paso County 911 District
6055 Threadgill Ave.
El Paso, Texas 79924
(915) 832 6812
scottc@elpaso911.org

* Should your jurisdiction choose to take no formal action, this budget will be automatically approved by operation of statute on the sixty-first day following your receipt of this document.



EL PASO COUNTY 911 DISTRICT

District Mission

The El Paso County 911 District is an emergency communications district, providing 9-1-1 service in El Paso for over 30 years. Our mission is to make a difference by providing outstanding professional services that facilitate the vital connection between our community and emergency services.

District Vision

The El Paso County 911 District will be a leader and innovator bringing the latest and most efficient technology to our 9-1-1 community. We will be a model 9-1-1 center respected by others across the country. We will be a high performing organization powered by motivated professionals that work harmoniously and collaboratively to support our mission.

District Governance

The District operates under Texas Health and Safety Code, Chapter 772. It is governed by a Board of Managers appointed by the entities it serves. By statute the Board is made up of one member from the County of El Paso, two members from the most populous city in the County (City of El Paso), one member from the second most populous city in the County (City of Socorro), one member appointed, at large, by the Board of Managers to represent all other entities within the County, and one member from the predominant phone service provider (AT&T).

District Funding

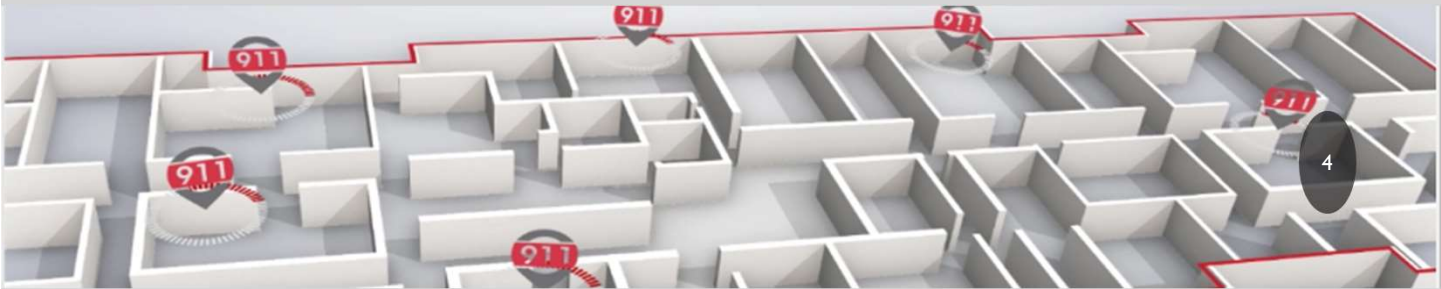
The District is funded by 9-1-1 service fees. Fees are collected monthly from both wireline and wireless phones and remitted to the District. The Board maintains local control of wireline fees and sets the rate each year as a part of the budget process. For FY2024 the Board has maintained the fee from FY2015 of \$1.38 per residential line and \$4.46 per business line.

Wireless fees are set by the State of Texas. For FY2024 the wireless fee is \$.50 per line or 2% of any pre-paid phone service. The fees are collected by the State Comptrollers and distributed to 9-1-1 entities based on population.



2024 BOARD OF MANAGERS

Kristian Menendez, Chair Emergency Services District No. 1	At-Large Representative
Ryan Urrutia El Paso County Sheriff’s Office	County of El Paso
Pete Pacillas El Paso Police Department	City of El Paso
David Burton Socorro Police Department	City of Socorro
Mario D’Agostino El Paso Fire Department	City of El Paso
Monica Ballesteros AT&T	Primary Phone Service Provider



911 DISTRICT VALUES

“DO THE RIGHT THING”

BE ACCOUNTABLE

Dependability
Fairness
Transparency

PRACTICE INTEGRITY

Honesty
Professionalism
Trustworthy

COLLABORATE

Build Relationships
Be Creative and Innovate
Teamwork

INSPIRE

Self-Motivated
Enthusiastic

KINDNESS

Respect
Compassion
Service to Others

HAVE FUN



DISPATCH OFFICES SUPPORTED BY THE DISTRICT

- El Paso County Sheriff's Office
- Canutillo ISD Police Department
- City of El Paso 9-1-1 & 3-1-1 Communications
- City of Socorro Police Department
- Anthony Police Department
- Horizon City Police Department
- Emergency Service Districts (ESD) 1 & 2
- UTEP Police Department
- El Paso Independent School District Police Department
- Socorro Independent School District Police Department
- Ft. Bliss Directorate of Emergency Services
- El Paso Community College Police Department
- Texas Tech University Police Department
- Ysleta Del Sur Pueblo

RESPONSE AGENCIES SUPPORTED BY THE DISTRICT

Anthony Police Department
Clint Fire Department
Clint Police Department
El Paso County Precinct 1 Constable's Office
El Paso County Precinct 2 Constable's Office
El Paso County Precinct 3 Constable's Office
El Paso County Precinct 4 Constable's Office
El Paso County Precinct 5 Constable's Office
El Paso County Precinct 6 Constable's Office
El Paso County Precinct 7 Constable's Office
County Fire Marshals (ESD1)
County Fire Marshals (ESD2)
El Paso 3-1-1
El Paso Animal Control
El Paso Community College Police Department
El Paso County Ambulance Service
El Paso Fire Department
El Paso Fire Marshal

El Paso ISD Police Department
El Paso Police Department
El Paso County Sheriff's Office
Fabens Fire Department
Fort Bliss Fire Department
Fort Bliss Military Police Department
Horizon City Fire Department
Horizon City Police Department
Montana Vista Fire Department
San Elizario Fire Department
San Elizario Town Marshal
Socorro Fire Department
Socorro ISD Police Department
Socorro Police Department
Texas Tech Police Department
UT El Paso Police Department
West Valley Fire Department
YDSP Fire Department



Proposed FY 2024 Budget

Revenue	FY23 Budget	Proposed FY24 Budget	Percentage +/-
Operating			
District Administration	9,179,940.00	9,447,940.00	2.92%
Federal Grant			
ESInet NG911	0.00	1,227,294.00	100.00%
Total Revenue	9,179,940.00	10,675,234.00	16.29%

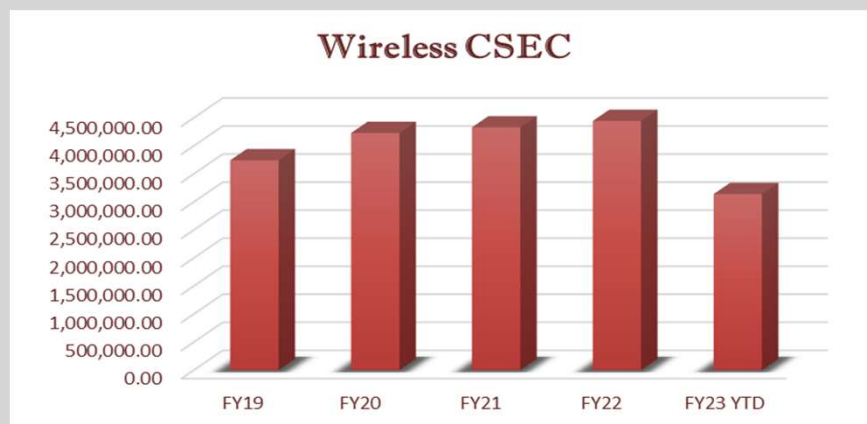
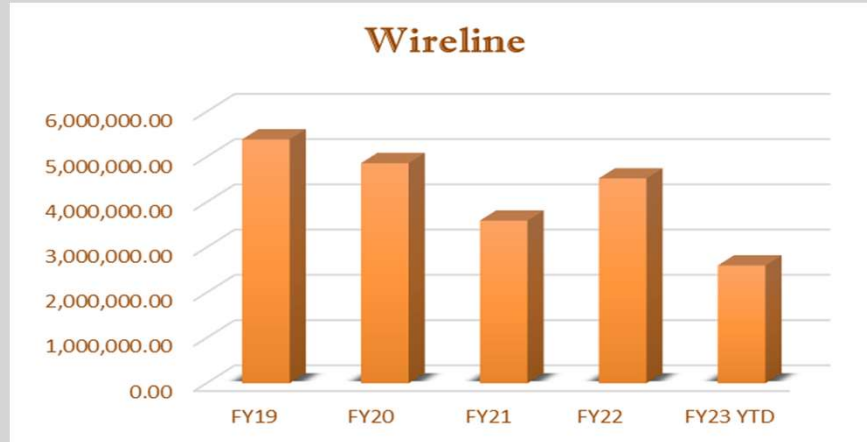
Expenditures	FY23 Budget	Proposed FY24 Budget	Percentage +/-
Operating			
District Administration	2,741,180.43	2,921,573.54	6.58%
911 Network Operations	4,877,799.89	4,500,306.68	-7.74%
Facility Operations	1,269,356.00	948,369.00	-25.29%
Total Operating	8,888,336.32	8,370,249.22	-5.83%
Agency Assistance			
Agency Support Programs	684,900.00	835,600.00	22.00%
Total Agency Assistance	684,900.00	835,600.00	22.00%
Federal Grant			
ESInet NG911	0.00	1,227,294.00	100.00%
Total Federal Grant	0.00	1,227,294.00	100.00%
Total Expenses	9,573,236.32	10,433,143.22	8.98%



FY 2024 PROPOSED REVENUE

Wireline and Wireless (CSEC) Estimated Fees \$9,153,940

Past Five Years Revenue History



FY24 Budget Summary

District Administration

\$2,921,573.54

Salaries

14 Full-Time Professionals

Benefits

Health, Dental, Vision, Life, Disability Insurance

Retirement, Employee Assistance Program

Administration Operations

TML Liability Insurance, Public Meetings, Professional Training

Office/printing and administrative supplies

Professional Memberships

911 Alliance, APCO, NENA, SHRM, GISP, SCAUG

Professional Services

Audit services, Attorney fees

Shredding services, copier & printer maintenance contracts

911 Network Operations

\$4,500,306.68

Telephone Connectivity

Call Center Equipment and Replacement

GIS Annual Maintenance: Maptext, Spectrum, American Messaging

Maintenance: AT&T, DIR, ESINet, Vesta, Verizon, Everbridge

Software Upgrade/Maintenance Support

CAD and network maintenance:

Conterra, Comware, Presidio, GTS Tech, Masser Tech, IDT

Abila, Solarwinds, Priority Dispatch. GTS Technology Solutions, Hexagon

GeoComm, Prepared Live, Veriato



FY24 Budget Summary

Agency Support Programs

\$835,600.00

Agency Technology Assistance
COEP-Interlocal Agreement-Digital Radio, Public Education Training
Promotional supplies and Telecommunicators Appreciation Week
Criteria Based Dispatching Software
Certifications/Recertifications
IAED, NENA, APCO, Priority Dispatch

Facility Operations

\$948,369.00

Threadgill Facilities
Utilities, Mirador Janitorial Services, Union Pacific 5th year parking lease
Landscaping services
Preventive Maintenance & Services
Cleaning/janitorial supplies, facilities maintenance and repairs
ChemTreat water treatment, gym maintenance, fire inspections
District Fleet Maintenance
Three District vehicles, Quarterly maintenance
Wear and tear repairs, gasoline for vehicles, yearly inspections

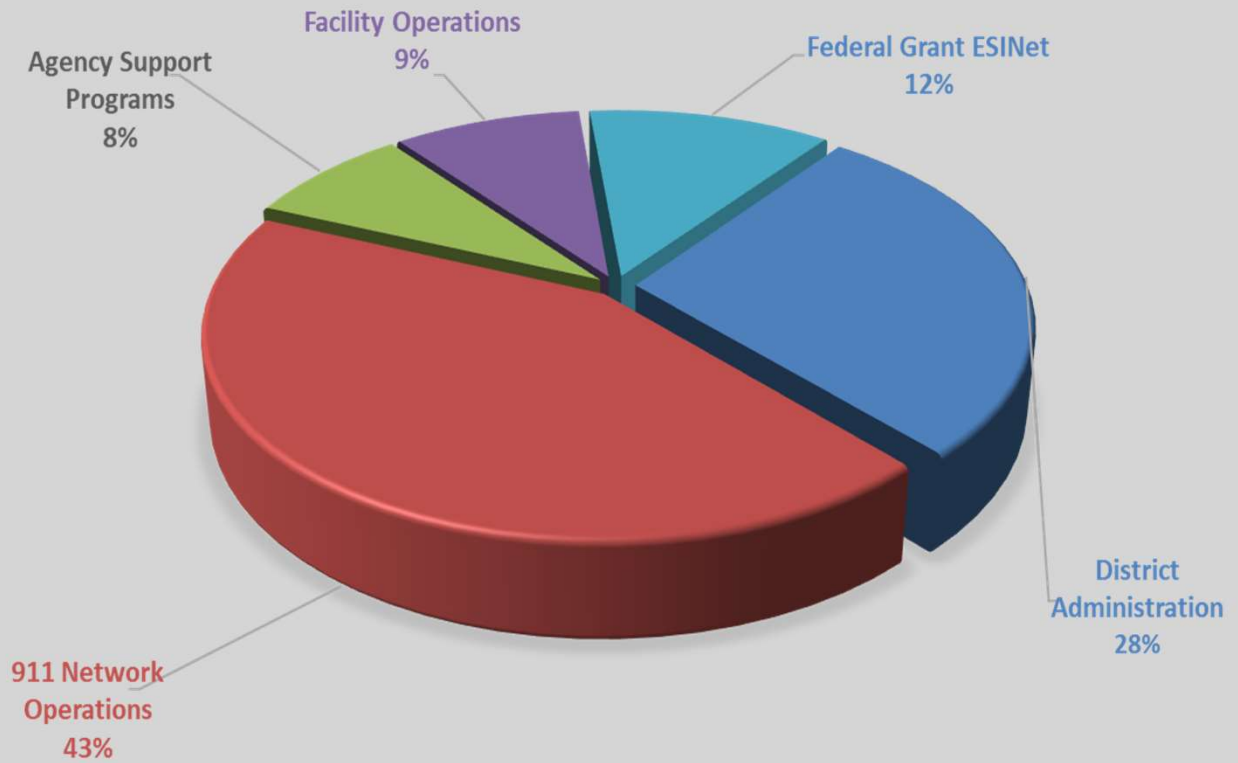
ESInet NG911 Federal Grant

\$1,227,294.00

CSEC Monthly Reimbursement from Federal Grant Awarded
DIR Monthly ESInet Connectivity and NG911 Core Services



PROPOSED BUDGET ALLOCATION



**El Paso County 911 District
Fiscal Year 2022 Budget Summary**

	FY22 Adopted	FY22 Actual
REVENUES		
9-1-1 Service Fee Revenue	8,456,800.00	10,645,984.32
Interest Income	15,600.00	23,823.43
Other Income	1,000.00	8,366.38
TOTAL REVENUE	8,473,400.00	10,678,174.13
EXPENSES		
<i>DEBT- Board Approved to Pay-Off Debt</i>		
Bond Debt	0.00	2,968,803.56
TOTAL DEBT	0.00	2,968,803.56
OPERATING		
District Administration	1,942,891.88	1,744,500.14
911 Network Operations	3,702,007.73	3,742,172.06
Agency Support	601,500.00	423,922.02
Facilities	819,995.82	665,122.98
TOTAL OPERATING	7,066,395.43	6,575,717.20
OPERATING CAPITAL	995,000.00	1,482,454.75
TOTAL EXPENSES	8,061,395.43	11,026,975.51





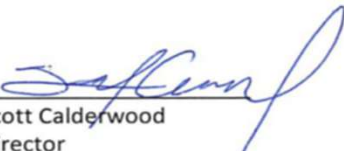
El Paso County 911 District

6055 Threadgill Ave. El Paso TX 79924 | (915) 562-3911 | Fax (915) 832-6808


SWORN STATEMENT

Before me, the undersigned personally appeared and stated:

I, Scott Calderwood, Director of El Paso County 911 District, swear that these Audited Financial Statements of the El Paso County 911 District are a true and correct report of the funds received and spent by the District during the fiscal year beginning October 1, 2021 and ending on September 30, 2022.


Scott Calderwood
Director
El Paso County 911 District

Sworn to and subscribed this 6th day of June 2023.


Mariza Martinez
Notary Public in and for the State of Texas
My commission expires 5-20-2024





*"Our commitment to live by our
shared values is our strategy
for success"*

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info@elpaso911.org

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