



AGENDA FOR THE EL PASO DOWNTOWN DEVELOPMENT CORPORATION

**December 17, 2024
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference Phone Number: 1 (915) 213-4096
Toll Free Number: 1 (833) 664-9267
Conference ID: 462-569-226#**

Notice is hereby given that a meeting of the Board of Directors of the City of El Paso Downtown Development Corporation will be held on December 17, 2024 at 10:00 a.m. for the purpose of considering and taking action on all matters listed on the agenda.

Via the City's website. <http://www.elpasotexas.gov/videos>
Via television on City15,
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Board of Directors regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter Conference ID: 462-569-226#

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

**To Speak on Agenda Items:
<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

A quorum of the Downtown Development Corporation must participate in the meeting.

AGENDA

1. Approval of the February 13, 2024 Meeting Minutes of the City of El Paso Downtown Development Corporation. [24-1722](#)

City Clerk's Office, Laura D. Prine, (915) 212-0049

2. FY 2024 Presentation on the status of the Downtown Development Corporation. [24-1721](#)

All Districts

City Manager's Office, Robert Cortinas, (915) 212-1067

EXECUTIVE SESSION

The Board of Directors may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act and the Rules of City Council.) The Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for Regular City Council Meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: 24-1722, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

City Clerk's Office, Laura D. Prine, (915) 212-0049

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of the February 13, 2024 Meeting Minutes of the City of El Paso Downtown Development Corporation.

**MINUTES OF THE MEETING OF
CITY OF EL PASO DOWNTOWN DEVELOPMENT CORPORATION**

ON THIS, the 13th day of February, 2024, the Board of Directors (the “Board”) of the City of El Paso Downtown Development Corporation (the “Corporation”) convened at 5:35 p.m. at City Hall, 300 N. Campbell, El Paso, Texas, Council Chambers and virtually, with the following members being present and in attendance:

Oscar Leeser	Chair
Brian Kennedy	Director
Josh Acevedo	Director
Cassandra Hernandez	Director
Isabel Salcido	Director
Art Fierro	Director
Chris Canales	Director

constituting a majority of the persons appointed to the Board and a quorum for the transaction of business, such meeting being the initial meeting of the Board created under and pursuant to the provisions of Subchapter D of Chapter 431, as amended, Texas Transportation Code; and notice of such meeting is hereby waived.

Late arrivals: Board Members Joe Molinar at 5:38 p.m., and Henry Rivera at 5:40 p.m.

The meeting was called to order by Chair Oscar Leeser.

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1. Approval of the April 11, 2023 Meeting Minutes of the City of El Paso Downtown Development Corporation.

Motion made by Board Member Hernandez, seconded by Board Member Fierro, and unanimously carried to **APPROVE** the April 11, 2023 Meeting Minutes of the City of El Paso Downtown Development Corporation.

AYES: Chair Leeser and Directors Kennedy, Acevedo, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales
NAYS: None

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2. FY 2023 Report on the status of the Downtown Development Corporation and 5-Year Capital Improvement Plan.

The following City staff members presented PowerPoint presentations (copies on file in the City Clerk’s Office):

- Mr. Robert Cortinas, Chief Financial officer, presented on the FY2023 Status Report
- Mr. Sam Rodriguez, Chief Operations Officer, presented on the 5-Year Capital Plan

Chair Leeser and Board Members Kennedy, Hernandez, and Canales commented.

NO ACTION was taken on this item.

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Motion made by Board Member Fierro, seconded by Board Member Molinar, that the meeting **ADJOURN** at 6:04 p.m. Upon a vote being taken, the motion carried by a unanimous vote of all Directors present and the meeting was adjourned.

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MINUTES APPROVED this the ____ day of _____, 20__.

Laura D. Prine
Secretary
City of El Paso Downtown Development Corporation



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: 24-1721, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

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All Districts

City Manager's Office, Robert Cortinas, (915) 212-1067

AGENDA LANGUAGE:

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FY 2024 Presentation on the status of the Downtown Development Corporation.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: City Manager's Office

AGENDA DATE: 12/17/24

PUBLIC HEARING DATE:

CONTACT PERSON NAME: Robert Cortinas

PHONE NUMBER: 1-915-212-1067

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 6. Set the Standard for Sound Governance and Fis

SUBGOAL: 6.6 Ensure continued financial stability and accountability tr

SUBJECT: FY 2024 Presentation on the status of the Downtown Development Corporation

BACKGROUND / DISCUSSION:

The City of El Paso Downtown Development Corporation has been created and organized as a public, nonprofit local government corporation incorporated pursuant to Subchapter D of Chapter 431, Texas Transportation Code, as amended, to aid, assist and act on behalf of the City of El Paso, Texas in the

COMMUNITY AND STAKEHOLDER OUTREACH:

None

PRIOR COUNCIL ACTION:

FY 2023 report was presented February 13, 2024

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT (\$)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Robert Cortinas Digitally signed by Robert Cortinas
Date: 2024.12.02 10:38:54 -07'00'

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)