



SUN METRO CITIZENS ADVISORY COMMITTEE

March 12, 2025
10151 MONTANA AVENUE, EL PASO, TX 79925
3:00 PM
SUN METRO TRANSIT ROOM, CONFERENCE ROOM 501

Notice is hereby given that a meeting of the Sun Metro Citizens Advisory Committee of the City of El Paso will be conducted on the above date and time.

A quorum of five committee members must be present and participate in the meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda below will be considered by the Committee to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Committee or persons in the audience request specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Committee votes on the motion to adopt the Consent Agenda.

CONSENT AGENDA

1. Approve the Minutes of the Regular Committee meeting of September 11, 2024. [BC-434](#)

REGULAR AGENDA

2. Update on current operations after the fire of February 11 at Sun Metro Transit Operations Center. [BC-436](#)

Sun Metro Mass Transit, Anthony R. DeKeyzer, Director, (915) 212-3306

3. Discussion regarding Sun Metro's review of transit vehicle types and vehicle purchase plan. [BC-437](#)
Sun Metro Mass Transit, Jerry DeMuro, Deputy Transit Officer, (915) 212-3470
4. Discussion regarding a review of on-time performance for paratransit trips. [BC-438](#)
Sun Metro Mass Transit, Victor Caraveo, Project Manager, (915) 212-3348
5. Discussion regarding an update on Veterans Ride for Free grant progress. [BC-439](#)
Sun Metro Mass Transit, Rodolfo Reyes, Grants Project Manager, (915) 212-3477
6. Discussion regarding progress on accessible pathways construction project for Sun Metro Rising. [BC-440](#)
Sun Metro Mass Transit, Robert Mendez, Transit Senior Service Planner, (915) 212-3380
7. Discussion regarding training portal for committee members. [BC-441](#)
Sun Metro Mass Transit, Mariana Orozco, Committee Clerk, (915) 212-3308
8. Discussion regarding committee members and meeting attendance. [BC-442](#)
Scott White, Sun Metro Citizens Advisory Committee Chair
9. For notation: [BC-443](#)
 - EPATS LGC Board of Directors meet monthly regarding transit services in the El Paso County Transit service area. Website: <https://www.epcounty.com/EPATS/>
 - The Sun Metro Paratransit Advisory Public Meeting occurs twice on the first Thursday of every even-numbered month. For more information, please contact Mr. Victor Caraveo at 212-LIFT. Meeting announcements are also posted on Sun Metro's Facebook page at: <https://www.facebook.com/sunmetro>

PUBLIC COMMENT

The Committee will allow speakers from the public to comment on any transit-related issue that is not on the agenda. During the Public Comment Period of the meeting, audience members who sign up to address the Committee will be given an opportunity to address the Committee. Unless modified by the Chair, speakers will be allowed three (3) minutes for their comments. For more information, please contact Mariana Orozco at (915) 212-3308.

ADJOURN

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Mariana Orozco at OrozcoM@elpasotexas.gov a minimum of 48 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email OrozcoM@elpasotexas.gov at least 48 hours in advance of the meeting.



Legislation Text

File #: BC-434, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approve the Minutes of the Regular Committee meeting of September 11, 2024.

**SUN METRO CITIZENS ADVISORY COMMITTEE (SMCAC)
September 11, 2024
MEETING MINUTES**

Call meeting to order.

Meeting was called to order at 3:05 PM. The following Committee Members were present:

| District | Name | Present | Absent |
|----------|----------------|---------|--------|
| D1 | Jesus Salgado | X | |
| D2 | Elisa Tamayo | X | |
| D3 | William Graham | X | |
| D4 | Sandy Azcona | | X |
| D5 | Aziz Afravi | X | |
| D6 | Angela Ochoa | X | |
| D7 | Sylvia Carreon | X | |
| D8 | Scott White | X | |
| Mayor | Vacant | | |

1. Approve the Minutes of the Regular Committee meeting of July 10, 2024.

Motion made by Mr. Graham, seconded by Ms. Ochoa and unanimously carried to **APPROVE** the minutes of the previous CAC meeting.

2. Discussion regarding update on status of the tri-party Interlocal Agreement for Paratransit Services

Mr. Rimkus reviewed the agreement, and some of the committee members had questions that were answered by Mr. Rimkus. Committee members asked if they could send a letter to the City of Socorro pertaining to the agreement. Ms. Garcia, legal counsel, cautioned members and advised they would not be allowed to speak on behalf of the City, only as private citizens, unless the full committee voted on the item, which was not on the current meeting agenda.

3. Discussion and action regarding updating the committee’s bylaws to allow for hybrid meetings

Mr. Rimkus reviewed the options, which included members being allowed to participate in meetings virtually due to illness or quarantine. Ms. Ochoa asked if public participation had to be in person, Mr. Rimkus said no. Motion made by Mr. Salgado, seconded by Ms. Ochoa; all members present voted for, except Ms. Carreon, who voted against the motion.

4. Discussion regarding an update on Sun Metro planning, operations, and budget

Mr. Mendez updated the committee on the Sun Metro Rising plan, including upcoming service modifications, and addressed questions from the committee. Mr. Steele, speaking as a member of the public, asked when Routes 14 and 15 would return to Sunday service,

Mr. Mendez replied by stating Sun Metro has limited resources. Mr. Arnold updated on fixed route, LIFT and streetcar. Mr. Andonoski reviewed the recently-approved budget for Sun Metro. Committee members had questions which were addressed by Mr. Rimkus, Mr. Arnold and Mr. DeMuro.

5. **Discussion regarding the viewing of a Sun Metro television commercial aired during the 2024 Olympic Games**

Commercial video was played, Ms. Ochoa asked if it ran on social media, Mr. DeMuro replied that it was not.

6. **Discussion regarding a holiday potluck for committee members**

Mr. Graham asked if members were interested, all members agreed to a potluck for the November meeting.

7. **For notation:**

Mr. Rimkus presented the dates and websites for EPATS LGC board meetings and LIFT paratransit advisory meetings.

Public Comment

Mr. Afravi discussed a personal experience on scheduling a trip on a Saturday, asked for a supervisor to be available on Saturdays.

Adjourn

Motion made by Mr. White, seconded by Ms. Ochoa and unanimously carried to **ADJOURN** the meeting of September 11, 2024.



Legislation Text

File #: BC-436, **Version:** 1

**CITY OF EL PASO, TEXAS
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DISTRICT, DEPARTMENT, CONTACT INFORMATION:

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No Title's, No emails. Please use ARIAL 10 Font.

Sun Metro Mass Transit, Anthony R. DeKeyzer, Director, (915) 212-3306

AGENDA LANGUAGE:

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Update on current operations after the fire of February 11 at Sun Metro Transit Operations Center.



Legislation Text

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Sun Metro Mass Transit, Jerry DeMuro, Deputy Transit Officer, (915) 212-3470

AGENDA LANGUAGE:

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Discussion regarding Sun Metro's review of transit vehicle types and vehicle purchase plan.

Fleet Replacement Vehicle Purchasing Plan

• Fixed Route Replacements:

Total 74 New Buses by FY 2026:

- FY 2024: 12 buses
- FY 2025: 30 buses
- FY 2026: 32 buses
- **All Buses will be within the 14-year LIFECYCLE!!!!**
 - **FIRST TIME IN 20+ YEARS!!! In year 2028**

• Paratransit Replacements:

Total 62 New Vehicles by FY 2026:

Note: Received FY 2022: 9 Cutaways; FY 2023: 20 Vans

- FY 2024: 10 Cutaways
- FY 2025: 7 Cutaways
- FY 2026: 45 Electric Vehicles





Legislation Text

File #: BC-438, **Version:** 1

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Sun Metro Mass Transit, Victor Caraveo, Project Manager, (915) 212-3348

AGENDA LANGUAGE:

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Discussion regarding a review of on-time performance for paratransit trips.



Paratransit (LIFT)



On-Time Performance (OTP): Picking up or dropping off a customer within a 30-minute window

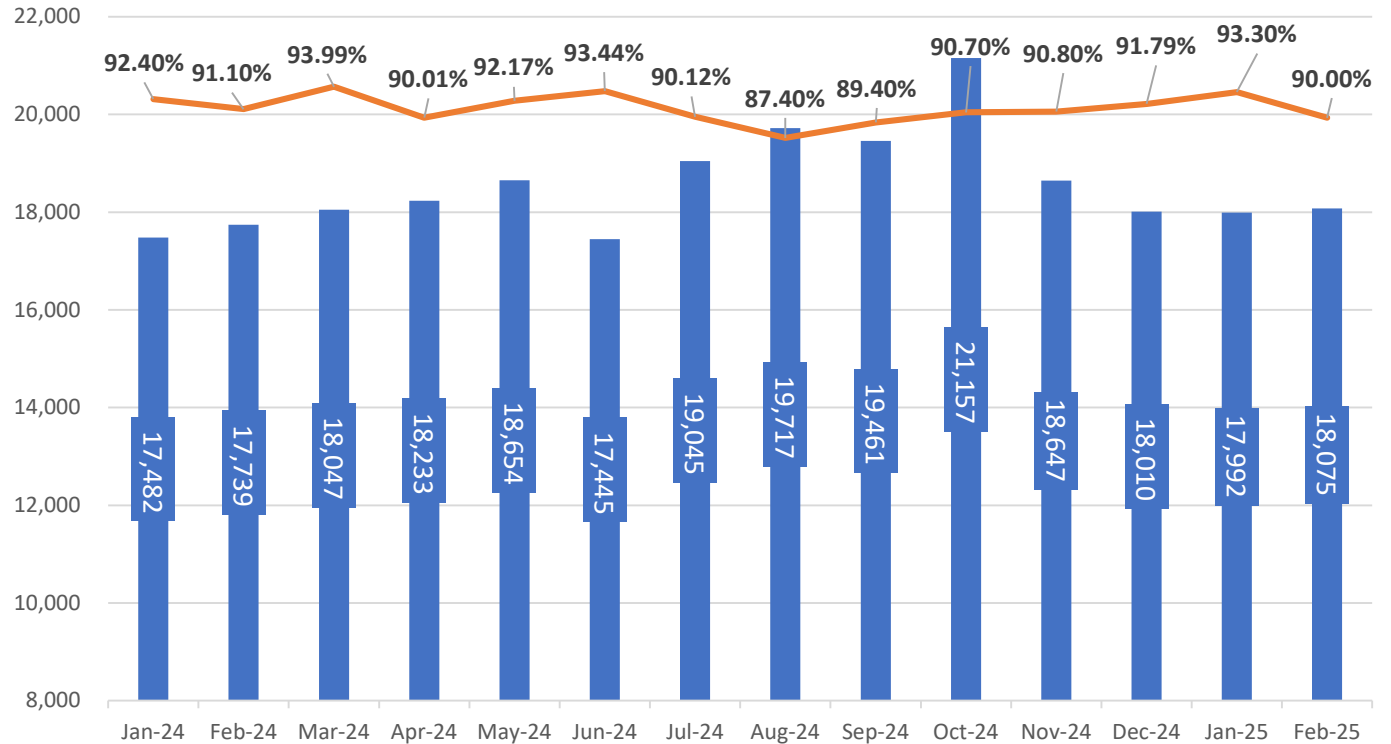
Average OTP:

- Jan-Dec (2023): 81.26%
- Jan-Dec (2024): **91.11%**
- FY25 (Sep-Feb): **90.9%**

Average Monthly Trips:

- Jan-Dec (2023): 16,282
- Jan-Dec (2024): **18,636**
 - Increased by **2,354** in 2024
- FY25 (Sep-Feb): **18,890**

LIFT RIDERSHIP & ON-TIME PERFORMANCE





Legislation Text

File #: BC-439, Version: 1

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Sun Metro Mass Transit, Rodolfo Reyes, Grants Project Manager, (915) 212-3477

AGENDA LANGUAGE:

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Discussion regarding an update on Veterans Ride for Free grant progress.



CITY OF EL PASO

Sun Metro Citizen Advisory Committee

January 8, 2025

Texas Veterans Commission

Grant Information

- **Project Name:** Sun Metro General Assistance for Veterans
- **Award Date:** 6/21/2024
- **Award Amount:** \$100,000
- **Matching Funds:** 0
- **Total Budget:** \$100,000
- **Amount Expended:** \$66,765
- **Amount Remaining:** \$33,235
- **Current Status:** 7 months of service completed
- **Funding Deadline:** 6/30/2025

Project Description

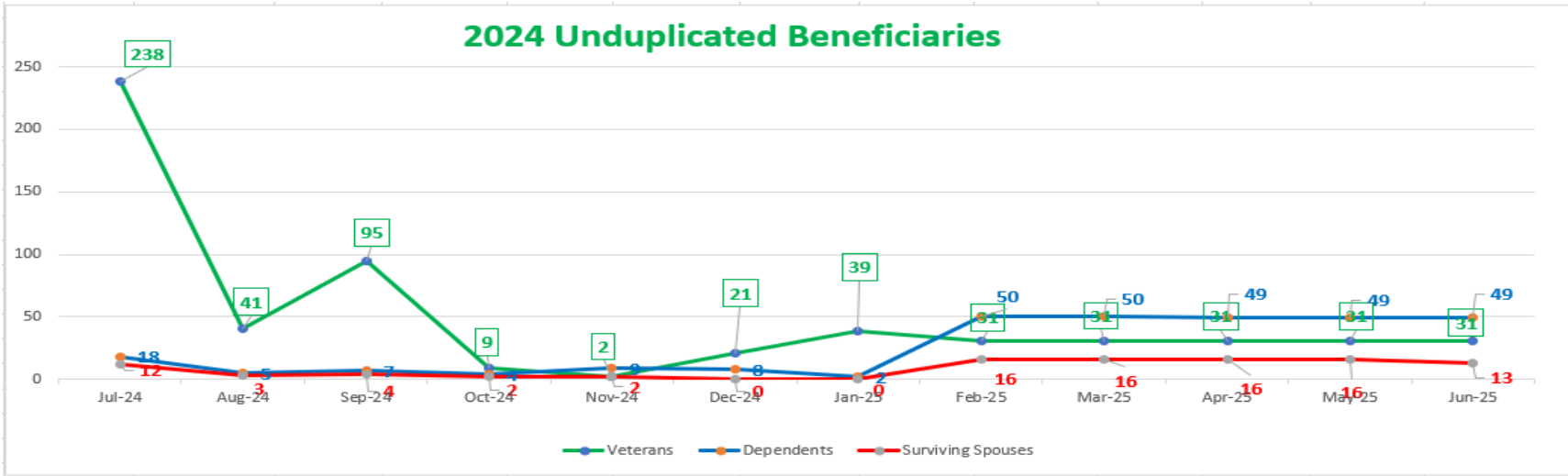
Sun Metro provides qualified veterans and their family members free monthly passes on fixed routes and free trips for paratransit service. The award is divided with \$50,000 allocated for fixed routes, and \$50,000 for paratransit LIFT service.





Texas Veterans Commission Data

2024 Unduplicated Beneficiaries



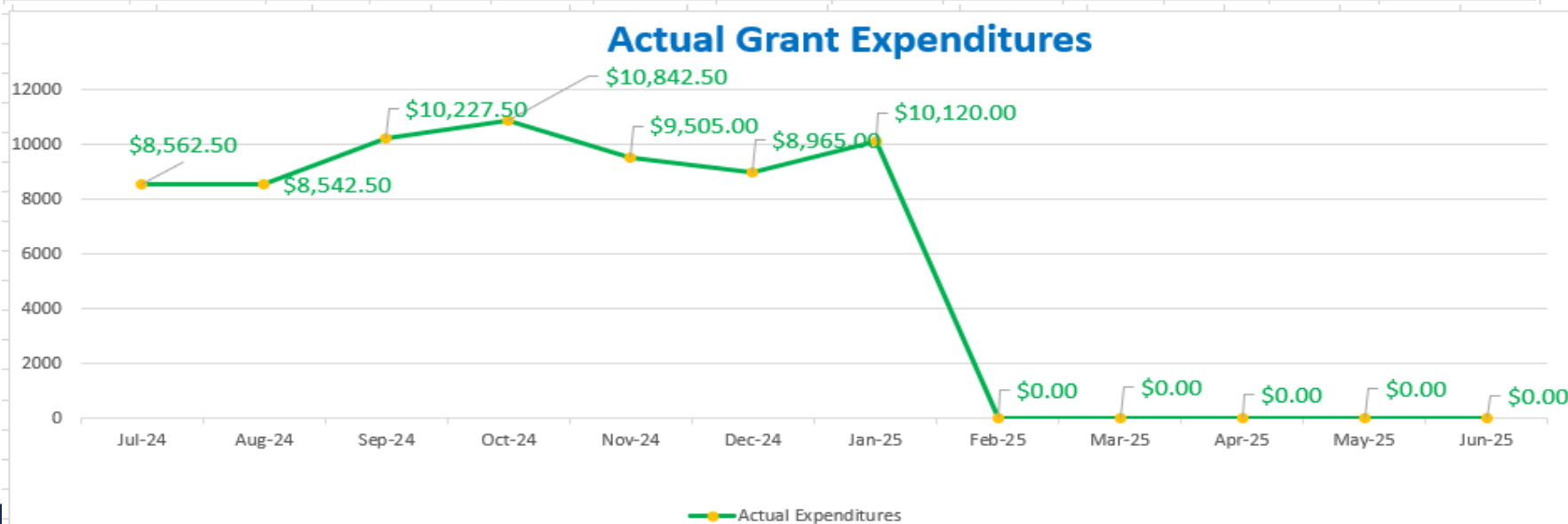
FY 24-25 TVC Benchmark Goals

- 600 Veterans
- 300 Dependents
- 100 Surviving Spouses
- 1000 Total Beneficiaries Served

Benchmarks July through Oct 2024

- 445 Veterans
- 53 Dependents
- 23 Surviving Spouses
- 521 Total Unduplicated

Actual Grant Expenditures



Projected

\$100,000.00 Grant Expenditures

Actuals

\$100,000.00 Total Grant Award
 \$66,765.00 Total Expended
 \$33,235.00 Remaining Funds

MISSION



Deliver exceptional services to support a high quality of life and place for our community.

VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



VALUES

Integrity, **R**espect, **E**xcellence,
Accountability, **P**eople



Legislation Text

File #: BC-440, Version: 1

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Sun Metro Mass Transit, Robert Mendez, Transit Senior Service Planner, (915) 212-3380

AGENDA LANGUAGE:

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Discussion regarding progress on accessible pathways construction project for Sun Metro Rising.



Sun Metro Rising Update November 2024



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Sun Metro Pathway Projects

- Identified 27 Priority Locations to Enhance before Sun Metro Rising Service Modifications.
- Construction began on Monday November 4, 2024 and as of today there have been 7 Pathways completed.
- Now there are two crews working with an estimated completion of August 31, 2025

Space reserved for the ASL interpreter.

Do not move, modify, or add any information to this box.

| Council District | Priority Improvements |
|------------------|-----------------------|
| 1 | 0 |
| 2 | 5 |
| 3 | 3 |
| 4 | 11 |
| 5 | 1 |
| 6 | 2 |
| 7 | 4 |
| 8 | 1 |
| Total | 27 |

System Review

- In the final phase of finalizing Route Schedules.
- Title 6 Analysis for the Major Service Change is being conducted and is expected to be finalized soon accounting for the adjustments made along the way.
- Next Steps
 - Public Outreach
 - Analysis of Public Feedback

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Legislation Text

File #: BC-441, Version: 1

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Sun Metro Mass Transit, Mariana Orozco, Committee Clerk, (915) 212-3308

AGENDA LANGUAGE:

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Discussion regarding training portal for committee members.



CITY OF EL PASO

Boards and Commissions

Member's New Required Courses

Sun Metro Citizens Advisory Committee

Mission:

- Act as an advisory body to the Mass Transit Department Board (MTDB) on any matters over which the Board has authority.
- Recommend general studies of existing Department facilities and operations to continue keeping a mass transit system efficient and adequate for the needs of the City.
- Provide an annual report, in the month of March, to the MTDB with a review on the operations of the Department and submit recommendations when considered necessary and appropriate.



Previous Mandatory Training for Appointees:

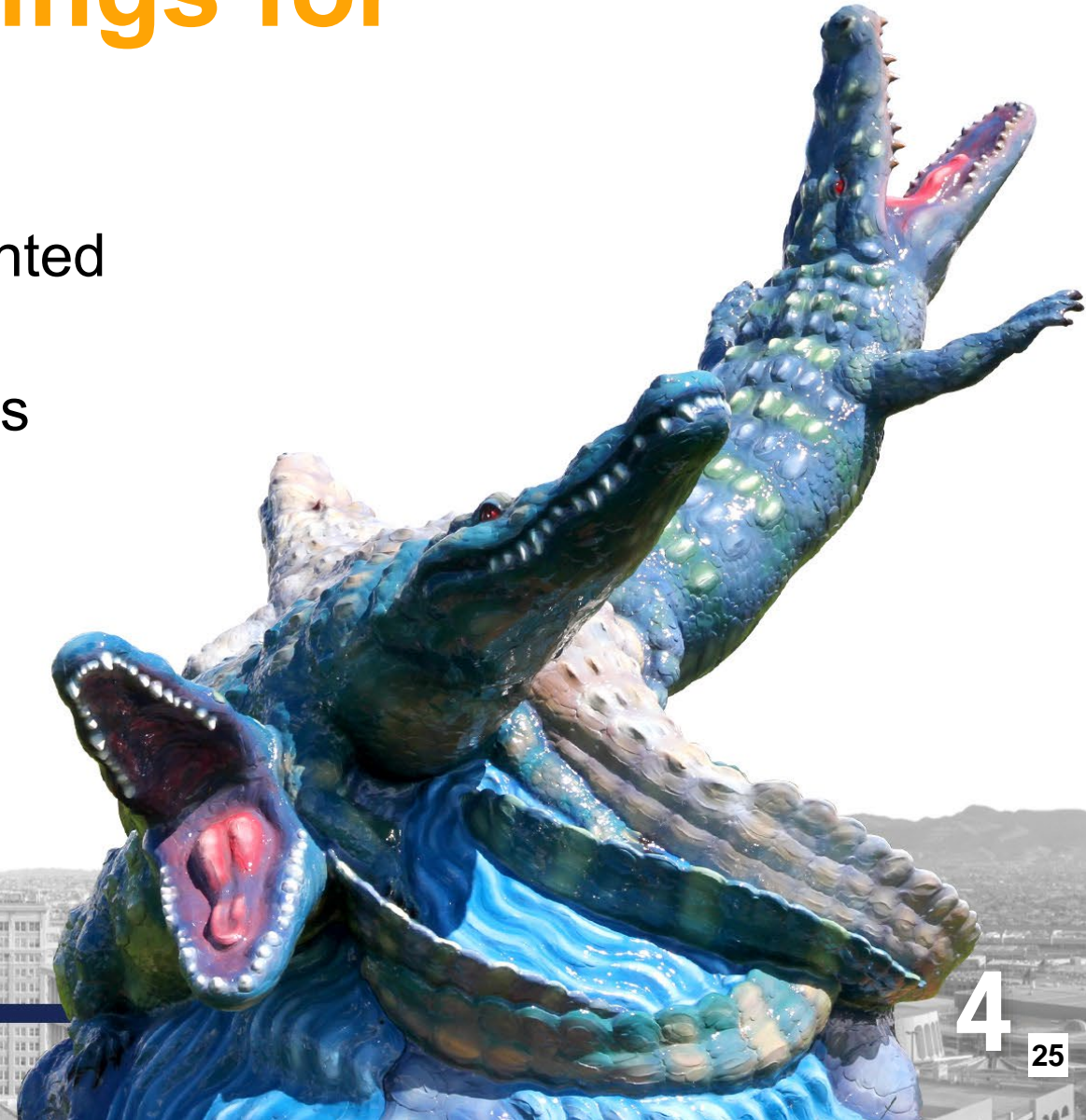
- Ethics training.

Available at:

<https://learnregister.elpasotexas.gov/>

New Mandatory Trainings for Board Members:

- Code of Conduct For Elected and Appointed Officials
- Ethics for Elected and Appointed Officials
- Rules of Order Training
- State of Texas Open Meetings Act
- State of Texas Public Information Act

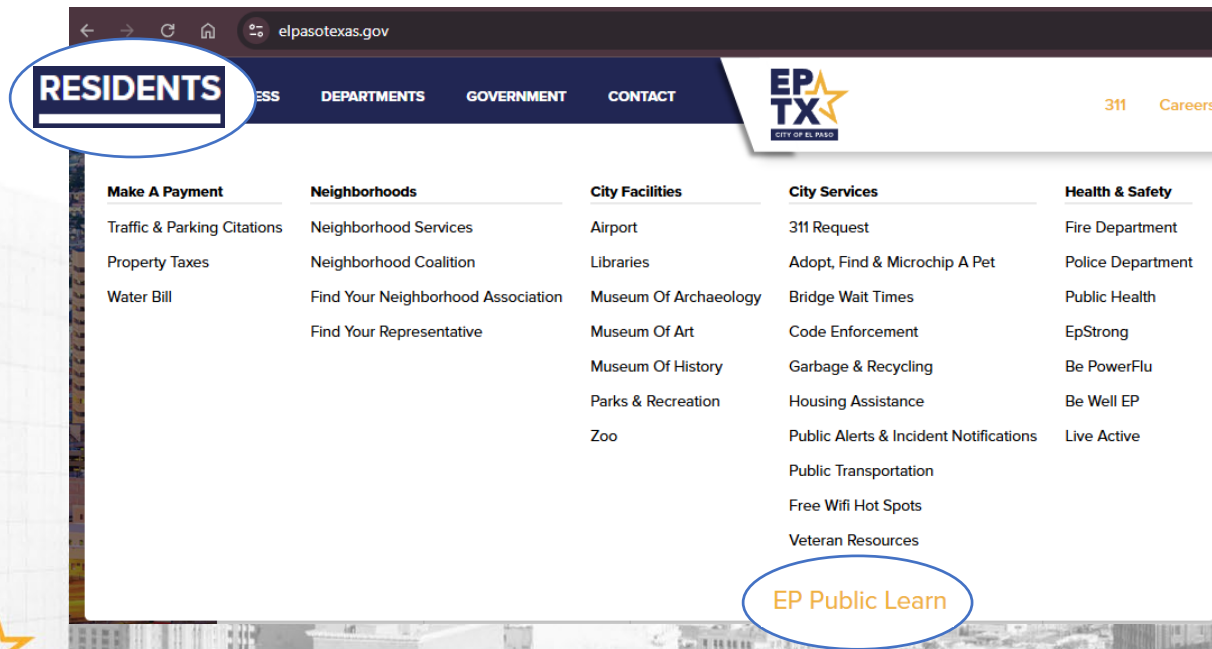


How To: Access Learning Portal

Visit the website:

<https://learnregister.elpasotexas.gov/>

Or visit <https://www.elpasotexas.gov/>
and click on EP Public Learn:





Learning Portal

Enter your email ↘

Login

Public Groups

No groups found

Get Started Here

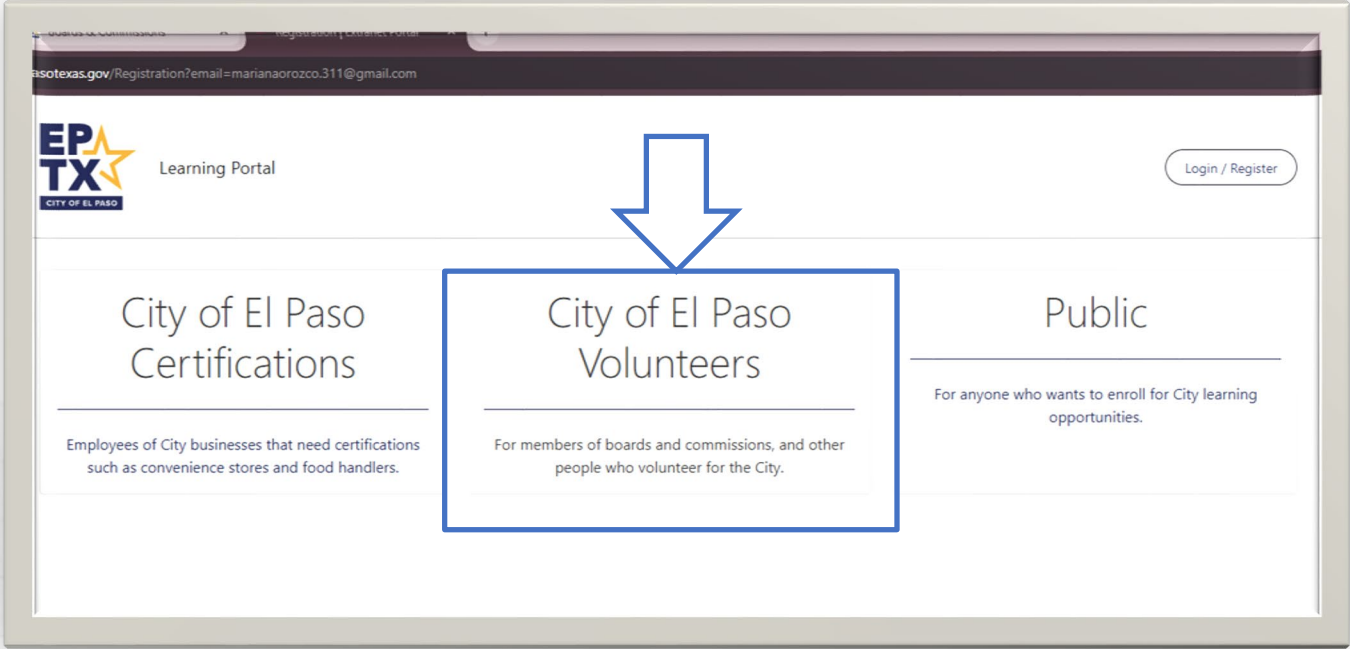
Enter your email to login or register

Remember Me

Continue

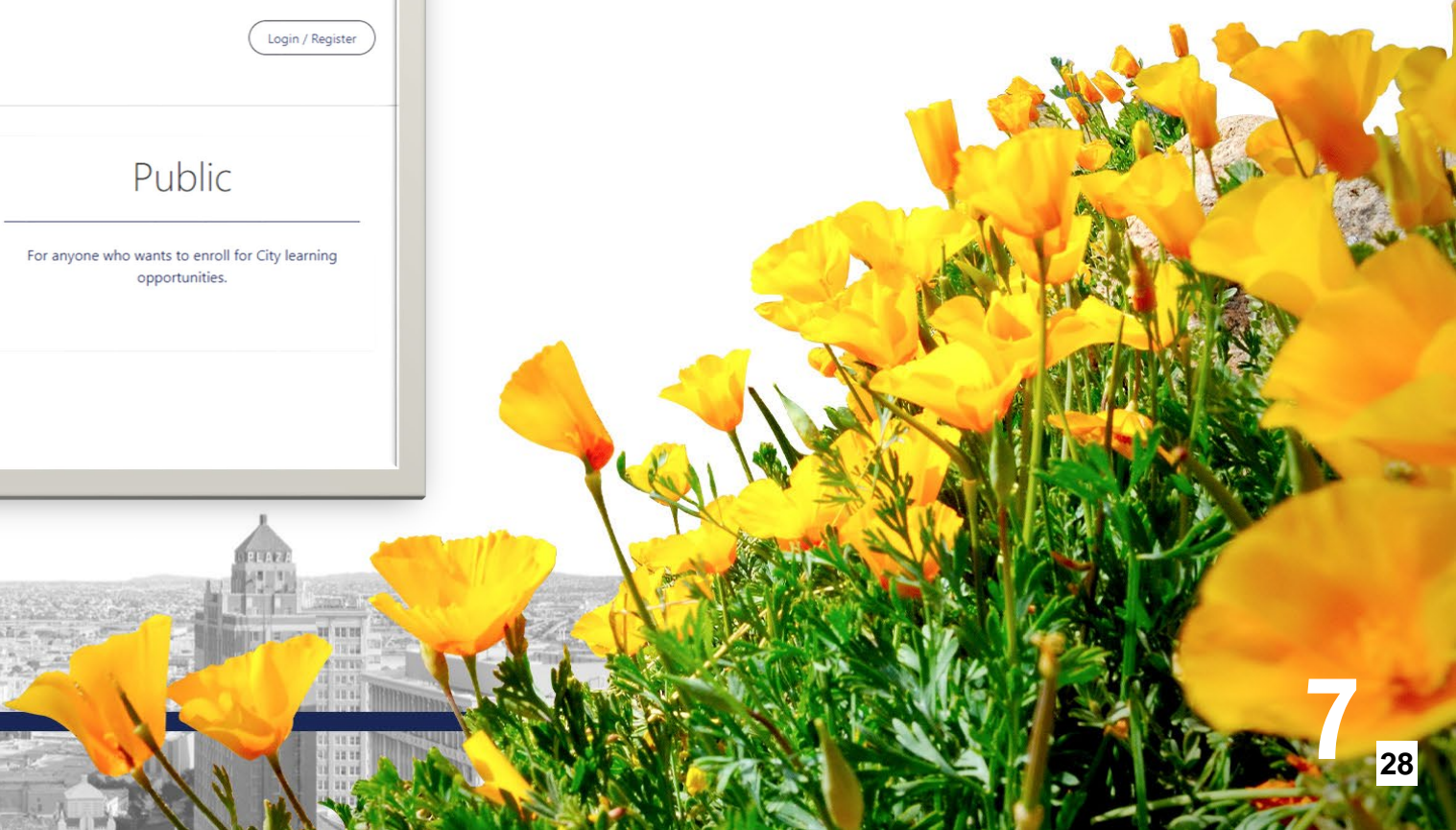


Click on City of El Paso Volunteers:

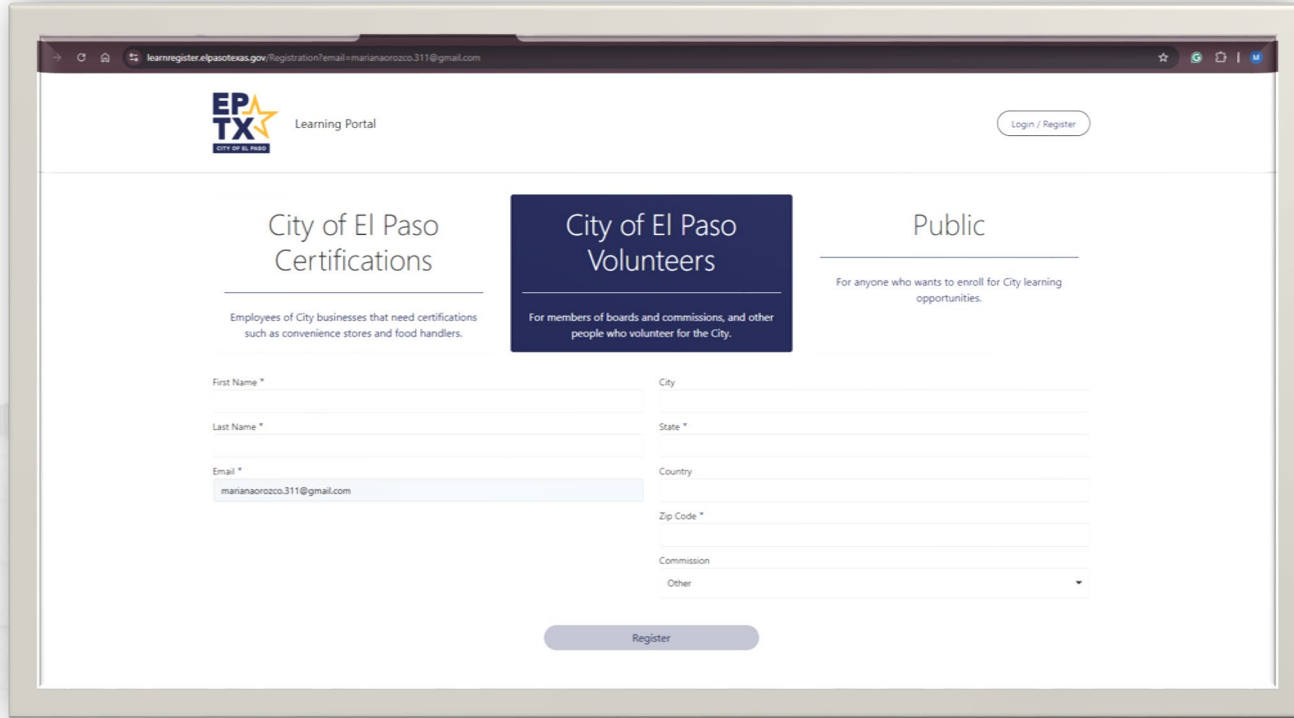


EP TX CITY OF EL PASO Learning Portal Login / Register

| | | |
|--|--|--|
| <p>City of El Paso Certifications</p> <p>Employees of City businesses that need certifications such as convenience stores and food handlers.</p> | <p>City of El Paso Volunteers</p> <p>For members of boards and commissions, and other people who volunteer for the City.</p> | <p>Public</p> <p>For anyone who wants to enroll for City learning opportunities.</p> |
|--|--|--|



Enter your information and click on Register:



The screenshot shows a web browser window displaying the 'City of El Paso Learning Portal'. The URL in the address bar is 'learnregister.epsofteks.gov/Registration?email=marianaorocco.311@gmail.com'. The page features three main sections: 'City of El Paso Certifications' (for employees of city businesses), 'City of El Paso Volunteers' (for board members and commissioners), and 'Public' (for anyone wanting to enroll for city learning opportunities). A registration form is visible with fields for First Name, Last Name, Email (pre-filled with 'marianaorocco.311@gmail.com'), City, State, Country, Zip Code, and Commission/Other. A 'Register' button is at the bottom of the form.



Click on View Catalog for the Volunteers Course Catalog:

The screenshot shows the EP Public Learn website interface. At the top, there is a search bar and navigation links for Home, Course Catalogs, My Training Dashboard, Dashboards, and Help Center. The main content area features a 'Welcome!' message and three course catalog options: Certifications Course Catalog, Volunteers Course Catalog, and Public Course Catalog. Each option includes a brief description and a 'View Catalog' button. The 'Volunteers Course Catalog' button is highlighted with a blue box, and a blue arrow points to it from below. To the right, there is a 'Need Help?' section with a 'Get in Touch' button. A yellow sticky note graphic with the word 'Email!' is also present.

EP TX
EP Public Learn

Home Course Catalogs My Training Dashboard Dashboards Help Center

Welcome!
Explore our course offerings by selecting an option below to access the catalog.

Certifications Course Catalog
Workers employed by businesses requiring certifications, such as those in convenience stores and food handling roles.
[View Catalog](#)

Volunteers Course Catalog
For members of boards and commissions, and other individuals who volunteer for the city.
[View Catalog](#)

Public Course Catalog
For individuals seeking to enroll for learning opportunities provided by the city.
[View Catalog](#)

Need Help?
For assistance with EP Public Learn, please submit a ticket by clicking here for prompt support.
[Get in Touch](#)

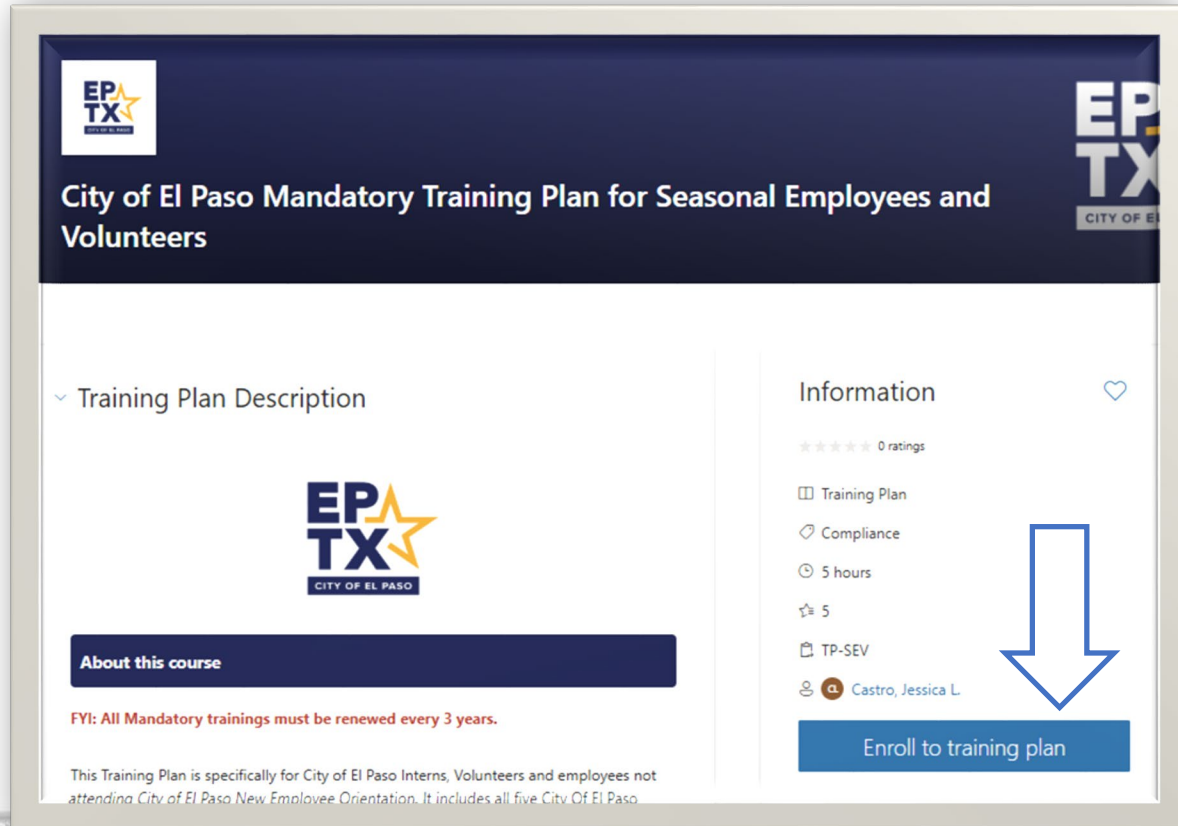
Got questions or feedback? Reach out to us! We're here to help, just a click away.
Email!
[Get in Touch](#)

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Choose the Training:

The screenshot displays the 'EP Public Learn' website interface. At the top, there is a search bar and navigation links for 'Home', 'Course Catalogs', 'My Training Dashboard', 'Dashboards', and 'Help Center'. The main header reads 'City of El Paso Volunteers Course Catalog'. Below this, a search bar and a filter sidebar are visible. The sidebar includes categories like 'High Performing Government', 'Compliance', 'Development \ Professional', 'Risk & Safety', 'CoEP Policy & Procedures', 'Training Type' (e-Learning, Instructor-Led Training, Training Plan), and 'Show more+'. The main content area shows a grid of course cards. Each card includes a title, a star rating, the course type, duration, and contact information. The courses listed are: '5 Courses Recommended for Members of Boards and Commissions', 'ADA Sensibility', 'Bomb Threat Assessment for Decision Makers', 'City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers', 'Code of Conduct for Elected and Appointed Officials', 'Ethics for Elected and Appointed Officials', 'Harassment Prevention', 'Ley de Estadounidenses con Discapacidades (ADA)', 'Open Records Training', 'Personal Strategic Plan Interactive Workshop', 'Rules of Order Training', 'Social Media Policy Training', 'State of Texas Open Meetings Act Training', 'State of Texas Public Information Act Training', and 'Ética'. Each card has a 'View Course' or 'View Training Plan' button.

Click on Enroll to training plan:



The screenshot shows a web page for the "City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers". The page features the EP TX logo in the top left and right corners. The main heading is "City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers". Below this, there is a section for "Training Plan Description" with a sub-heading "About this course". A blue button labeled "Enroll to training plan" is prominently displayed at the bottom right of the page, with a large blue arrow pointing to it. The "Information" section on the right lists details such as "0 ratings", "Training Plan", "Compliance", "5 hours", "5 stars", and "TP-SEV" by "Castro, Jessica L.". A small heart icon is visible next to the "Information" heading.

EP TX
CITY OF EL PASO

City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers

Training Plan Description

EP TX
CITY OF EL PASO

About this course

FYI: All Mandatory trainings must be renewed every 3 years.

This Training Plan is specifically for City of El Paso Interns, Volunteers and employees not attending City of El Paso New Employee Orientation. It includes all five City Of El Paso

Information

0 ratings

- Training Plan
- Compliance
- 5 hours
- 5
- TP-SEV
- Castro, Jessica L.

Enroll to training plan

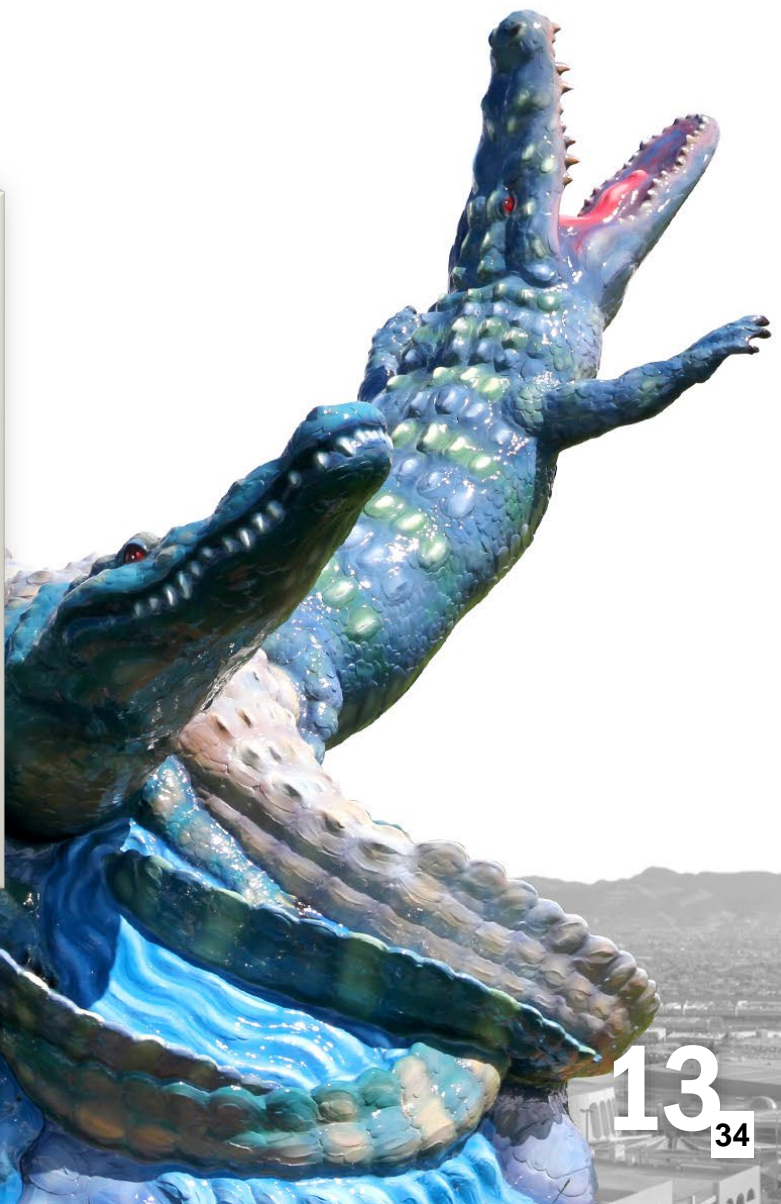
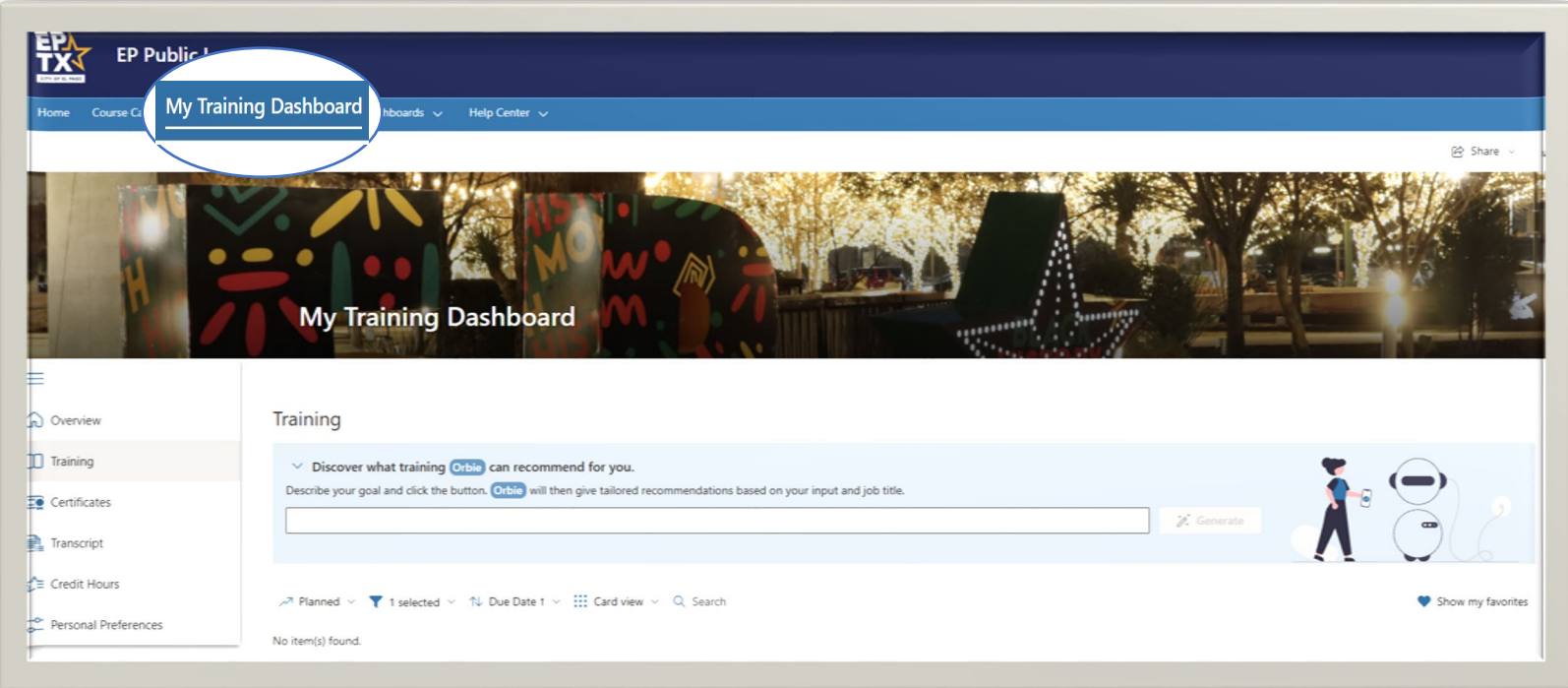


Check the available Courses by clicking Course Catalog → Volunteers:

The screenshot shows the 'EP Public Learn' website interface. The top navigation bar includes 'Home', 'Course Catalogs', 'My Training Dashboard', 'Dashboards', and 'Help Center'. A yellow box highlights the 'Course Catalogs' dropdown menu, which is open to show 'Certifications', 'Volunteers', and 'Public'. Below the navigation is a banner for 'City of El Paso Volunteers Course Catalog'. A search bar is present with the text 'Search Course Catalog'. On the left, there are filter categories: 'High Performing Government (10)', 'Compliance (3)', 'Development \ Professional (1)', and 'Risk & Safety (1)'. The main content area shows 'All courses' arranged 'Alphabetically (A-Z)'. Four course cards are visible: '5 Courses Recommended for Members of Boards and Commissions', 'ADA Sensitivity', 'Bomb Threat Assessment for Decision Makers', and 'City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers'.



Check the status of your Training Courses by clicking My Training Dashboard:







Legislation Text

File #: BC-442, Version: 1

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Scott White, Sun Metro Citizens Advisory Committee Chair

AGENDA LANGUAGE:

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Discussion regarding committee members and meeting attendance.



Legislation Text

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For notation:

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