

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
AGENDA SUMMARY FORM**

**DEPARTMENT:** MAYOR AND COUNCIL

**AGENDA DATE:** April 27, 2021

**CONTACT PERSON NAME AND PHONE NUMBER:** REP JOE MOLINAR, 212-0004

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** #5 Promote transparent and consistent communication amongst all members of the community

#6 Set the standard for sound governance and fiscal management

**SUBJECT:**

Discussion and action on initiating a City Of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held Tuesday, November 2, 2021.

**BACKGROUND / DISCUSSION:**

Discussion and action on initiating the City Of El Paso Ad Hoc Charter Advisory Committee for the purpose of a City Charter Amendment Special Election to be held in November 2021. It has been approximately three years since the establishment and results of the last City Of El Paso Ad Hoc Charter Advisory Committee.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? Yes.  
April 3, 2018

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

## RESOLUTION

**WHEREAS**, the City Council is considering holding a Special Election in November of 2021 in order to make certain amendments to the City Charter; and

**WHEREAS**, the City Council desires the assistance of members of the public to review and make recommendations on potential charter amendments for the special election.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That there is hereby created a 2021 Ad Hoc Charter Advisory Committee (the “Committee”) composed of nine members who are representative of the community and residents of El Paso. The Mayor and Council members shall each recommend one Committee member, to be appointed in the manner provided by the City Charter Section 3.7(B).
2. The Committee shall begin its work as soon as a quorum of members are appointed.
3. The Committee shall appoint a Chair and a Vice-Chair by a simple majority vote of members present at its first meeting. The Chair shall establish such procedures as are appropriate for the orderly consideration of the business of the committee and shall preside over the meetings.
4. The Committee will review proposed charter amendments approved by a majority vote of the City Council; and shall consider public input regarding potential amendments to the Charter.
5. The Committee shall strive to meet at least once every two weeks, but in no instance meet less than once per month.
6. The Committee shall be subject to any federal, state or local emergency guidance, proclamation or ordinance relating to the meeting of Boards and Commissions.
7. The Committee will present its final recommendations to the City Council no later than July 7, 2021. The committee may be required to provide status reports to City Council at regular intervals leading up to its final recommendations report.
8. All meetings of the Committee shall be open to the public in the manner required by any applicable City Council Ordinance or rule, and notice of all meetings shall be posted at least seventy-two hours prior to the meeting.
9. The City Manager shall provide staffing and administrative assistance to the Committee for the purpose of scheduling and giving notice of the meetings, the preparation of minutes of each meeting, and the provision of other reasonable support services.

10. The members of the Committee shall not be subject to the financial disclosure requirements of Section 2.92.070 of the City Code, but shall otherwise be subject to all other applicable provisions of City Code Chapter 2.92 (Ethics Ordinance).
11. The Ad Hoc Charter Advisory Committee shall automatically dissolve upon the completion of its business.

**DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

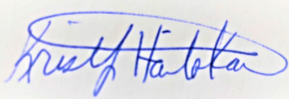
**CITY OF EL PASO**

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Oscar Leeser, Mayor

**ATTEST:**

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Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
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Kristen L. Hamilton-Karam  
Senior Assistant City Attorney