

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 16, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.5 Set one standard for infrastructure across the city

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service referencing Contract 2019-869, Grounds Maintenance-City Facilities. This will be a change order to increase the award by \$6,950.00 resulting in a revised not to exceed total contract amount of \$1,042,003.00

BACKGROUND / DISCUSSION:

This change order will add capacity to include the Eastside Regional Command Center for the duration of this contract.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On December 10, 2019 City Council approved the award of contract 2019-869 Grounds Maintenance-City Facilities to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$985,720.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$6,950.00
Funding Source: General Fund
Account: 532 – 1000 – 522260 – 31040 - P3120

TITLE 2, CHAPTER 2.92, Section 2.92-080 DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS

Purchasing & Strategic Sourcing has provided the opportunity to disclose campaign contributions and donations.

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Streets and Maintenance Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



7-1-24

Richard J. Bristol, Streets and Maintenance Director

Project Form
(Change Order)

Please place the following item on the **Consent Agenda** for the City Council of **July 16, 2024**.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.5 Set one standard for infrastructure across the city

Award Summary:

The Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service referencing Contract 2019-869, Grounds Maintenance-City Facilities. This will be a change order to increase the award by \$6,950.00 resulting in a revised not to exceed total contract amount of \$1,042,003.00. This change order will add capacity to provide grounds maintenance for Eastside Regional Command Center.

Department:	Streets & Maintenance
Award to:	Delta Unlimited, LLC dba Delta Pest Control & Lawn Service
City & State:	El Paso, Texas
Current Contract Estimated Amount:	\$1,035,053.00
Change Order Amount:	\$ 6,950.00
Total estimated Amount not to Exceed:	\$1,042,003.00
Account(s):	532 – 1000 – 522260 – 31040 - P3120
Funding Source(s):	General Fund
District(s):	All

This was a Best Value Bid Award - Unit Price Contract.