

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: August 13, 2024

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Terry K. Kebschull, Animal Services Director (915) 212-8742
K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing,
(915) 212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 8 – Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Legend + White Animal Health Corp., referencing Contract 2021-1258 Animal Food. This change order is to increase the contract by \$233,762.84 for a total amount not to exceed \$1,168,981.64. The change order will accommodate for price increases placed on food and formula that are necessary to feed the animals in the care of the department.

BACKGROUND / DISCUSSION:

The contract modification will allow the Animal Services Department to cover the increases for animal food for the remainder of the contract period.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On October 12, 2021 City Council approved the contract 2021-1258 to Legend + White Animal Health Corp. for a three (3) year term to include a two (2) year option to extend for a total of five (5) years of \$1,558,698.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$233,762.84

Funding Source: Animal Services

Account: 225-2580-25110-531100

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Animal Services

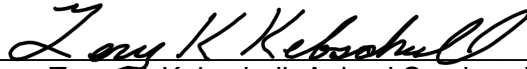
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

2021-1258 Animal Food

Revised 04/09/2021 – Previous Versions Obsolete

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Terry K. Keschull, Animal Services Director

Project Form
(Change Order)

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council of August 13, 2024.

Strategic Goal 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2021-1258 Animal Food to Legend + White Animal Health Corp. This change order will increase referenced contract by \$233,762.84 for a total estimated amount not to exceed \$1,168,981.64. This change order will accommodate the price increases on food and formula for the remainder of the contract period.

Contract Variance:

Not Applicable.

Department:	Animal Services
Award to:	Legend + White Animal Health Corp.
City & State:	Lincolnshire, IL
Current Contract Estimated Amount:	\$935,218.80
Change Order Award:	\$233,762.84
Total estimated Amount not to Exceed:	\$1,168,981.64
Account(s):	225 – 2580 – 25110 – 531100
Funding Source(s):	Animal Services Fund.
District(s):	All

This was a Low Bid Award - unit price contract