

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: September 13, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Benjamin E. Fyffe, Managing Director, Museum and Cultural Affairs, (915) 212-1766
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments

SUBGOAL: 4.2: Create innovative recreational, educational and cultural programs.

SUBJECT:

Discussion and action of the award of Solicitation No. 2022-0386 Janitorial Services for El Paso Museums to Ace Government Services, LLC for an initial term of three (3) years for an estimated amount of \$712,620.00. The award also includes a two (2) year option for an estimated amount of \$475,080.00. The total contract value is, including the initial term plus option is five (5) years, for an estimated amount of \$1,187,700.00.

BACKGROUND / DISCUSSION:

This contract will allow the Museum and Cultural Affairs Department to provide Janitorial Services to City of El Paso Museums.

SELECTION SUMMARY:

Solicitation was advertised on February 15, 2022 and February 22, 2022. The solicitation was posted on City website on February 15, 2022. The email (Purmail) notification was sent out on February 17, 2022. There were a total forty-six (46) viewers online; three (3) bids were received; two (2) being local suppliers.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$351,461.52 for the initial term, which represents a 97.32% increase due to higher hourly rates and an increase in service hours required.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$712,620.00

Funding Source: General Funds

Account: 522060 – 454 – 1000 – 54000

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES ___ NO

PRIMARY DEPARTMENT: Museum and Cultural Affairs Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Benjamin E. Fyffe, Managing Director, Museum and Cultural Affairs

**COUNCIL PROJECT FORM
(BEST VALUE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **September 13, 2022**.

STRATEGIC GOAL NO. 4: Enhance El Paso’s Quality of Life through Recreational, Cultural and Educational Environments

The linkage to Strategic Plan is subsection 4.2: Create innovative recreational, educational and cultural programs.

Award Summary:

Discussion and action of the award of Solicitation No. 2022-0386 Janitorial Services for El Paso Museums to Ace Government Services, LLC for an initial term of three (3) years for an estimated amount of \$712,620.00. The award also includes a two (2) year option for an estimated amount of \$475,080.00. The total contract value is, including the initial term plus option is five (5) years, for an estimated amount of \$1,187,700.00.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$351,461.52 for the initial term, which represents a 97.32% increase due to an increase in an increase in hourly rates and an increase in service hours required.

Department:	Museum and Cultural Affairs
Award to:	Ace Government Services, LLC El Paso, TX
Item(s):	ALL
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$ 237,540.00
Initial Term Estimated Award:	\$ 712,620.00 (3 years)
Option Term Estimated Award:	\$ 475,080.00 (2 years)
Total Estimated Award:	\$1,187,700.00 (5 years)
Account No.:	522060 – 454 – 1000 – 54000
Funding Source:	General Funds
District(s):	All

This is a Best Value procurement contract.

The Purchasing & Strategic Sourcing and the Museum and Cultural Affairs Departments recommend award as indicated to Ace Government Services, LLC, the highest ranked bidder based on evaluation factors established for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******

CITY OF EL PASO BV/CSP/RFP/RFQ SCORESHEET

PROJECT: 2022-0386 Janitorial Services for El Paso Museums

Evaluation of Submittal

	MAX POINTS	Ace Government Services, LLC	The Eagle Janitorial Services	AHI Facility Services, Inc.
Factor A - Offeror's Fee Proposal	35	25.07	35.00	-
Proposed Cost		\$ 712,620.00	\$ 510,390.00	0
Factor B - Offeror's experience and reputation	30	30.00	25.67	-
Factor C - References	25	25.00	25.00	-
Factor D - Employee Medical Benefit and Incentives	10	10.00	0.00	-
TOTAL SCORE	100	90.07	85.67	0.00
		1	2	Non-responsive



CITY OF EL PASO BID TABULATION FORM



Project Name: Janitorial Services for El Paso Museums
Bid Opening Date: April 13, 2022

Solicitation #: 2022-0386
Department: Museums and Cultural Affairs

			AHI Facility Services, Inc. Dallas, TX Bidder 1 of 3					Francisco Corral dba The Eagle Janitorial Services El Paso, TX Bidder 2 of 3					Ace Government Services, LLC. El Paso, TX Bidder 3 of 3				
Item No.	Location	Unit of Measure	Amount per Hour (A)	Total Hours per Month (B)	Monthly Amount (AxB=C) (C)	Estimated Annual Total (Cx12=D) (D)	Estimated Year Total (Dx3=E) (E)	Amount per Hour (A)	Total Hours per Month (B)	Monthly Amount (AxB=C) (C)	Estimated Annual Total (Cx12=D) (D)	Estimated 3 Year Total (Dx3=E) (E)	Amount per Hour (A)	Total Hours per Month (B)	Monthly Amount (AxB=C) (C)	Estimated Annual Total (Cx12=D) (D)	Estimated 3 Year Total (Dx3=E) (E)
1.	MUSEM OF HISTORY	Hourly	Not all the amendments were acknowledged	400	Not all the amendments were acknowledged	Not all the amendments were acknowledged	Not all the amendments were acknowledged	\$ 13.25	400	\$ 5,300.00	\$ 63,600.00	\$ 190,800.00	\$ 18.50	400	\$ 7,400.00	\$ 88,800.00	\$ 266,400.00
2.	MUSEM OF ARCHEOLOGY	Hourly	Not all the amendments were acknowledged	104	Not all the amendments were acknowledged	Not all the amendments were acknowledged	Not all the amendments were acknowledged	\$ 13.25	104	\$ 1,378.00	\$ 16,536.00	\$ 49,608.00	\$ 18.50	104	\$ 1,924.00	\$ 23,088.00	\$ 69,264.00
3.	EL PASO MUSEM OF ARTS	Hourly	Not all the amendments were acknowledged	566	Not all the amendments were acknowledged	Not all the amendments were acknowledged	Not all the amendments were acknowledged	\$ 13.25	566	\$ 7,499.50	\$ 89,994.00	\$ 269,982.00	\$ 18.50	566	\$ 10,471.00	\$ 125,652.00	\$ 376,956.00
TOTAL ITEMS (1-3)						Not all the amendments were acknowledged	Not all the amendments were acknowledged				\$ 170,130.00	\$ 510,390.00				\$ 237,540.00	\$ 712,620.00
<p style="text-align: center;"><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p>																	
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR			<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>				
NO OPTION OFFERED			<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>				
AMENDMENTS ACKNOWLEDGED:			NO					YES					YES				
BIDS SOLICITED: 9 LOCAL BIDS SOLICITED: 9 BIDS RECEIVED: 2 LOCAL BIDS RECEIVED: 2 NO BID: 0																	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved: _____/s/_____

Date: 5/24/2022

BIDDERS LIST – JANITORIAL
2022-0386 JANITORIAL SERVICES FOR EL PASO MUSEUMS

A-ONE JANITORIAL
6303 AIRPORT ROAD
EL PASO, TX 79925
915-771-6818

ADEFTO BUILDING & GROUND SVS.
7740 MUSTANG AVENUE
EL PASO, TX 79915
915-591-7111

THE EAGLE JANITORIAL SERVICES
2919 AURORA AVENUE
EL PASO, TX 79930
915-566-0967

Y & C JANITORIAL SERVICES
3021 E. MISSOURI
EL PASO, TX 79903
915-562-2208

ABM JANITORIAL SERVICES
5959 GATEWAY BLVD W
EL PASO, TX 79925
915-843-2194

**ACME-WESTERN JANITORIAL SERVICE
INC.**
2124 MONTANA AVE
EL PASO, TX 79903
915-533-7107

ACE GOVERNMENT SERVICES, LLC
12652 TIERRA GERMA CT.
EL PASO, TEXAS 79938
915-203-3733

L & J CLEANING SERVICE
2904 SAN DIEGO
P.O. BOX 3461
EL PASO, TX 79930
915-345-4007

X CLEANING PROFESSIONALS
825 EAST MISSOURI AVE.
EL PASO, TEXAS 79902
915-303-5927