



Board Appointment Form

City Clerk's Office

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| Appointing Office | Chris Canales, District 8 |
| Agenda Placement | Consent |
| Date of Council Meeting | 07/22/25 |
| Name of Board | Tax Advisory Committee |
| Agenda Posting Language | |
| Re-appointment of Valerie M. Armendariz to the Tax Advisory Committee by Representative Chris Canales, District 8. | |
| Appointment Type | Regular |
| Member Qualifications | |
| Please see resume. | |
| Nominee Name | Valerie M. Armendariz |
| Nominee Email Address | |
| Nominee Residential Address | |
| Nominee Primary Phone Number | |
| Residing District | Outside City Limits |
| City Employed Relatives | N/A |
| Board Membership | |
| Previously served on the Tax Advisory Committee from 2022 to 2024. | |
| Real estate owned in El Paso County | |
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| Previous Appointee | Expired |
| Reason for Vacancy | Term Expired |
| Date of Appointment | 07/22/25 |
| Term Begins On | 01/09/24 |
| Term Expires On | 01/08/28 |
| Term | Second Term |

Valerie M. Armendariz

Education

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|---|--------------------------|
| <i>Texas Municipal Clerk (TMC) Certification Program</i> | Anticipated: 2026 |
| University of North Texas (UNT), Division of Finance & Administration | |
| <i>Master's in Public Administration</i> | Graduated: December 2023 |
| The University of Texas at El Paso (UTEP) | |
| Concentration: Government & Nonprofit | |
| <i>Bachelor of Psychology</i> | Graduated: December 2016 |
| <i>with a minor in Sociology</i> | |
| The University of Texas at El Paso (UTEP) | |

Activities

- Member of the Anthony, Texas Police Foundation and Food Pantry, Secretary 2023- current
- Member of the Public Administration Advisory Board Member, Appointed April 2024 – (3-year term)
- Member of the Tax Advisory Committee for the City of El Paso, Appointed August 2022 (2-year term)
- Master's in Public Administration Student Association (MPASA)
 - Officer: Secretary 2021 - 2022
 - Officer: President 2022 – 2023

Work Experience

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| <i>Town Clerk, City Secretary, Department Head</i> | <i>Anthony, Texas 79821</i> |
| Town Hall | March 2022 – Present |
| <i>Interim Town Clerk</i> | <i>Anthony, Texas 79821</i> |
| Town Hall | July 2021 – March 2022 |
| <i>Deputy Town Clerk</i> | <i>Anthony, Texas 79821</i> |
| Town Hall | June 2019 – July 2021 |
| <i>Administrative Assistant</i> | El Paso, Texas 79912 |
| Coronado County Club | December 2017 – June 2019 |
| <i>Assistant Manager</i> | Canutillo, Texas 79835 |
| Destination Maternity | November 2016- June 2019 |

Internship

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| <i>Program Intern and Event Photographer</i> | <i>El Paso, Texas 79901</i> |
| Make-A-Wish Foundation North Texas | April 2014- December 2016 |
| | January 2022-May 2022 |

Skills

- Fluent in Spanish and English (Bilingual)
- Quickbooks Desktop
- ADP Payroll
- Microsoft Office
- Photoshop CS6