



Parks and Recreation Department

MAYOR

Renard U. Johnson

CITY COUNCIL**District 1**

Alejandra Chávez

District 2

Dr. Josh Acevedo

District 3

Deanna M. Rocha

District 4

Cynthia Boyar Trejo

District 5

Ivan Niño

District 6

Art Fierro

District 7

Lily Limón

District 8

Chris Canales

CITY MANAGER

Dionne Mack

To: Ms. Dora Trillo

From: Enrique Valadez, Recreation Programs Manager, El Paso Parks and Recreation Department

Date: June 18, 2025

Subject: Warning Letter

Ms. Trillo,

This letter shall serve as a formal warning letter, for disrespectful and inappropriate action towards other Senior participant and the City of El Paso staff assigned at the Jessie Moreno Happiness Senior Center.

The following are the incidents reported:

1. You were rude with another participant by pulling from her hands, arts and crafts supplies provided by Aliviane Program, to be used by all participants, to complete a project, even when the instructions were to share the supplies provided.
2. You used a rude tone of voice and displayed a disrespectful attitude towards the City of El Paso Parks and Recreation staff assigned to supervise the J.M. Happiness Senior Center, when they intended to confer with you in a professional manner, clarifying that the supplies were for the use of everyone.
3. You, in a rude tone of voice, told the Recreation Specialist Mindy Neria, that you were not talking to her and to shut up.

These attitudes are serious and unnecessary and defies the City of El Paso Code of Conduct, disrupt the ambience of respect and harmony and the pleasant environment between the participants and staff at Jessie M. Happiness Senior Citizens Center.

The City of El Paso staff are professional employees properly trained to serve and provide a good environment to all our Seniors and deserve respect, as well we should appreciate and value other center members and provide and expect respect.

You must be responsible for your actions. You must, like all the other participants do, in a courteous and respectful manner, speak and ask for the specific service you may need from the volunteers, and abide to the rules, policies and regulations.

Our priority is to maintain at our Senior Centers safe, clean, supervised and pleasant, creating programs and activities that promote an environment full of harmony and respect, improving the quality of life of our Seniors participants. You are welcome to enjoy our center, as well as any other participants.

Please help us to maintain the Center environment pleasant for you and other.

Pablo Caballero – Director, Parks & Recreation Department

801 Texas Ave, 2nd Floor | El Paso, TX 79901

O: (915) 212-0092 | Email: parksandrecreation@elpasotexas.gov



DELIVERING EXCEPTIONAL SERVICES



Parks and Recreation Department

MAYOR

Renard U. Johnson

This warning letter will serve as reference for any future situation and will be taken in consideration if any new deviation from the Code of Conduct occurs, resulting in disciplinary actions that may include temporary or permanent suspension

Sincerely,

CITY COUNCIL**District 1**

Alejandra Chávez

District 2

Dr. Josh Acevedo

District 3

Deanna M. Rocha

District 4

Cynthia Boyar Trejo

District 5

Ivan Niño

District 6

Art Fierro

District 7

Lily Limón

District 8

Chris Canales

A handwritten signature in black ink, enclosed in an oval.

Enrique Valadez,
Recreation Programs Manager.
Coordinator

Nicolas Valdes
Recreation and Sports

CITY MANAGER

Dionne Mack

Pablo Caballero – Director, Parks & Recreation Department
801 Texas Ave, 2nd Floor | El Paso, TX 79901
O: (915) 212-0092 | Email: parksandrecreation@elpasotexas.gov



DELIVERING EXCEPTIONAL SERVICES