

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 25, 2022
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Maria O. Pasillas, (915) 212-1737

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 6 – Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: 6.11 Provide efficient and effective services to taxpayers

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

WestStar Title, in the amount of \$4,065.03 for an overpayment made on July 27, 2022 of 2021 taxes. (Geo. # A462-999-0360-7600). This action would allow us to comply with state law which requires approval by the legislative body of refunds of tax overpayments greater than \$2,500.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Approve property tax overpayment refunds greater than \$2,500.00, per the Texas Property Tax Code, Sec. 31.11 – Refunds of Overpayments or Erroneous Payments.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Tax Office
SECONDARY DEPARTMENT: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Maria O. Pasillas

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

200601-->



TAX OFFICE RECEIVED
OCT 11 2022

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 Email: taxforms@elpasotexas.gov

WESTSTAR TITLE LLC
601 N MESA
EL PASO, TX 79901

OP ✓
+2500

Geo No. A462-999-0360-7600	Prop ID 50759
Legal Description of the Property 36 ALEXANDER E 40 FT OF IS 10 20 (3129 SQ FT) 909 E RIVER AVE 79902	
OWNER: CHAVEZ MAURORA & HORACIO P	

2021 OVERAGE AMOUNT \$4,065.03 ✓

1: CITY OF EL PASO, 3: EL PASO ISD, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND: This application must be completed, signed, and submitted with supporting documentation to be valid.

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to: Name: <u>WestStar Title</u> Address: <u>601 N. Mesa, Suite 1025</u> City, State, Zip: <u>El Paso, TX 79901</u> Daytime Phone No.: E-Mail Address:
Step 2. Provide payment information. Please attach copy of cancelled check, original receipt, online payment confirmation or bank/credit card statement.	Payment made by: <u>Check</u> Check No. <u>20210301</u> Date Paid <u>7/27/22</u> Amount Paid <u>59166.59</u> TOTAL AMOUNT PAID (sum of the above amounts) <u>59166.59</u>
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following: <input type="checkbox"/> I paid this account in error and I am entitled to the refund. <input checked="" type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1. ✓ <input type="checkbox"/> I want this payment applied to next year's taxes. This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)
<u>[Signature]</u> <u>10/11/22</u>	SIGNATURE OF REQUESTOR (REQUIRED): <u>Sandra K. Swift</u> PRINTED NAME & DATE: <u>Sandra K. Swift 10/5/22</u> ✓
TAX OFFICE USE ONLY: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied By: <u>N.H</u> Date: <u>10-11-22</u> ✓	

Notes

Go To:

LUZR
ACT80122 v1.91

ACCOUNT NO (A46299903607600)- HOLDING CHECK #20210301 FOR \$5966.59 FROM WESTSTAR
TITLE INC IN 2021 TAX YEAR 8001 OP IN THE ANTIPIATION OF THE REMOVAL OF EXEMPTIONS

10/14/2022 10:08:09
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No.	Account No.	Remit Seq No.	Check No.	Payment Amount	Payment Agreement No.
A07272290	A46299903607600				

Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No	Check No	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	A07272290	07/27/2022	50834036	20210301	CH	\$5,986.59	\$4,085.03	LG	A46299903607600	31182078-WESTSTAR TT
	A07272290	07/27/2022	50834036	20210301	CH	\$5,966.59	\$1,901.58	PA	A46299903607600	31182078-WESTSTAR TT
	RC221011	07/27/2022	50834036	20210301	CH	\$4,065.03	\$4,065.03	TR	A46299903607600	31182078-WESTSTAR TT
	RC221011	07/27/2022	50834036	20210301	CH	\$4,065.03	\$4,065.03	TR	A46299903607600	31438372-WESTSTAR TT
	EC060122	05/31/2022	50684641	CC004520022	EC	\$300.00	\$300.00	PA	A46299903607600	31328083-LOURDES CAI
	EC051922	05/19/2022	50626100	CC004504006	EC	\$200.00	\$200.00	PA	A46299903607600	31295654-LOURDES CAI
	EC050422	05/03/2022	50582391	CC004491071	EC	\$300.00	\$300.00	PA	A46299903607600	31269947-LOURDES CAI
	EC042122	04/21/2022	50537559	CC004477351	EC	\$300.00	\$300.00	PA	A46299903607600	31242247-LOURDES CAI
	EC032922	03/29/2022	50439938	CC004449456	EC	\$400.00	\$400.00	PA	A46299903607600	31182908-LOURDES CAI
	EC030122	02/28/2022	50273641	CC004394469	EC	\$360.00	\$360.00	PA	A46299903607600	31081434-LOURDES CAI
	EC021122	02/11/2022	50157200	CC004360224	EC	\$360.00	\$360.00	PA	A46299903607600	31017226-LOURDES CAI
	A01202279	01/20/2022	49356042		CA	\$1,000.00	\$1,000.00	PA	A46299903607600	CHAVEZ M AURORA & H

Applied Total \$49,259.00