

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Municipal Court  
**AGENDA DATE:** June 6, 2023  
**CONTACT PERSON NAME AND PHONE NUMBER:** Annabelle Casas, 915-212-5205  
**DISTRICT(S) AFFECTED:** All  
**STRATEGIC GOAL: NO. 2:** Set the Standard for Safe and Secure City

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

The City Council will consider the re-appointment of one on-call, **part-time** Associate Municipal Court Judge: David Rutledge as well as two **full time** Associate Municipal Court Judges: Carl Horkowitz (Northeast arraignment) and Alfonso Dominguez (day magistrate). The part time position serves as a substitute for the elected municipal court trial judges at trial and other court hearings. The positions also preside over arraignments and serve as magistrates.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

Council will re-appoint these candidates to serve as Associate Judges in accordance with Ordinance 016274. Although the ordinance does not require the inclusion of the Presiding Judge, a recommendation was solicited from Presiding Municipal Court Judge Robledo. The City Manager reasons that since the Presiding Judge is more familiar with the legal community and since he will supervise the associates, his input is valuable. City Council is not bound by the Judge's recommendation. The recommendation of the Judge is to re-appoint David Rutledge, Carl Horkowitz, and Alfonso Dominguez. Although the reappointments can automatically occur by operation of law, the City Council's approval is requested.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, it is City Council who appoints and re-appoints Associate Municipal Court Judges in accordance with Ordinance 016274 and the City Charter. The Judges were last appointed on June 25, 2019.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

The item has been budgeted in the **Judiciary budget** -  
General Fund. Dept # 111 Fund 1000 Division 11060 Account 50100

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**BOARD / COMMISSION ACTION:**  
Enter appropriate comments or N/A

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Lilna Worrell*

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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*