

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** November 7, 2023

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Hector I. Ocaranza, Director of Public Health, (915) 212-6502

K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 8 – Nurture and Promote a Healthy, Sustainable Community

**SUBGOAL:** 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community.

**SUBJECT:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Ace Government Services LLC, referencing Contract 2018-1156 Janitorial Services – Public Health and Police Department. This change order is to increase the contract by \$229,950.00 for a total amount not to exceed \$1,423,095.00. The change order is to cover the janitorial services for Public Health and Police Department through the remainder of the contract.

**BACKGROUND / DISCUSSION:**

This change order is to continue services until replacement solicitation is advertised and awarded under the month to month period.

**SELECTION SUMMARY:**

NA

**CONTRACT VARIANCE:**

NA

**PROTEST**

NA

**PRIOR COUNCIL ACTION:**

On August 7, 2018 City Council approved the award of contract 2018-1156 Janitorial Services – Health and Police Department to Ace Government Services LLC, for a three (3) year term and two (2) year-option to extend the contract for a total amount of \$1,150,371.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$229,950.00

Funding Source: Public Health Grants

Account: 314-2140-41240-522060-G4119AD

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO

PRIMARY DEPARTMENT: Public Health

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Hector I. Ocaranza – Director of Public Health

**COUNCIL PROJECT FORM  
(CHANGE ORDER)**

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Please place the following item on the **CONSENT** agenda for the Council Meeting of **November 7, 2023**.

**STRATEGIC GOAL 8 – Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community.

**Award Summary:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Ace Government Services LLC, referencing Contract 2018-1156 Janitorial Services – Public Health and Police Department. This change order is to increase the contract by \$229,950.00 for a total amount not to exceed \$1,423,095.00. The change order is to cover the janitorial services for Public Health and Police Department through the remainder of the contract.

**Contract Variance:**

No contract variance

Department:	Public Health
Vendor:	Ace Government Services, LLC El Paso, TX
Total Estimated Amount:	\$229,950.00
Account No.:	314-41240-2140-52060-G4119AD
Funding Source:	Public Health Grants
District(s):	All