

DATE: 8/09/2021

TO: City Clerk

FROM: City Representative Cassandra Hernandez

ADDRESS: 300 N. Campbell TELEPHONE 915-212-0003

Please place the following item on the (Check one): CONSENT X REGULAR \_\_\_\_\_

Agenda for the Council Meeting of August 17<sup>th</sup> 2021

Appointment of to the Isabel Carrillo to the Districting Commission by City Representative

Item should read as follows: Cassandra Hernandez.

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Districting Commission

NOMINATED BY: City Representative Cassandra Hernandez DISTRICT: 3

NAME OF APPOINTEE Isabel Carrillo  
(Please verify correct spelling of name)

E-MAIL ADDRESS: N/A

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: N/A

CITY: N/A ST: TX ZIP: N/A PHONE: N/A

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

HAS APPOINTEE BEEN A MEMBER OF OTHER CITY BOARDS/COMMISSIONS/COMMITTEES? IF SO, PLEASE PROVIDE NAMES AND DATES: N/A

**LIST ALL REAL ESTATE OWNED BY APPOINTEE IN EL PASO COUNTY (BY ADDRESS):** N/A

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: N/A

EXPIRATION DATE OF INCUMBENT: N/A

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 08/17/2021

TERM BEGINS ON : 09/01/2021

EXPIRATION DATE OF NEW APPOINTEE: 12/31/9999

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: X  
2<sup>nd</sup> TERM: \_\_\_\_\_  
UNEXPIRED TERM: \_\_\_\_\_

# ISABEL CARRILLO

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A people focused former government employee who retired in 2018 after 30 years of service. I seek to use my professional experiences and expertise and personal passions to serve my community in appreciation for all that I have been given.

## EXPERIENCE

**AUGUST 1988 – DECEMBER 2021**

**SUPERVISOR**, U.S. PROBATION OFFICE, EL PASO DIVISION

Supervised probation officers and last served six U.S. District Judges, and four U.S. Magistrate Judges. Well versed in hiring, training, and evaluating personnel, and quality control of the work product and programs. Developed and participated in numerous divisional, district and national committees, training programs, and conferences.

**AUGUST 1984 – JULY 1988**

**PROBATION OFFICER**, WEST TEXAS COMMUNITY ADULT PROBATION DEPT.

Supervised a large caseload of adult probationers (averaged +200) to ensure the offenders complied with their court ordered supervision conditions. Handled both misdemeanor and felony offenders.

## EDUCATION

**MAY 1984**

**BACHELOR OF SCIENCE IN CRIMINAL JUSTICE**, UT EL PASO

## SKILLS

- Organized
- Writing Proficiency
- Highly Motivated
- Well spoken
- Team collaboration
- Bi-lingual

## ACTIVITIES

Worked the 2020 U.S. Census conducting door to door interviews. Volunteered as an AARP tax aide (tax preparer) for the last three years. Regularly use El Paso's recreation centers, bike paths and hiking trails as a pickle ball player, cyclist and hiker. Mentoring with Loretto's Academy Challenge Program and committed to 6 years with the program.