

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Animal Services  
Purchasing & Strategic Sourcing

**AGENDA DATE:** May 13, 2025

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON NAME:** Terry K. Kebschull, Director  
Claudia A. Garcia, Director

**PHONE NUMBER:** (915) 212-8742

**DISTRICT(S) AFFECTED:** All

**PHONE NUMBER** (915) 212-0043

**STRATEGIC GOAL:** No. 8: Nurture and Promote a Healthy, Sustainable Community

**SUBGOAL:** 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

**SUBJECT:**

The award of solicitation 2025-0075 Rescue Disinfectant to Unimed Government Services, LLC dba UGS Medical, for an initial term of three (3) years for an estimated amount of \$290,777.40. The award also includes one (1), two (2) year option for an estimated amount of \$193,851.60. The total contract time is for five (5) years for a total estimated amount of \$484,629.00. This contract will allow the purchase of Rescue Disinfectant, used extensively in day-to-day shelter operations at the main shelter on Fred Wilson, the auxiliary shelter in Socorro, and the newly acquired facility at Morehead Middle.

**BACKGROUND / DISCUSSION:**

El Paso Animal Services Shelter depends on Rescue disinfectant to quickly clean and remove dirt, grime, blood, urine, mold stains, laboratory stains, and other common soils found in the kennels and throughout the facilities.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

A pre-bid meeting was held on February 5, 2025. No attendees.

**SELECTION SUMMARY:**

Solicitation was advertised on January 28, 2025 and February 4, 2025. The solicitation was posted on City website on January 28, 2025. There were a total of twenty-six (26) viewers online; five (5) bids were received; none from local suppliers.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: An increase of \$172,265.40 for the initial term, which represents a 145.36% increase due to additional quantities required under this contract.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

NA

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$484,629.00

Funding Source: 225-2580-25110-531120

Account: Clinical Medical Supplies

2025-0075 Rescue Disinfectant

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEADS:**

  
\_\_\_\_\_  
Terry K. Kebschull, Director of Animal Services

  
\_\_\_\_\_  
Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form  
Low Bid

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Consent Agenda for the City Council Meeting of May 13, 2025.

Strategic Goal 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

**Award Summary:**

The award of Solicitation 2025-0075 Rescue Disinfectant to Unimed Government Services, LLC dba UGS Medical for an initial term of three (3) years for an estimated amount of \$290,777.40. The award also includes one (1) term, of two (2) years for an estimated amount of \$193,851.60. The total contract time is for five (5) years for an estimated total amount of \$484,629.00. This contract will allow the purchase of rescue disinfectant, used extensively in day-to-day animal shelter operations.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$172,265.40 for the initial term, which represents a 145.36% increase due to additional quantities required under this contract.

Department:	Animal Services
Award to:	Unimed Government Services dba UGS Medical
City & State:	Lakeville, MN
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$96,925.80
Initial Term Estimated Award:	\$290,777.40
Option Term Estimated Award:	\$193,851.60
Total Estimated Award	\$484,629.00
Account(s)	225 – 2580 – 25110 – 531120
Funding Source(s):	Clinical Medical Supplies
District(s):	All

This was a Low Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing Department and Animal Services Department recommend award as indicated to Unimed Government Services dba UGS Medical the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



CITY OF EL PASO  
BID TABULATION FORM



BID TITLE: Rescue Disinfectant							BID NO: 2025-0075					
BID DATE: March 5, 2025							DEPARTMENT: Animal Services					
				Agni Enterprises, LLC dba Head to Heels Safety Supplies Miami, FL Bidder 1 of 5			Ed & Leute LLC Arlinton, TX Bidder 2 of 5			Modeleine Georgeon-Etienne dba Omnipre Conect LLC North Easton, MA Bidder 3 of 5		
Item No.	Description	Unit of Measure	Approximate Estimate Quantity ( A )	Price ( B )	Yearly Total ( C = A X B ) ( C )	3 Year Total ( D = C X 3 ) ( D )	Price ( B )	Yearly Total ( C = A X B ) ( C )	3 Year Total ( D = C X 3 ) ( D )	Price ( B )	Yearly Total ( C = A X B ) ( C )	3 Year Total ( D = C X 3 ) ( D )
1	Rescue Concentrate Disinfectant (55 gallon)	Drum	60	2019.26	\$ 121,155.60	\$ 363,466.80	2138.09	\$ 128,285.40	\$ 384,856.20	1740.19	\$ 104,411.40	\$ 313,234.20
					\$ 121,155.60	\$ 363,466.80		\$ 128,285.40	\$ 384,856.20		\$ 104,411.40	\$ 313,234.20
<u>OPTION TO EXTEND THE TERM OF THE</u>												
<u>AGREEMENT</u>												
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.												
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:												
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)				<input checked="" type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/>		
NO OPTION OFFERED				<input type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
AMENDMENTS ACKNOWLEDGED:												
BIDS SOLICITED: 539 LOCAL BIDS SOLICITED: 300 BIDS RECEIVED: 5 LOCAL BIDS RECEIVED: 0 NO BID: 5												
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.												



CITY OF EL PASO  
BID TABULATION FORM



BID TITLE: Rescue Disinfectant							BID NO: 2025-0075			
BID DATE: March 5, 2025							DEPARTMENT: Animal Services			
				Patterson Veterinary Supply Inc. St. Paul, MN Bidder 4 of 5			Unimed Government Services dba UGS Medical Lakeville, MN Bidder 5 of 5			
Item No.	Description	Unit of Measure	Approximate Estimate Quantity ( A )	Price ( B )	Yearly Total ( C = A X B ) ( C )	3 Year Total ( D = C X 3 ) ( D )	Price ( B )	Yearly Total ( C = A X B ) ( C )	3 Year Total ( D = C X 3 ) ( D )	
1	Rescue Concentrate Disinfectant (55 gallon)	Drum	60	1922.2175	\$ 115,333.05	\$ 345,999.15	1615.43	\$ 96,925.80	\$ 290,777.40	
					\$ 115,333.05	\$ 345,999.15		\$ 96,925.80	\$ 290,777.40	
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NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.										

**2025-0075 Rescue Disinfectant  
Viewers List**

<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	Unimed Government Services, LLC	Lakeville	MN
2	Agni Enterprises, LLC (dba) Head to Heels Safety Supplies	Miami	FL
3	Patterson Veterinary Supply	St. Paul	MN
4	OmniPre Connect LLC	North Easton	MA
5	American Linen & Uniform Supply (American Linen Supply of New Mexico Inc)	Las Cruces	NM
6	Ritz Safety LLC	Dayton	OH
7	Zeraus Iluminacion	El Paso	TX
8	CONSTRUCTION SOLUTION USA LLC	CARROLLTON	TX
9	Unipak Corp.	West Long Branch	NJ
10	BE! GRAPHICS	EL PASO	TX
11	Bright Bolt Enterprises, Inc.	EL PASO	TX
12	Burman Construction, LLC	El Paso	TX
13	Construction Reporter	Albuquerque	NM
14	Done Right Handyman Service LLC	El Paso	TX
15	EL PASO MOSQUITO LLC	EL PASO	TX
16	Fidelis Protective Services (Fidelis Protective Services LLC)	El Paso	TX
17	Global Containers & Custom Packaging Inc.	EL PASO	TX
18	Midwest Veterinary Supply	Lakeville	MN
19	National Contracting	El Paso	TX
20	North America Procurement Council Inc., PBC	Grand Junction	CO
21	R-Family Trucking, LLC	EL PASO	TX
22	Rio Seco Ag and Supply	Clint	TX
23	Sandia Office Supply	Albuquerque	NM
24	Spectrum Paper	El Paso	TX
25	The PlanIt Room	El Paso	TX
26	WinSupply of El Paso (WinSupply of El Paso TX Co)	El Paso	TX