



AGENDA FOR THE HISTORIC LANDMARK COMMISSION MEETING

August 07, 2025
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL AND VIRTUALLY
3:00 PM

Notice is hereby given that a meeting of the Historic Landmark Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Historic Landmark Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 465 430 107#

If you wish to sign up to speak, please contact Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 no later than by the start of the meeting.

A quorum of the Historic Landmark Commission members must be present and participate in the meeting.

The following members of the Historic Landmark Commission (HLC) will be present: Stephanie Gardea, Mario Silva, Isaac Harder, Isabel Otten, Cynthia Renteria, Kim McGlone, Louis Edwards, and Luis "Sito" Negron.

PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission Agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

ROLL CALL

REGULAR AGENDA

- 1. PHAP25-00024** 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 [BC-974](#)
(6446.40 Sq Ft), City of El Paso, El Paso County,
Texas
Location: 4771 Cumberland Avenue
Historic District: Austin Terrace
Property Owner: Patricia Beltran
Representative: Patricia Beltran
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1937
Historic Status: Contributing
Request: Certificate of Appropriateness for construction of an
addition on a secondary façade
Application Filed: 6/26/25
45 Day Expiration: 8/10/25
- 2. PHAP25-00028** 10 Sunset Heights 41 & E 1/2 of 40 (4500 SQ FT), [BC-975](#)
City Of El Paso, El Paso County, Texas
Location: 655 Upson Drive
Historic District: Sunset Heights
Property Owner: Nadia Powell
Representative: Nadia Powell
Representative District: 8
Existing Zoning: A-2/H (Apartments/Historic)
Year Built: 1904
Historic Status: Contributing
Request: Certificate of Appropriateness for landscaping the
parkway
Application Filed: 7/10/25
45 Day Expiration: 8/24/25

This item has been withdrawn.
- 3. PHAP25-00029** 109 Government Hill 39 & 40 (9225 Sq Ft), City Of [BC-976](#)
El Paso, El Paso County, Texas
Location: 4652 Caples Circle
Historic District: Austin Terrace
Property Owner: Gwen West
Representative: Gwen West
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1940
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal

Application Filed: and replacement after-the-fact
7/24/25
45 Day Expiration: 9/7/25

4. **PHAP25-00030** 45 Ysleta TR 23-B (0.166 AC) & TR 23-C (0.097 AC), City Of El Paso, El Paso County, Texas
- Location: 135 N. Pueblo Road
Historic District: Ysleta
Property Owner: Guadalupe Berton
Representative: Guadalupe Berton
Representative District: 7
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1942
Historic Status: Non-Contributing
Request: Certificate of Appropriateness for window replacement
- Application Filed: 7/24/25
45 Day Expiration: 9/7/25

[BC-997](#)

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Historic Landmark Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by Historic Landmark Commission t or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Historic Landmark Commission may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES

Approval of Minutes

5. Discussion and action on Regular meeting minutes for July 24, 2025.

[BC-977](#)

Staff Report

6. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda. (See Attachment "A.")

[BC-978](#)

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5 of the El Paso City Charter and the Texas Government Code, Sections 551.071-551.076 to discuss an item on the agenda.

ADJOURN

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 a minimum of 72 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email BarronBC@elpasotexas.gov at least 72 hours in advance of the meeting.

Posted this the _____ of _____ at _____ AM/PM by _____



Legislation Text

File #: BC-974, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

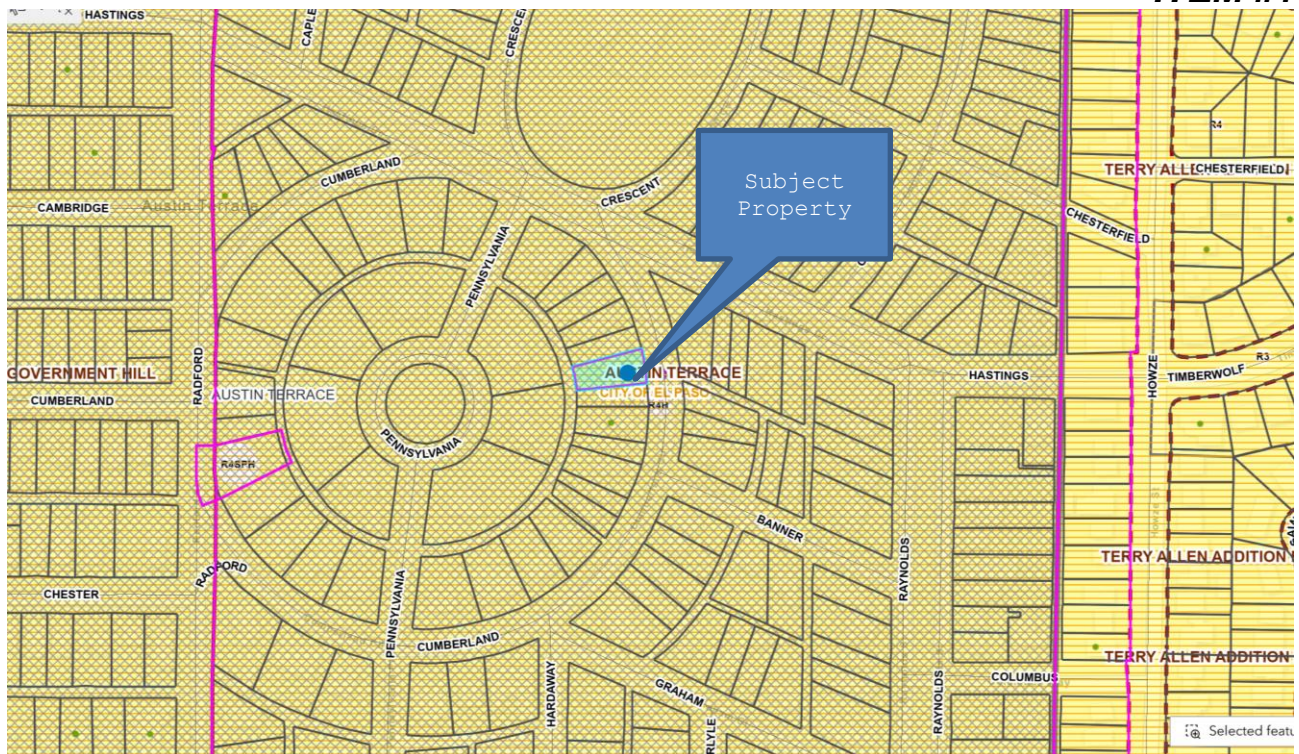
PHAP25-00024 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16
 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas
Location: 4771 Cumberland Avenue
Historic District: Austin Terrace
Property Owner: Patricia Beltran
Representative: Patricia Beltran
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1937
Historic Status: Contributing
Request: Certificate of Appropriateness for construction of an
 addition on a secondary façade
Application Filed: 6/26/25
45 Day Expiration: 8/10/25



PHAP25-00024

Date: August 7, 2025
Application Type: Certificate of Appropriateness
Property Owner: Patricia Beltran
Representative: Patricia Beltran
Legal Description: 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas
Historic District: Austin Terrace
Location: 4771 Cumberland Avenue
Representative District: #2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1937
Historic Status: Contributing
Request: Certificate of Appropriateness for construction of an addition on a secondary façade
Application Filed: 6/26/2025
45 Day Expiration: 8/10/2025

ITEM #1



GENERAL INFORMATION:

The applicant seeks approval for:

Certificate of Appropriateness for construction of an addition on a secondary facade

STAFF RECOMMENDATION:

The Historic Preservation Office recommends APPROVAL WITH MODIFICATIONS of the proposed scope of work based on the following recommendations:

The Design Guidelines for El Paso's Historic Districts, Sites, and Properties recommend the following:

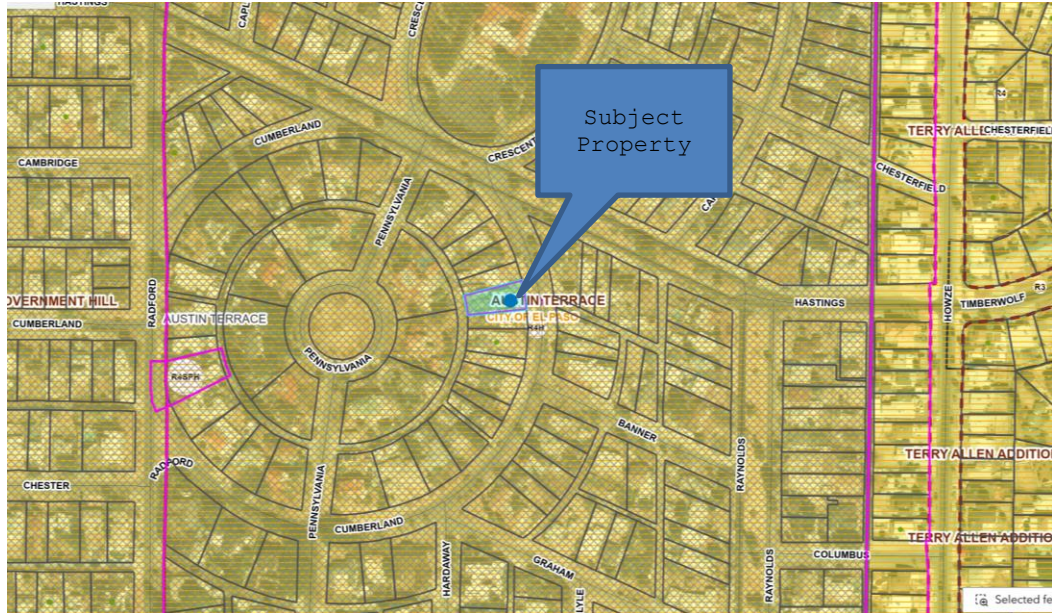
- *New additions should be designed and constructed so that the character-defining features of the historic building are not radically changed, obscured, damaged or destroyed in the process of rehabilitation.*
- *Any new addition should be planned so that it is constructed to the rear of the property or on a non-character defining elevation and is minimally visible from the public right of way.*
- *Introduce additions in locations that are not visible from the street-generally on rear elevations.*
- *Locate additions carefully so they do not damage or conceal significant building features or details.*
- *It is not appropriate to introduce an addition if it requires the removal of character-defining building features such as patios, mature vegetation or a detached structure.*
- *Design an addition so it is compatible in roof form, proportions, materials and details with the existing structure.*

The Secretary of the Interior's Standards for Rehabilitation recommend the following:

- *New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*
- *New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

The modifications are that the addition be relocated to the rear façade, that the exterior cladding be changed to a different material, and that the details (window, lantern, door, and railing) be altered to reflect the period of construction and not give a false sense of history.

AERIAL MAP



SITE PLAN

FABRIC

DESIGN • BUILD

1148 S. New Grande Ave., Ste. A-21
El Paso, TX 79903
Office: 915.444.4771
www.fabricdesignbuild.com
PROJECT: 14-0003

4771
CUMBERLAND

DATE: 10-10-2014
PAUSE: 10-10-2014
SCHEDULE:

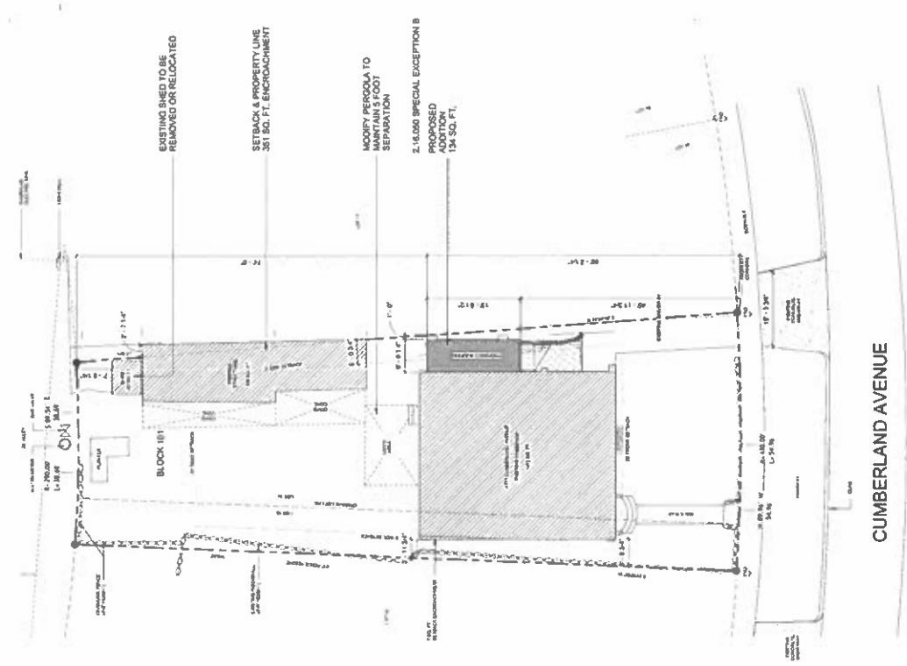
REVISIONS:

1

NORTH

SITE PLAN

A1



1 SITE PLAN
A1 SCALE: 3/32" = 1'-0"

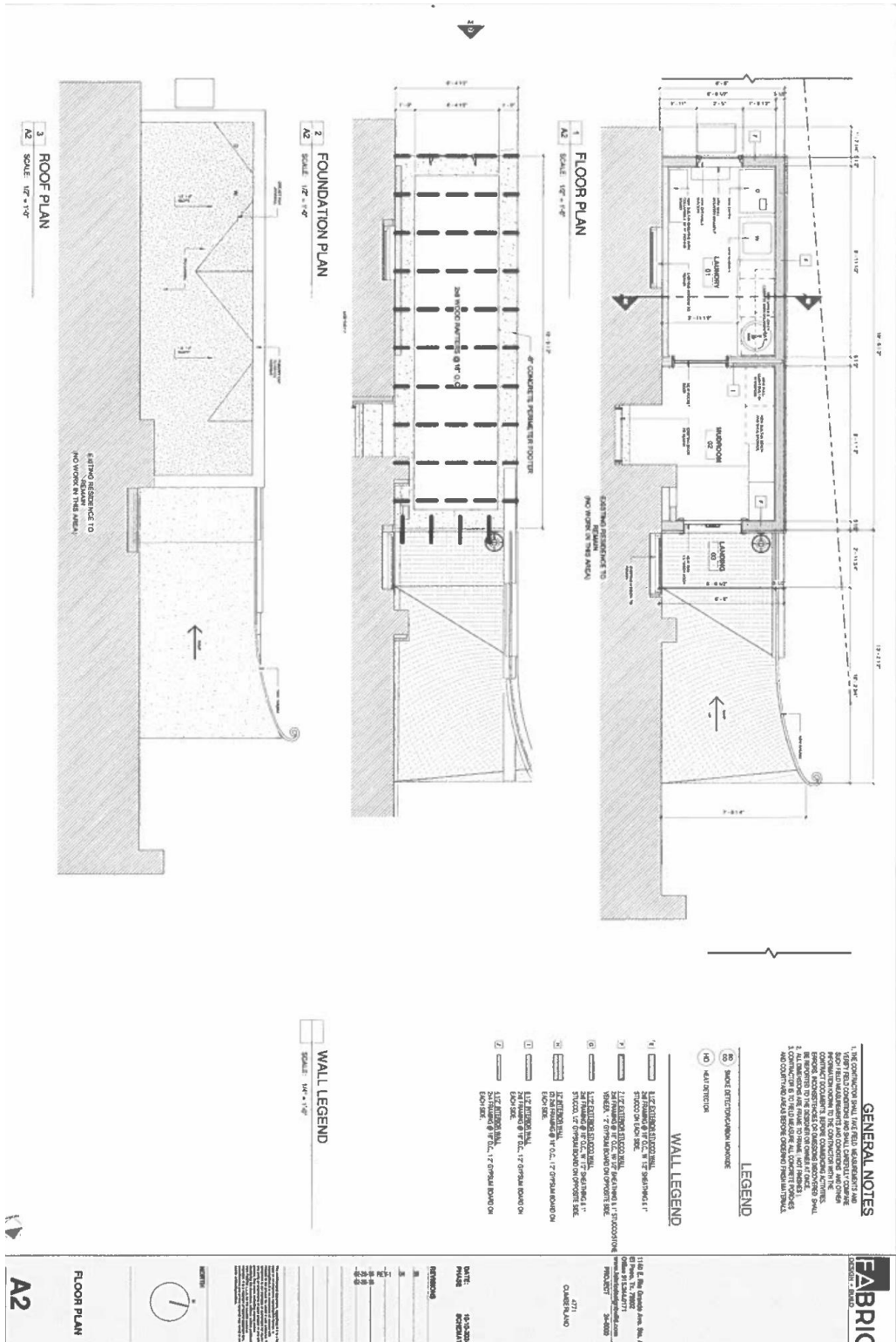
4771 CUMBERLAND AVE EL PASO, TX 79903
THE NORTH 10 FEET OF LOT 15 AND THE 4
SOUTH 45 FEET OF LOT 16, BLOCK 161 AUTISM
CENTRE, EL PASO COUNTY, TEXAS
GOVERNMENT HILL, ADDITION, CITY OF EL
PASO, EL PASO COUNTY, TEXAS.

R-4 H
6,448.04 SQ. FT. (0.39 ACRES)

AG
25 FT.
25 FT.
5 FT.
10 FT.
N/A

AREA
1,475.65 SQ. FT.
445.50 SQ. FT.
35.50 SQ. FT.
2,085.65 SQ. FT.

FLOOR PLAN



11





Legislation Text

File #: BC-975, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

PHAP25-00028 10 Sunset Heights 41 & E 1/2 of 40 (4500 SQ FT),
City Of El Paso, El Paso County, Texas
Location: 655 Upson Drive
Historic District: Sunset Heights
Property Owner: Nadia Powell
Representative: Nadia Powell
Representative District: 8
Existing Zoning: A-2/H (Apartments/Historic)
Year Built: 1904
Historic Status: Contributing
Request: Certificate of Appropriateness for landscaping the
 parkway
Application Filed: 7/10/25
45 Day Expiration: 8/24/25

This item has been withdrawn.



Legislation Text

File #: BC-976, **Version:** 1

CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

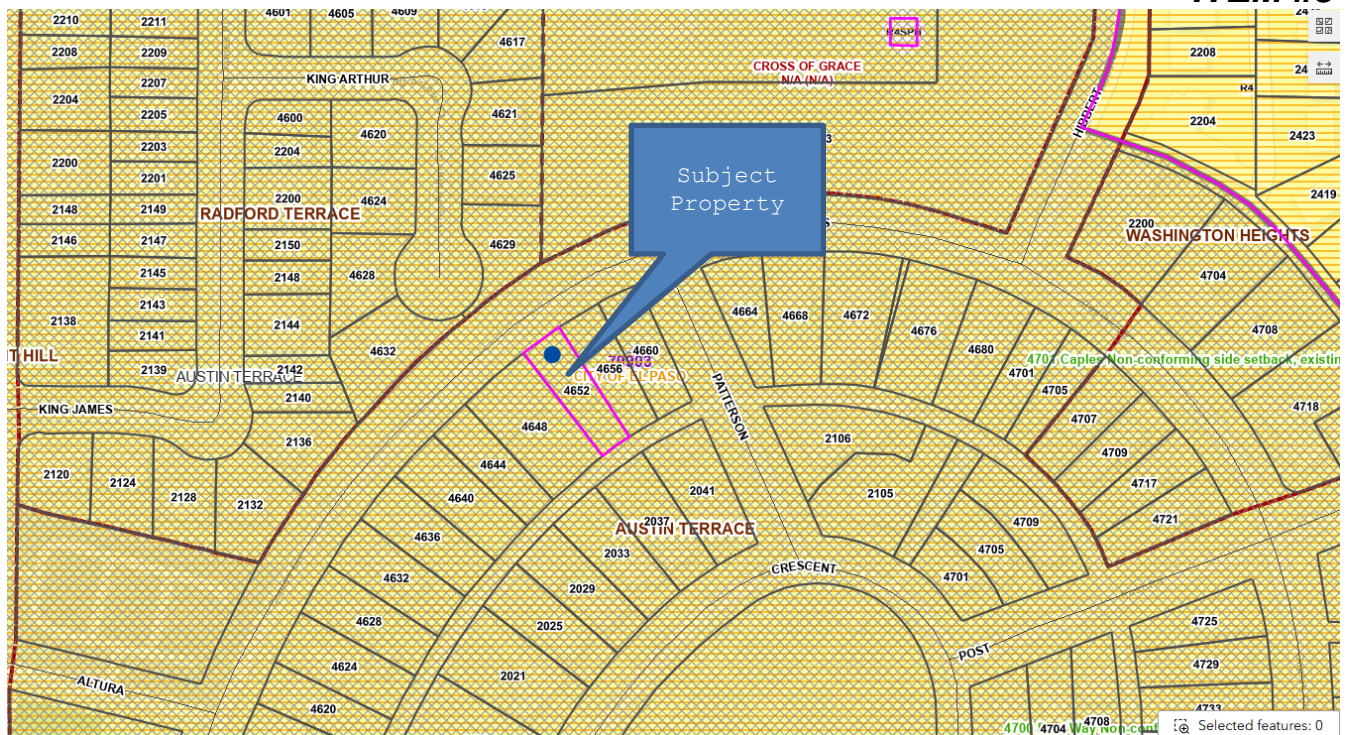
PHAP25-00029 109 Government Hill 39 & 40 (9225 Sq Ft), City Of
El Paso, El Paso County, Texas
Location: 4652 Caples Circle
Historic District: Austin Terrace
Property Owner: Gwen West
Representative: Gwen West
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1940
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal
and replacement after-the-fact
Application Filed: 7/24/25
45 Day Expiration: 9/7/25



PHAP25-00029

Date: August 7, 2025
Application Type: Certificate of Appropriateness
Property Owner: Gwen West
Representative: Gwen West
Legal Description: 109 Government Hill 39 & 40 (9225 Sq Ft), City of El Paso, El Paso County, Texas
Historic District: Austin Terrace
Location: 4652 Caples Circle
Representative District: #2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1940
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal and replacement after-the-fact
Application Filed: 7/24/2025
45 Day Expiration: 9/7/2025

ITEM #3



GENERAL INFORMATION:

The applicant seeks approval for:

Certificate of Appropriateness for window removal and replacement after-the-fact

STAFF RECOMMENDATION:

The Historic Preservation Office recommends APPROVAL WITH MODIFICATIONS of the proposed scope of work based on the following recommendations:

The Design Guidelines for El Paso's Historic Districts, Sites, and Properties recommend the following:

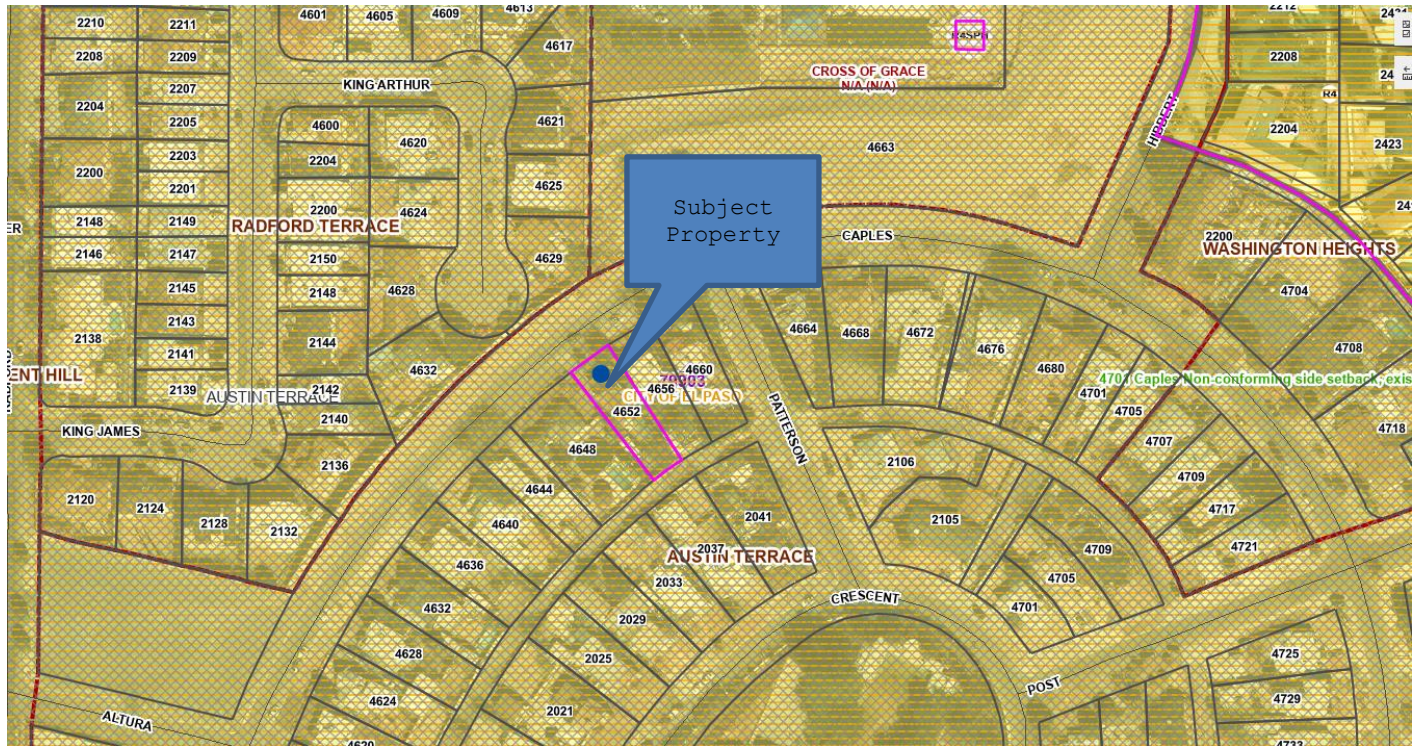
- *However, if windows are damaged beyond repair, replacement windows should match the type (such as double hung), style (for example six panes over six panes), and finish (paint). Replacement windows on the main façade shall be comprised of the operable portions of the window and match the type, style, operation, configuration and finish of the original windows. Do not use single pane picture windows or horizontal sliding windows if they are not the original window types. Installation of windows similar to the original in appearance and structural purpose, regardless of construction materials is permitted. Windows in secondary facades shall be reviewed on a case-by-case basis.*
- *Doors and windows are considered important character-defining features because of significant detailing. When windows are involved in the construction process it is recommended to repair rather than replace. In many cases this will entail only the replacement of a broken sash cord, new weather stripping, removing old paint and repainting.*
- *Retain and preserve the pattern, arrangement, and dimensions of door and window openings on principal elevations. Often the placement of doors and windows is an indicator of a particular architectural style, and therefore contributes to the building's significance. Doors and windows for new construction and additions should be compatible in proportion, location, shape, pattern, size, and details to existing units.*
- *Retain and preserve original doors and windows, including such elements as sash, glass, sills, lintels, casings, muntins, trim, frames, thresholds, hardware and shutters. If repair of an original window or door element is necessary, repair only the deteriorated element to match the original in size, composition, material, dimension, and detail by patching, splicing, consolidating, or otherwise reinforcing the deteriorated section. The removal of historic materials should be avoided.*
- *When repair is not feasible, door and window products will be reviewed on an individual basis using the following criteria:*
 - a. Architectural and historical compatibility*
 - b. Comparison to original profile*
 - c. Level of significance of original doors and windows to the architectural style of the building.*
 - d. Three dimensional exterior applied muntins that simulate or match the original muntins may be approved. Single dimension interior applied muntins are not appropriate.*

The Secretary of the Interior's Standards for Rehabilitation recommend the following:

- *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
- *New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.*

The modification is that the new windows match the existing or historic windows.

AERIAL MAP



BEFORE PHOTO



AFTER PHOTO





Legislation Text

File #: BC-997, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

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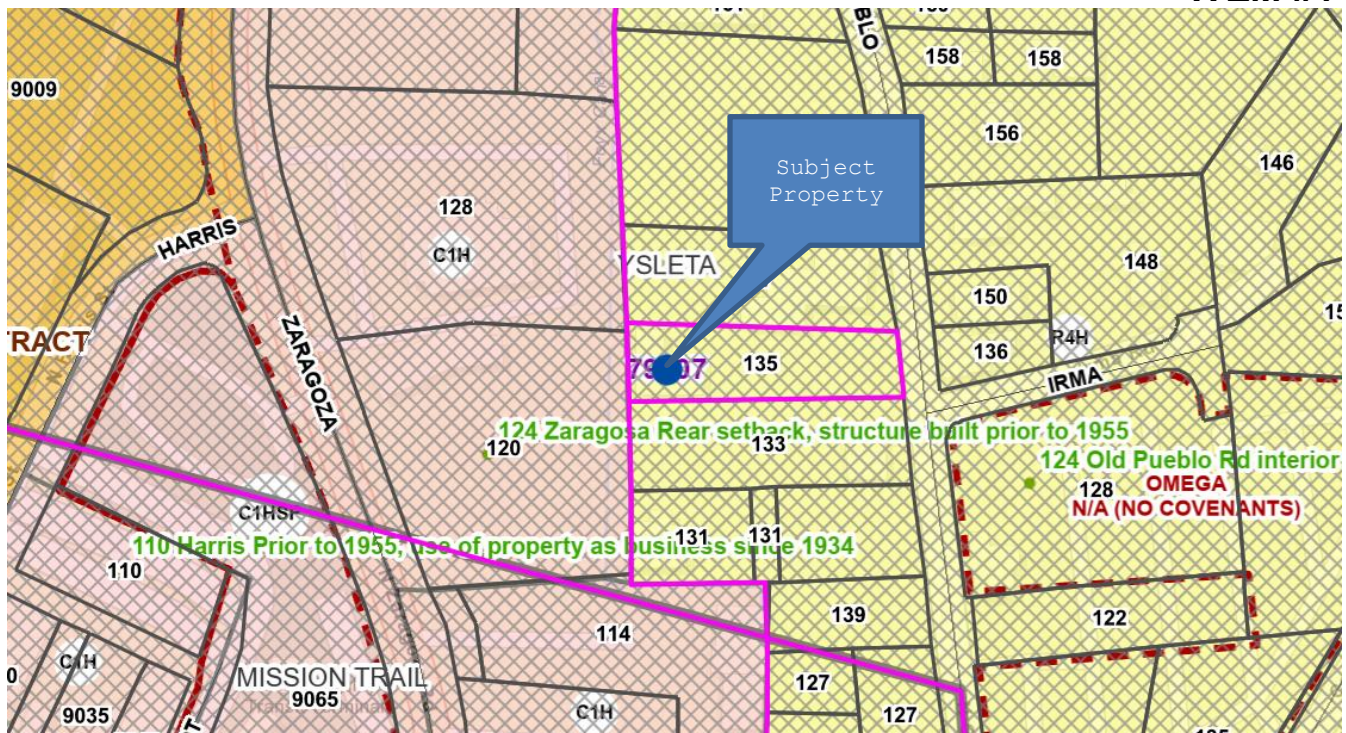
PHAP25-00030 45 Ysleta TR 23-B (0.166 AC) & TR 23-C (0.097
AC), City Of El Paso, El Paso County, Texas
Location: 135 N. Pueblo Road
Historic District: Ysleta
Property Owner: Guadalupe Berton
Representative: Guadalupe Berton
Representative District: 7
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1942
Historic Status: Non-Contributing
Request: Certificate of Appropriateness for window
 replacement
Application Filed: 7/24/25
45 Day Expiration: 9/7/25



PHAP25-00030

Date: August 7, 2025
Application Type: Certificate of Appropriateness
Property Owner: Guadalupe Berton
Representative: Guadalupe Berton
Legal Description: 45 Ysleta TR 23-B (0.166 AC) & TR 23-C (0.097 AC), City of El Paso, El Paso County, Texas
Historic District: Ysleta
Location: 135 N. Old Pueblo Road
Representative District: #7
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1942
Historic Status: Non-Contributing
Request: Certificate of Appropriateness for window replacement
Application Filed: 7/24/2025
45 Day Expiration: 9/7/2025

ITEM #4



GENERAL INFORMATION:

The applicant seeks approval for:

Certificate of Appropriateness for window replacement

STAFF RECOMMENDATION:

The Historic Preservation Office recommends APPROVAL WITH A MODIFICATION of the proposed scope of work based on the following recommendations:

The Ysleta Historic District Design Guidelines recommend the following:

- *Windows are important character defining features because of significant detailing as in decorative windows, or because they help to define a pattern through the use of voids. (see Pattern and Rhythm). Window design will vary with the different architectural styles within the Ysleta Historic District.*
- *Windows should be repaired rather than replaced. In most cases this will simply entail removing old paint, installing new weather stripping, and then repainting. If windows are damaged beyond repair, replacement windows should match the type, style, material and finish of the original. Do not plug, cover, and/or widen windows if they are on the exterior walls of the original structure.*
- *Aluminum sliding windows are not in character with the Ysleta Historic District. Muntins should be installed on existing horizontal windows, so as to create the appearance of true divided light.*
- *Window frames and trim are sometimes elaborate. In Ysleta, however, window treatment is usually basic and less ornate. Frames, lintels, and sills should preferably be constructed of wood. Metal alternatives may be used if finished. The finish must be in character with the overall appearance of the structure and adequately complement its style.*

The Secretary of the Interior's Standards for Rehabilitation recommend the following:

- *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
- *New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.*

The modification is that the new windows match the existing or historic windows in size, style, and operation.

AERIAL MAP

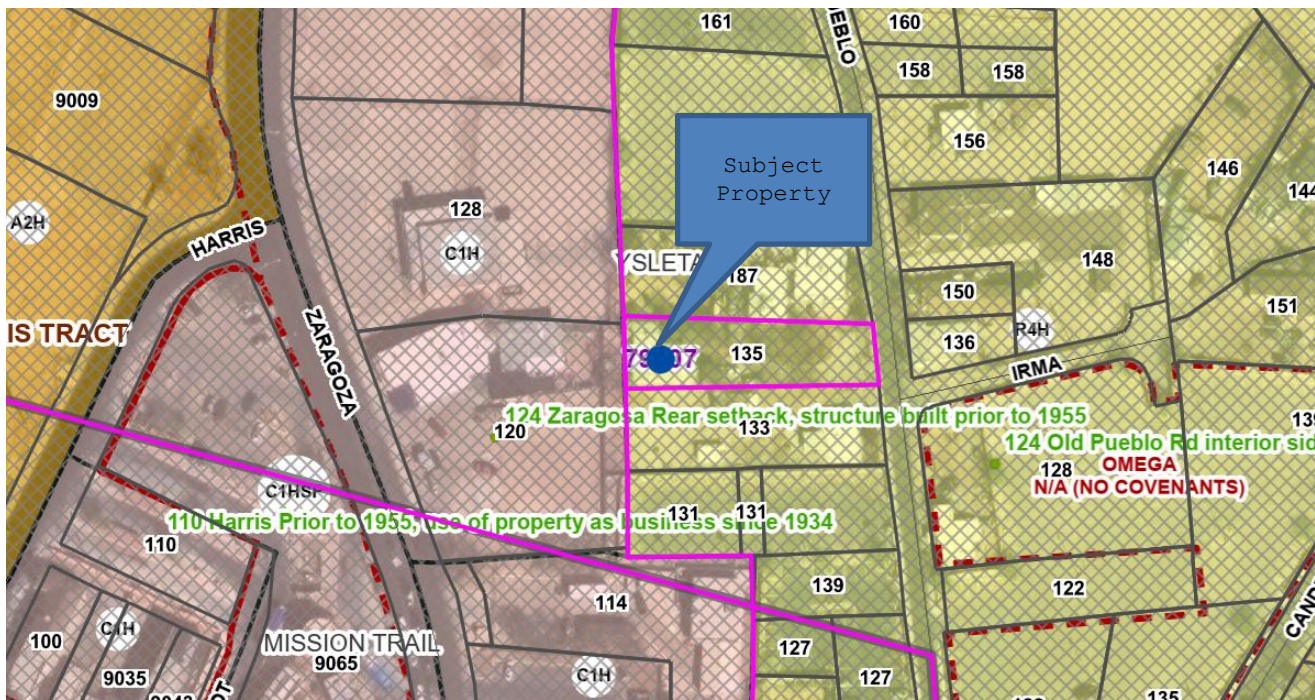
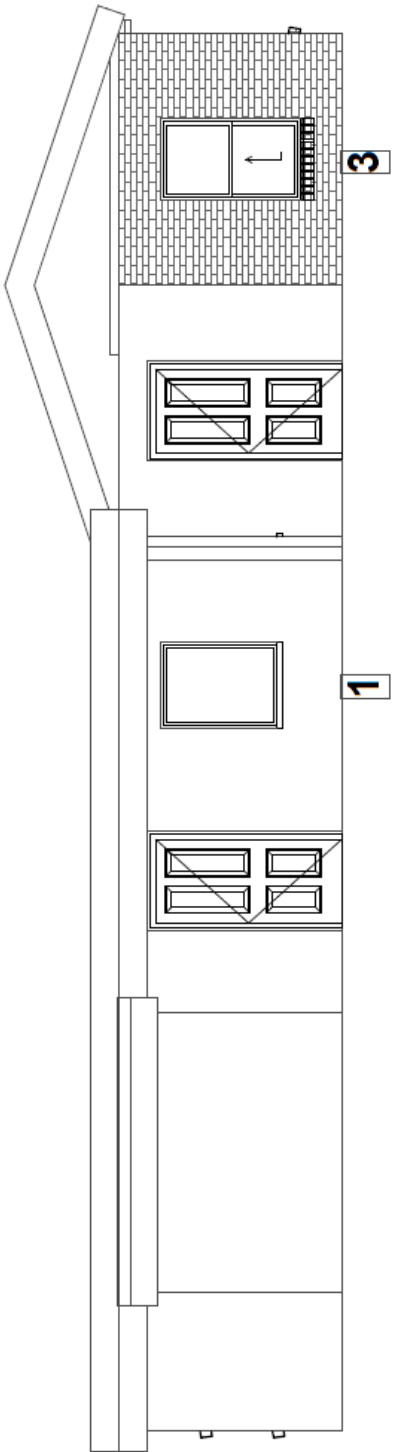
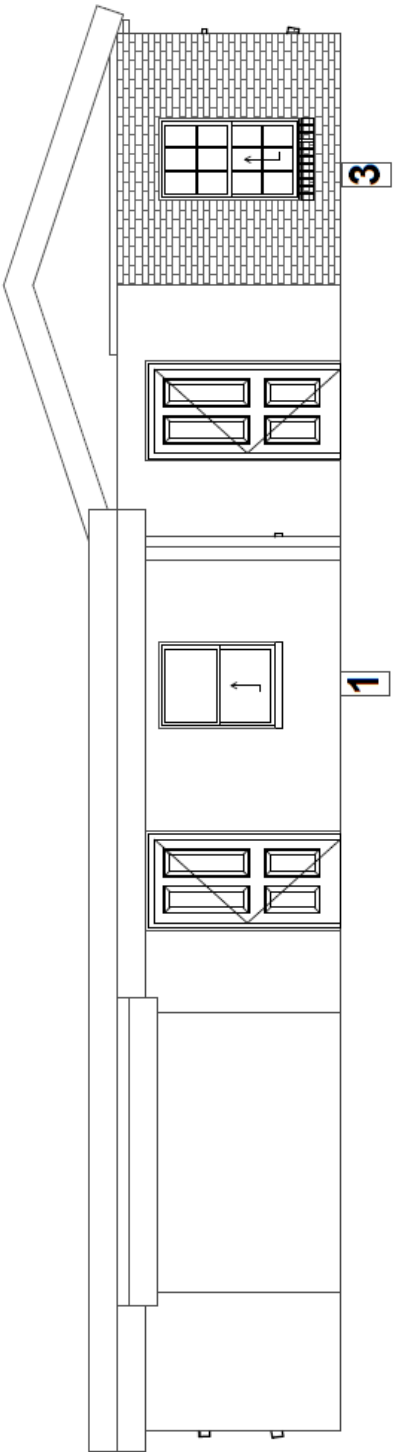


PHOTO ON FILE



PROPOSED WINDOW REPLACEMENT



East (Front) Elevation

SCALE: 3/16" = 1'-0"

1



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-977, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on Regular meeting minutes for July 24, 2025.



HISTORIC LANDMARK COMMISSION MEETING
Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street
July 24, 2025
3:00 P.M.

MINUTES

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:03 p.m. Commission Chair Isaac Harder present and presiding and the following Commissioners answered roll call.

COMMISSIONERS PRESENT:

Isaac Harder
 Cynthia Renteria
 Kim McGlone
 Luis "Sito" Negron

COMMISSIONERS ABSENT:

Louis Edwards
 Isabel Otten
 Angela Jimenez
 Mario Silva

HISTORIC PRESERVATION OFFICE:

Providencia Velázquez, Historic Preservation Officer
 Modesto "Moe" Melendez III, Planner
 Russell Abeln, Senior Assistant City Attorney

AGENDA

Providencia Velázquez, Historic Preservation Officer, read the *Statement from the Historic Preservation Office* into the record.

ACTION: No action was taken.

AYES: N/A

NAYS: N/A

ABSTAIN: N/A

ABSENT: N/A

NOT PRESENT FOR THE VOTE: N/A

I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 3:00 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the Historic Landmark Commission.

NONE

I. REGULAR AGENDA – DISCUSSION AND ACTION

Certificate of Appropriateness

1. **PHAP25-00021** 83 Government Hill 20 to 22 (12375 SQ FT), City of El Paso, El Paso County, Texas
- Location: 4410 Leeds Avenue
- Historic District: Austin Terrace
- Property Owner: Martha Jordan
- Representative: Karla Terrazas
- Representative District: 2
- Existing Zoning: R-4/H (Residential/Historic)
- Year Built: 1951
- Historic Status: Non-Contributing
- Request: Certificate of Appropriateness for installation of new windows
- Application Filed: 6/12/25
- 45 Day Expiration: 7/27/25

Presentation made by Mr. Melendez to the Commission.

Ms. Martha Jordan, property owner spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner McGlone, to **APPROVE THIS ITEM** and unanimously carried.

Motion passed.

2. **PHAP25-00024** 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas
- Location: 4771 Cumberland Avenue
- Historic District: Austin Terrace
- Property Owner: Patricia Beltran
- Representative: Patricia Beltran
- Representative District: 2
- Existing Zoning: R-4/H (Residential/Historic)
- Year Built: 1937
- Historic Status: Contributing

Request: Certificate of Appropriateness for construction of an addition on a secondary façade
 Application Filed: 6/26/25
 45 Day Expiration: 8/10/25

Presentation made by Ms. Velázquez to the Commission.

Patricia Beltran, property owner and Jorge Limon, representative for property owner, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner McGlone, to **TABLE THIS ITEM TO THE NEXT MEETING** and unanimously carried.

Motion passed.

-
3. **PHAP25-00027** 8 Mundy Heights 9 & 10 (6000 Sq Ft), City of El Paso, El Paso County, Texas
 Location: 1516 Upson Drive
 Historic District: Sunset Heights
 Property Owner: Yelena Kaplivech
 Representative: Yelena Kaplivech
 Representative District: 8
 Existing Zoning: R-4/H (Residential/Historic)
 Year Built: 1916
 Historic Status: Contributing
 Request: Certificate of Appropriateness for construction of a metal structure in the rear yard for solar panels
 Application Filed: 7/10/25
 45 Day Expiration: 8/10/25

Presentation made by Ms. Velázquez to the Commission.

Yelena Kaplivech, property owner, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner McGlone, to **APPROVE THIS ITEM as proposed by the applicant** and unanimously carried.

Motion passed.

-
4. **PHAP25-00028** 10 Sunset Heights 41 & E 1/2 of 40 (4500 SQ FT), City Of El Paso, El Paso County, Texas
 Location: 655 Upson Drive
 Historic District: Sunset Heights
 Property Owner: Nadia Powell
 Representative: Nadia Powell
 Representative District: 8
 Existing Zoning: A-2/H (Apartments/Historic)
 Year Built: 1904
 Historic Status: Contributing
 Request: Certificate of Appropriateness for landscaping the parkway

Application Filed: 7/10/25
45 Day Expiration: 8/24/25

Mr. Melendez made a request to the Commission to table this item as Ms. Nadia Powell, property owner, was not present to answer questions from the Commission.

ACTION: Motion made by Commissioner Renteria to table this item for the next meeting, seconded by Commissioner McGlone, to **TABLE THIS ITEM** and unanimously carried.

Motion passed.

-
5. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE AUGUST 7, 2025 MEETING.

II. Consent Agenda

1. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")
2. Discussion and action on Regular meeting minutes for July 10, 2025.

ACTION: Motion made by Commissioner Harder, seconded by Chair McGlone, to **APPROVE THE MINUTES AND TABLE STAFF REPORT** and carried.

Motion passed.

AYES: Isaac Harder, Cynthia Renteria, Kim McGlone,

NAYS: N/A

ABSTAIN: Luis "Sito" Negrón

ABSENT: Louis Edwards, Isabel Otten, Angela Jimenez, Mario Silva

NOT PRESENT FOR THE VOTE: N/A

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III. Adjournment of the Historic Landmark Commission's Meeting.

ADJOURNMENT:

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner McGlone and unanimously carried to **ADJOURN**.

Motion passed.

Meeting adjourned at 3:56 p.m.

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

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Approved as to form:



Providencia Velázquez, Historic Preservation Officer



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-978, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

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HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")



Planning and Inspections Department

MAYOR

Renard U. Johnson

PLANNING AND INSPECTIONS DEPARTMENT

August 7, 2025

CITY COUNCIL

District 1

Alejandra Chávez

District 2

Dr. Josh Acevedo

District 3

Deanna M. Rocha

District 4

Cynthia Boyar Trejo

District 5

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District 6

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District 7

Lily Limón

District 8

Chris Canales

CITY MANAGER

Dionne Mack

ATTACHMENT "A"

TO:

Honorable Chair and Members

Historic Landmark Commission

FROM:

Providencia Velázquez, Historic Preservation Officer

SUBJECT:

Administrative Review Status Report

Title 20, Chapter 20 (Historic Landmark Preservation), El Paso Municipal Code, allows this Department to provide Administrative Review for applications that meet criteria as listed under the Administrative Review Guidelines. Since the Historic Landmark Commission meeting on July 24, the following cases have received Administrative Review:

AUSTIN TERRACE HISTORIC DISTRICT

PHHR25-00113-5 Cumberland Circle, Robert Simon (owner) – Contributing Property –

A request was made for electrical service upgrade - install electrical box, wires, 1 1/4" pipes, 3/4" PVC pipes, metal pipes 2", new breakers and 2 ground rods. 200Amp service.

MANHATTAN HEIGHTS HISTORIC DISTRICT

PHHR25-00111-2736 San Jose Avenue, Raymond D. Long (owner) – Contributing Property – A request was made for repainting house in SW 6094 (Sensational Sand).

PHHR25-00115-3147 Copper Avenue, Robert Prieto (owner) – Landmark Property – A request was made for repainting house in SW 6094 (Sensational Sand).

Philip F. Etiwe, Director

City 3 | 801 Texas Ave. | El Paso, Texas 79901 | (915) 212-0104 | FAX (915) 212-0084



Planning and Inspections Department

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SUNSET HEIGHTS HISTORIC DISTRICT

PHHR25-00110–655 Upson Drive, Nadia Powell (owner) – Contributing Property – A request was made for landscaping front yard only to include 50% living ground cover and 50% paving/hardscape. Replacement of latticework under porch w/new latticework to match existing.

PHHR25-00112–212 Los Angeles Drive, Isabel Hernandez (owner) – Non-Contributing Property – A request was made for removal and replacement of HVAC equipment in rear yard. New unit to be placed in same location as existing.

PHHR25-00114–1518 Mundy Drive, Society of St Pius X El Paso Texas Inc. (owner) – Non-Contributing Property – A request was made for installation of four 2 ton mini-splits will be installed on one room inside the building on the top floor. Each unit will be installed on top of each door and 4 condensers will be installed in courtyard. Materials used will be copper, PVC, sheet metal, and pipe insulation.

PHHR25-00116–506 Prospect Street, Juan and Martha Cotera (owners) – Contributing Property – A request was made for replacement of windows with new energy efficient insulated windows. All windows to match the style and look of the old windows as required by the historic design guidelines and excavation for sewer line replacement on the West side of the home.

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