

**CITY OF EL PASO, TEXAS
AGENDA ITEM
AGENDA SUMMARY FORM**

DEPARTMENT: MAYOR AND COUNCIL

AGENDA DATE: MAY 28, 2025

CONTACT PERSON NAME AND PHONE NUMBER:

City Representative Josh Acevedo, 915-212-0002

DISTRICT(S) AFFECTED: District 2

STRATEGIC GOAL: Goal 5 - Promote Transparent & Consistent Communication Amongst all Members of the Community

SUBJECT:

Discussion and action to authorize the expenditure of District 2 discretionary funds in an amount not to exceed \$3000 for the purpose of hiring a part-time graduate intern for a period of 15 weeks.

BACKGROUND / DISCUSSION:

This expenditure would serve the municipal purpose to promote transparent & consistent communication amongst all members of the community by fostering and encouraging open communication of current and future projects to our citizens

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

District 2 discretionary funds, account 544200, not requiring a budget transfer

*****REQUIRED AUTHORIZATION*****

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

WHEREAS, District 2 desires to hire a part-time graduate intern employee for the Office of District 2 for a period not to exceed 20 hours per week;

WHEREAS, the hiring of a part-time employee will assist District 2 in the City goal to promote transparent & consistent communication amongst members of the community;

WHEREAS, the use of the expenditure of discretionary funds of District 2, shall not exceed \$3,000.00 for payroll purposes of graduate intern;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

This expenditure would serve the municipal purpose to promote transparent & consistent communication amongst all members of the community by fostering and encouraging open communication of current and future projects to our citizens; and

Further, that the City Manager, or designee, be authorized to effectuate any budget transfers and execute any contracts and/or related documents necessary to ensure that the funds are properly transferred for payroll purposes.

APPROVED this ____ day of _____ 2025.

CITY OF EL PASO:

Renard U. Johnson
Mayor

ATTEST:

Laura Prine
City Clerk

APPROVED AS TO FORM:

Sarah Hartnett

Sarah L. Harnett
Senior Assistant City Attorney