

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT:

AGENDA DATE:

PUBLIC HEARING DATE:

CONTACT PERSON NAME:

PHONE NUMBER:

2nd CONTACT PERSON NAME:

PHONE NUMBER:

DISTRICT(S) AFFECTED:

STRATEGIC GOAL:

SUBGOAL:

SUBJECT:

BACKGROUND / DISCUSSION:

COMMUNITY AND STAKEHOLDER OUTREACH:

PRIOR COUNCIL ACTION:

AMOUNT AND SOURCE OF FUNDING:

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

| NAME | AMOUNT (\$) |
|------|-------------|
| | |

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

A RESOLUTION ESTABLISHING THE PARKS AND RECREATION ADVISORY BOARD FOR THE PURPOSE OF ADVISING THE CITY OF EL PASO ON MATTERS RELATED TO THE IMPROVEMENT AND DEVELOPMENT OF PARKS AND RECREATION FACILITIES, SERVICES, AND PROGRAMS AND TO PROMOTE CLOSE COOPERATION BETWEEN THE CITY AND ALL INTERESTED STAKEHOLDERS IN CITY PARKS AND RECREATION.

WHEREAS, on June 9, 2009, the El Paso City Council (“City Council”) enacted Ordinance No. 017124 codifying the Board of Parks and Recreation to advise City on improvement and development of parks and recreation facilities, services, and programs; and

WHEREAS, on May 12, 2025 City Council directed boards and commissions be standardized and enacted by resolution instead of ordinance; and

WHEREAS, Ordinance No. 017124 will be repealed, including Chapter 2.20 of the City Code, and this Resolution will become effective immediately after; and

WHEREAS, the City of El Paso would continue to benefit from the establishment of the Parks and Recreation Advisory Board in order to meet aforementioned departmental needs as well as making recommendations to City Council on policies and decisions regarding the development of facilities, services, and programs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the Parks and Recreation Advisory Board is hereby established to serve as an advisory body to the City Council and the Parks and Recreation Department concerning the improvement and development of parks and recreation facilities, services, and programs and other departmental matters.
2. That the Parks and Recreation Advisory Board shall adopt the City of El Paso’s Uniform Bylaws, as may be updated from time to time and except as otherwise provided in this enabling resolution.
3. That the current Members of the Parks and Recreation Advisory Board shall continue to serve out their appointed terms.
4. That the terms of this resolution be effective immediately after the repeal of Ordinance No. 017124 and Chapter 2.20 of the City Code.
5. That the Parks and Recreation Advisory Board and Parks Director shall have the following duties as described in Exhibit “A.”

PASSED AND APPROVED this _____ day of _____, 2025.

THE CITY OF EL PASO

Renard U. Johnson, Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Jesus A. Quintanilla
Assistant City Attorney

APPROVED AS TO CONTENT:



Pablo Caballero, Director
Parks and Recreation

Exhibit "A"

I. Membership.

A. The Board of Parks and Recreation shall be composed of members who shall be residents of the city and known to be interested in parks and recreation.

II. Board Duties.

A. The Board of Parks and Recreation shall act as an advisory committee to the Mayor and City Council in efforts to promote close cooperation between the City and all private citizens, institutions and agencies interested in the establishment and development of parks and recreation activities. The Board of Parks and Recreation shall advise on the improvement and development of parks and recreation facilities, services and programs. The Board of Parks and Recreation shall advise on park naming and shall review and provide input to the Mayor and City Council on other legislative matters submitted to the Board by the Director of Parks and Recreation.

B. Unsportsmanlike conduct by a team, individual, team member, coach, sponsor or other such participant in a city-organized parks and recreation activity shall be deemed a breach of contract with the city, and the board of parks and recreation shall have the final authority, in the event of an appeal, to terminate the contract and prohibit authorization of future contracts for the terminated activity for a period of up to five years.

C. The Board of Parks and Recreation shall study, investigate, and report upon plans for the extension of the parks and recreational activities within the city giving attention to the establishing of new parks in different parts of the city, as well as the extension and development of the existing parks, and the development and extension of recreational activities in parks and other public properties.

D. The board of parks and recreation shall at all times seek to promote close cooperation between the city and all private citizens, institutions and agencies interested in the establishment and development of parks and recreational activities.

III. Parks and Recreation Director Authority over Tree, Shrubbery, and Vegetation Removal.

A. The Director of Parks and Recreation shall supervise the removal of all trees, shrubbery and other vegetation, except grass, in the public highways, parks and parking strips within the city.