



City of El Paso
Parks and Recreation Department
Injury/Incident Report
(NON-EMPLOYEE)



Complete this report immediately following any injury/incident and notify the immediate supervisor.
Reports are due to the Parks and Recreation Administrative Office within 2 business days.

Incident Date:	12/11/2024	Incident Time:	11:00pm	☒	AM	☐	PM
Incident Location:	Happiness Senior Center						
Person(s) Involved:	Maria Elena Sarmiento						
Parent's Name (if minor):							
Street Address:	563 N. Carolina						
City:	El Paso	State:	Tx	Zip Code:	79915	Phone:	915.212.0435

Type of Injury/Incident (Continue on Page 2, if more space needed)			
N/A			
Describe What Happened (Continue on Page 2, if more space needed)			
Today during the morning Christmas Program at the Senior Center Maria Elena was asked by Carlos Rivas not to pass out candy with her name out for elections She ignored him and kept passing out candy Carlos notified me and I approached her to ask her not passed out and she became very combative telling us she was allowed to because they always done it I then told her no you can do it tomorrow and she completely ignored what I told her she asked show me where it says i cant and as she went around the room stating to others as she was going to keep doing so as she was not doing anything wrong and initiating others to follow her and support her			
Action Taken (Continue on Page 2, if more space needed)			
Spoke to participant			
EMS Called?	Yes ☐	No ☒	Transported to: _____
Police Called?	Yes ☐	No ☒	PD Case No: _____
Witnesses	Check One		
Name	Staff	Other	Title (if applicable)
Angel Juarez	X		Recreation Program Supervisor
Carlos Rivas	X		Recreation Specialist
Employee Completing Injury/Incident Report			
Employee Name (print)	Title	Signature	Date
Angel Juarez	Rec Program Supervisor		12/11/2024
Reviewed			
Reviewer	Employee Name (print)	Signature	Date
Site Supervisor / Coordinator	NICOLAS VALDES		12/11/24
Division Manager	Enrique Valadez		12/11/24
Assistant Director	VACANT		
Director	Pablo Caballero		12/11/24

Incident Report