

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Benjamin E. Fyffe, Managing Director (915) 212-1766
K. Nicole Cote, Managing Director, (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 4. Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

SUBGOAL: 4.1: Deliver bond projects impacting quality of life across the city in a timely, efficient manner

SUBJECT:

The award of solicitation No. 2023-0349 On Call & Emergency Repairs & Maintenance - MCAD to El Paso J.A.G., Inc., for a three (3) year term for an estimated amount of \$487,500.00.

BACKGROUND / DISCUSSION:

This contract will allow the Museums and Cultural Affairs Department to purchase emergency repair and maintenance services for unforeseen incidents beyond the scope of regularly scheduled maintenance at all public art projects owned by the City of El Paso.

SELECTION SUMMARY:

Solicitation was advertised on May 30, 2023 and June 6, 2023. The solicitation was posted on City website on May 30, 2023. There was a total of twenty-four (24) viewers online; three (3) bid were received, all being local suppliers.

CONTRACT VARIANCE:

N/A

PROTEST

No protest was received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$487,500.00.

Split Funding: General Fund / Public Art Restricted Fund

Account: 544250-454-1000-54240 / 522150-454-4005-54320-PBARTSTRET85

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Museum and Cultural Affairs Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

2023-0349 On Call & Emergency Repairs and Maintenance - MCAD

Revised 2/23/2022-V2 – Previous Versions Obsolete

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Benjamin E. Fyfe, Managing Director

**COUNCIL PROJECT FORM
(Low Bid)**

Please place the following item on the **CONSENT** agenda for the Council Meeting of **November 7, 2023**.

STRATEGIC GOAL No. 4. Promote the Visual Image of El Paso

The linkage to the Strategic Plan is subsection 3.3 Establish a brand that celebrates and promotes El Paso's unique identity and offerings

Award Summary:

The award of solicitation No. 2023-0349 On Call & Emergency Repairs & Maintenance - MCAD to El Paso J.A.G., Inc., for an initial three (3) year term for an estimated amount of \$487,500.00. This contract will allow the Museums and Cultural Affairs Department to purchase emergency repair and maintenance services for unforeseen incidents beyond the scope of regularly scheduled maintenance at all public art projects owned by the City of El Paso.

Contract Variance:

There is no Contract Variance

Department:	Museums and Cultural Affairs
Vendor:	El Paso J.A.G., Inc. El Paso, TX
Item(s):	All
Term:	3 Years
Option to Extend:	NA
Annual Estimated Award:	\$ 162,500.00
Total Estimated Award:	\$ 487,500.00 (3 Years)
Account No.:	544250-454-1000-54240 522150-454-4005-54320-PBARTSTRET85
Funding Source:	General Fund and Public Art Fund
District(s):	All

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing and Museums and Cultural Affairs Departments recommend award as indicated to El Paso J.A.G., Inc., the lowest responsive and responsible bidder. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



**CITY OF EL PASO
BID TABULATION FORM**



**Project Name: On Call & Emergency Repairs & Maintenance
Bid Opening Date: June 28, 2023**

**Solicitation #: 2023-0349
Department: MCAD**

					Bella Luna Engineering & Building Maintenance El Paso, TX Bidder 1 of 3			El Paso J.A.G. Inc. El Paso, TX Bidder 2 of 3			Global Sales and Services Inc. El Paso, TX Bidder 3 of 3				
ITEM No.	DESCRIPTION	Unit of Measure	Minimum Approximate Quantities	Maximum Approximate Quantities (A)	PRICE (B)	Yearly Total C = AXB (C)	3 Year Total D = CX3 (D)	PRICE (B)	Yearly Total C = AXB	3 Year Total D = CX3	PRICE (B)	Yearly Total C = AXB	3 Year Total D = CX3		
1	Monday through Friday 8:00 AM - 5:00 PM	Labor Rate	1	500.00	\$ 50.00	\$ 25,000.00	\$ 75,000.00	\$ 50.00	\$ 25,000.00	\$ 75,000.00	\$ 125.00	\$ 62,500.00	\$ 187,500.00		
2	After Hours 5:00 PM - 8:00 AM Weekends and Holidays	Labor Rate	1	500.00	\$ 75.00	\$ 37,500.00	\$ 112,500.00	\$ 75.00	\$ 37,500.00	\$ 112,500.00	\$ 187.50	\$ 93,750.00	\$ 281,250.00		
TOTAL (Items 1-2)						\$ 62,500.00	\$ 187,500.00		\$ 62,500.00	\$ 187,500.00		\$ 156,250.00	\$ 468,750.00		
ITEM No.	Item Used			(%) Net Price from Sales Receipt			(%) Markup from Sales Receipt	(%) Net Price from Sales Receipt			(%) Markup from Sales Receipt	(%) Net Price from Sales Receipt			(%) Markup from Sales Receipt
1	Equipment Rent			NO BID			15.00	100.00			10.00	NO BID			0.30
2	Material			NO BID			15.00	100.00			10.00	NO BID			0.35
<p align="center">OPTION TO EXTEND THE TERM OF THE AGREEMENT</p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED</p>															
					<input checked="" type="checkbox"/>			<input type="checkbox"/>			<input checked="" type="checkbox"/>				
					<input type="checkbox"/>			<input checked="" type="checkbox"/>			<input type="checkbox"/>				
AMENDMENTS ACKNOWLEDGED:					YES			YES			YES				
BIDS SOLICITED: 485 LOCAL BIDS SOLICITED: 271 BIDS RECEIVED: 3 LOCAL BIDS RECEIVED: 3 NO BID: 3															
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.															

APPROVED BY: / s/

DATE: 7/11/2023

**2023-0349 On Call & Emergency Repairs &
Maintenance**

<u>No.</u>	<u>Participant Name</u>	<u>Response Dat</u>	<u>Response Status</u>	<u>City</u>	<u>State</u>
1	Bella Luna Engineering and Building Maintenance	06/28/2023	Submitted	El Paso	TX
2	GLOBAL SALES AND SERVICE	06/27/2023	Submitted	EL PASO	TX
3	EL PASO JAG INC.	06/23/2023	Submitted	EL Paso	TX
4	Paso-Tex Industries LLC	06/02/2023	No Bid	El Paso	TX
5	Champion Wire & Cable	05/31/2023	No Bid	Westbury	NY
6	DYER CYCLE	05/31/2023	No Bid	El Paso	TX
7	Alliance Electrical Contractors		Viewed	El Paso	TX
8	Brock & Bustillos Inc.		Viewed	El Paso	TX
9	City of El Paso Strategic Partners		Unsubmitted	El Paso	TX
10	ConstructConnect		Viewed	Cincinnati	OH
11	Construction Reporter		Viewed	Albuquerque	NM
12	DH Pace El Paso (DH Pace Company Inc)		Viewed	El Paso	TX
13	JSR Construction & Remodeling LLC		Viewed	Santa Teresa	NM
14	Keystone GC, LLC		Viewed	EL PASO	TX
15	Legacy Roofing Co.		Unsubmitted	El Paso	TX
16	PC Automated Controls, Inc		Viewed	El Paso	TX
17	PIRTEK EL PASO (OnPoint Hydraulics LLC)		Viewed	EL PASO	TX
18	Pride General Contractors, LLC		Viewed	El Paso	TX
19	Scotwood Industries, LLC		Viewed	Overland Park	KS
20	Sigma Construction Group, LLC		Viewed	El Paso	TX
21	The Lone Star Fencing LLC		Viewed	El Paso	TX
22	The PlanIt Room		Viewed	El Paso	TX
23	Tri-State Electric Ltd		Viewed	Vinton	TX
24	Virtual Builders Exchange		Viewed	San Antonio	TX