

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** 6/11/2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Nicole Ferrini, 915-212-1659

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 8 – Nurture and promote a healthy, sustainable community

**SUBGOAL:** 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Action on a resolution authorizing the City Manager to sign all contracts, contract amendments, and related documents between the City of El Paso and the State of Texas to receive an allocated \$ \$493,834 in 2024-2025 Homeless Housing and Services Program (HHSP) funds from the Texas Department of Housing & Community Affairs (TDHCA); and authorizing the Director of the Department of Community and Human Development (DCHD) to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards of 2024-2025 HHSP funds from the City, as well as all certifications, performance reports, and other related documents.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

In 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless. The 2024-2025 formula allocation for El Paso in general HHSP will be sub-awarded to non-profit agencies providing homeless prevention, homeless assistance, and case management services. The City of El Paso is also expected to receive a supplemental set aside of \$138,010 specifically to support efforts to address youth homelessness. Those activities include homeless assistance and case management for youth ages 24 and below.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Allocated funding of \$493,834 in HHSP funds from TDHCA

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

**PRIMARY DEPARTMENT:** Department of Community + Human Development

**SECONDARY DEPARTMENT:** N/A

Revised 04/09/2021

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



Abraham Gutierrez for Nicole Ferrini

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**WHEREAS**, in 2009, funding for the Homeless Housing and Services Program (HHSP), a program administered by the Texas Department of Housing & Community Affairs (TDHCA), was established by the Texas State Legislature to address the needs of persons and families experiencing homelessness, or at risk of becoming homeless; and

**WHEREAS**, The City of El Paso has been allocated by TDHCA General Revenue Funds in the amount of \$493,834 to award to the Department of Community and Human Development (DCHD) under 2024-2025 HHSP funding to be executed under two contracts; one contract for general HHSP funds totaling \$355,824 for homelessness prevention, homeless assistance and case management activities; the other for youth set-aside funds totaling \$138,010 for homeless assistance and case management. The period of both contracts to run through August 31<sup>st</sup>, 2025.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the City Manager be authorized to sign all contracts, contract amendments and related documents between the City of El Paso and the State of Texas and/or TDHCA for 2024-2025 HHSP funds.
2. That the Director of DCHD be authorized to sign all contracts, amendments and related documents between the City of El Paso and agencies receiving sub-awards from the City (Sub-Grantee Agencies) for 2024-2025 HHSP funds, as well as all certifications, performance reports, and related documents for TDHCA and Sub-Grantee Agencies.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leoser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

*Russell Abeln*  
\_\_\_\_\_  
Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

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\_\_\_\_\_  
Nicole M. Ferrini  
Climate and Sustainability Officer

Abraham  
Gutierrez  
for Nicole Ferrini

## 2024-2025 Homeless Housing and Services Program (HHSP) Recommended Budget

Applicant	Address	Project Description	Component	Rep. District	Current Budget	Recommended 50th Year Budget
El Paso Center for Children Youth	Transitional Living Program 2200 N. Stevens, Bldg C El Paso, Texas 79930	This program intends to serve 12 youth ages 16-17 who are emancipated and 18-24 year olds who are homeless, have been trafficked or are victims of crime or other trauma, have been forced to leave home or have left home without permission, have aged out of foster care, or male and female/LGBTQ+ youth with no family supports and no place to live.	Homeless Assistance	Citywide	N/A	\$ 131,984.00
El Paso Human Services - EPHSI General	EPHSI Housing Program 1001 Montana Ave. El Paso Texas 79902	This program will serve 38 homeless youth and young adults in locating and obtaining suitable housing and will assist individuals and families at-risk of homelessness with rental arrears payment and services.	Homeless Assistance Case Management	Citywide	\$ 110,550.00	\$ 100,000.00
La Posada Home - La Posada HHSP	1020 N. Campbell St. El Paso, TX 79902	At least 90 HHSP eligible clients will receive access to job training, self-help classes, parenting classes, and other services, which will empower clients to move into rental housing and maintain permanent housing for at least 6 months.	Homeless Assistance Case Management	Citywide	\$ 84,866.00	\$ 111,934.00
Amistad	El Camino a Casa 210 Dyer St. El Paso, Texas 79930	This program projects to serve 50 eligible individuals experiencing or at-risk of homelessness through the provision of rental assistance, wrap-around services, intensive case management.	Homeless Assistance Homeless Prevention Case Management		N/A	\$ 143,890.00
Community + Human Development - HHSP City Administrative Fees	City 3, 801 Texas Ave, 3rd Floor El Paso, Texas, 79901	Grantee will use approximately 6% for administrative cost. (taken from Youth Set aside)	N/A	N/A	\$ 29,154.00	\$ 6,026.00
HHSP BUDGET TOTAL					\$ 224,570.00	\$ 493,834.00