



AGENDA FOR THE HISTORIC LANDMARK COMMISSION MEETING

January 08, 2026

**MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL AND VIRTUALLY
3:00 PM**

Notice is hereby given that a meeting of the Historic Landmark Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Historic Landmark Commission during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 222 786 618#

If you wish to sign up to speak, please contact Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 no later than by the start of the meeting.

A quorum of the Historic Landmark Commission members must be present and participate in the meeting.

The following members of the Historic Landmark Commission (HLC) will be present: Kirk Clifton, Louis Edwards, Stephanie Gardea, Marlene Gonzalez, Isaac Harder, Kim McGlone, Luis"Sito" Negron, Cynthia Renteria, and Mario Silva.

PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission Agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

ROLL CALL

REGULAR AGENDA

1.	PHAP25-00043	18 Sunset Heights 6 & S 1/2 Of 7 (4500 Sq Ft), City of El Paso, El Paso County, Texas	BC-1556
	Location:	1411 Jewel Street	
	Historic District:	Sunset Heights	
	Property Owner:	Lianna Archuleta	
	Representative:	Ricardo Arguelles	
	Representative District:	8	
	Existing Zoning:	R-4/H (Residential/Historic)	
	Year Built:	1926	
	Historic Status:	Contributing	
	Request:	Reconsideration of an approved Certificate of Appropriateness for construction of an 8'-0" high fence on the property line	
	Orig. Application Filed:	11/6/25	
	Orig. 45 Day Expiration:	12/21/25	

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Historic Landmark Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by Historic Landmark Commission or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Historic Landmark Commission may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES

Approval of Minutes

2. Discussion and action on Regular meeting minutes for December 18, 2025. [**BC-1557**](#)

Staff Report

3. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda. (See Attachment "A.") [**BC-1558**](#)

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5 of the El Paso City Charter and the Texas Government Code, Sections 551.071-551.076 to discuss an item on the agenda.

ADJOURN

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Berenice Barron at BarronBC@elpasotexas.gov or (915) 212-1583 a minimum of 72 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email BarronBC@elpasotexas.gov at least 72 hours in advance of the meeting.

Posted this the _____ of _____ at _____ AM/PM by _____



Legislation Text

File #: BC-1556, **Version:** 1

CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

PHAP25-00043 18 Sunset Heights 6 & S 1/2 Of 7 (4500 Sq Ft),
 City of El Paso, El Paso County, Texas

Location: 1411 Fewel Street

Historic District: Sunset Heights

Property Owner: Lianna Archuleta

Representative: Ricardo Arguelles

Representative District: 8

Existing Zoning: R-4/H (Residential/Historic)

Year Built: 1926

Historic Status: Contributing

Request: Reconsideration of an approved Certificate of
 Appropriateness for construction of an 8'-0" high
 fence on the property line

Orig. Application Filed: 11/6/25

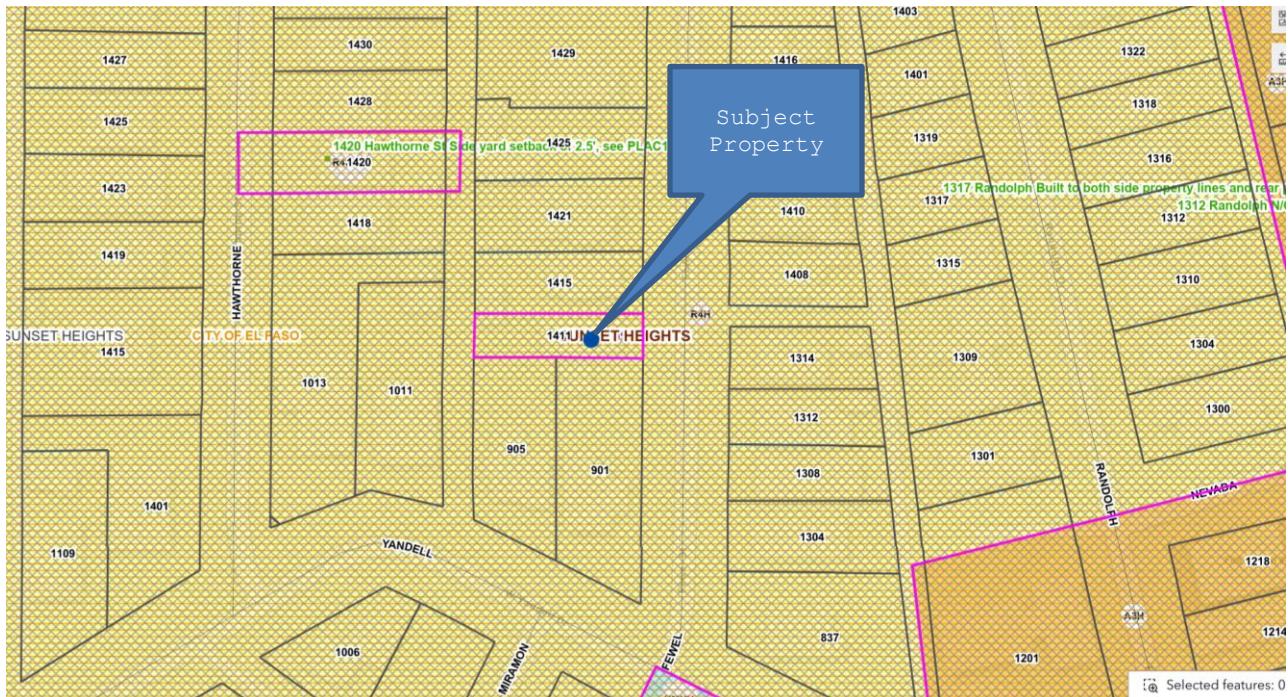
Orig. 45 Day Expiration: 12/21/25



PHAP25-00043

Date: January 8, 2026
Application Type: Certificate of Appropriateness
Property Owner: Liana Archuleta
Representative: Ricardo Arguelles
Legal Description: 18 Sunset Heights 6 & S 1/2 Of 7 (4500 Sq Ft), City of El Paso, El Paso County, Texas
Historic District: Sunset Heights
Location: 1114 Fewel Street
Representative District: #8
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1926
Historic Status: Contributing
Request: Reconsideration of an approved Certificate of Appropriateness for construction of an 8'-0" high fence on property line
Orig. Application Filed: 11/6/2025
Orig. 45 Day Expiration: 12/21/2025

ITEM #1



GENERAL INFORMATION:

The applicant seeks approval for:

Reconsideration of an approved Certificate of Appropriateness for construction of an 8'-0" high fence on property line.

STAFF RECOMMENDATION:

The Historic Preservation Office recommends APPROVAL A MODIFICATION of the proposed scope of work based on the following recommendations:

The Design Guidelines for El Paso's Historic Districts, Sites, and Properties recommend the following:

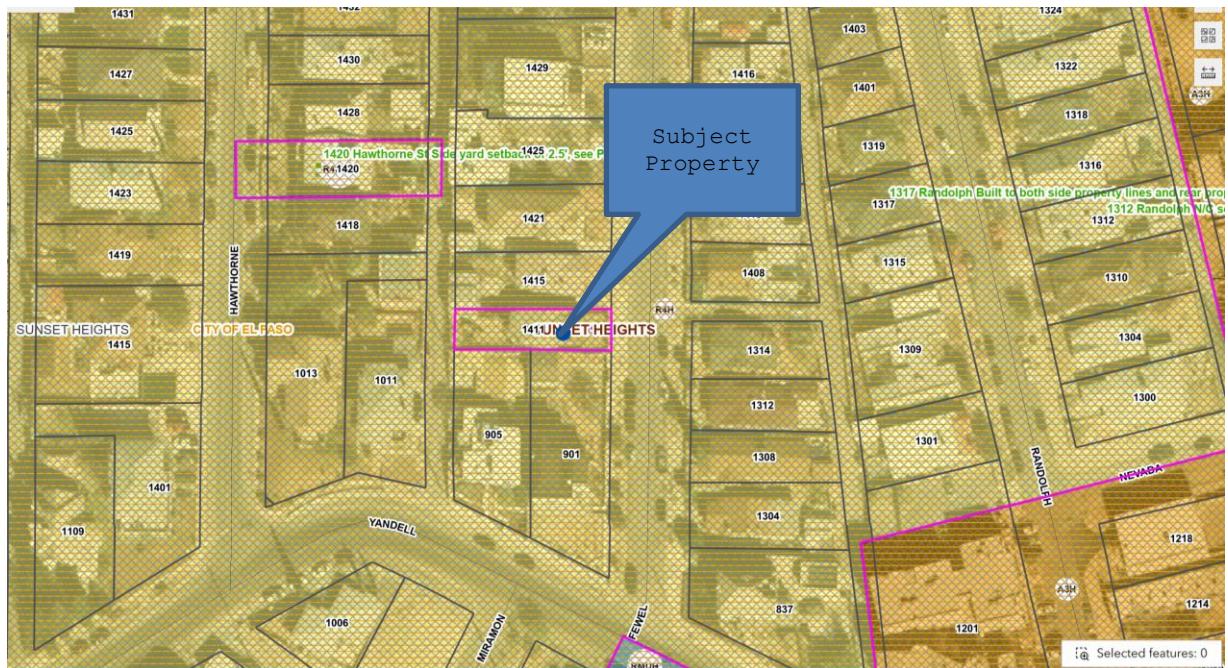
- *Construction of new fences, stairs, or sidewalk rails and replacement of older existing fences is allowed on historic properties provided that the proposed site feature is of a compatible material and scale. Rock, brick, wood and wrought iron are acceptable materials but each case is decided individually. Cinder block and chain link fencing are relatively recent developments and are therefore not appropriate fencing materials.*
- *The height of the proposed fence should complement the structure (primarily as viewed from the street) and should not obstruct the public's view of the building.*
- *Solid walls are appropriate for the side property lines while an open fencing material is more appropriate for the front portion of the property.*
- *Retain fences and walls that contribute to the historic character of the property and the district where possible. If replacement is necessary, replace only the deteriorated element to match the original in dimension, proportion, material, texture, and detail.*
- *Introduce new retaining walls constructed of brick, stone, or stucco covered concrete in a design consistent with the property and the neighborhood. It is not appropriate to construct retaining walls of inappropriate materials such as landscape timbers, railroad ties, or concrete blocks where visible from the street.*
- *Introduce new fences and walls compatible in material, design, scale, location, and size with original fences and walls in the historic district.*
- *The height of the proposed fence should complement the structure and should not obstruct the public's view of the building. Any proposed fence higher than 32" solid or 48" open, measured from ground level, at front property line or a side yard property line on a corner lot, shall be reviewed by the HLC. Any proposed fence higher than 6 ft., between buildings on an interior property line or across the rear property line, shall be reviewed by the HLC.*

The Secretary of the Interior's Standards for Rehabilitation recommend the following:

- *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
- *New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.*

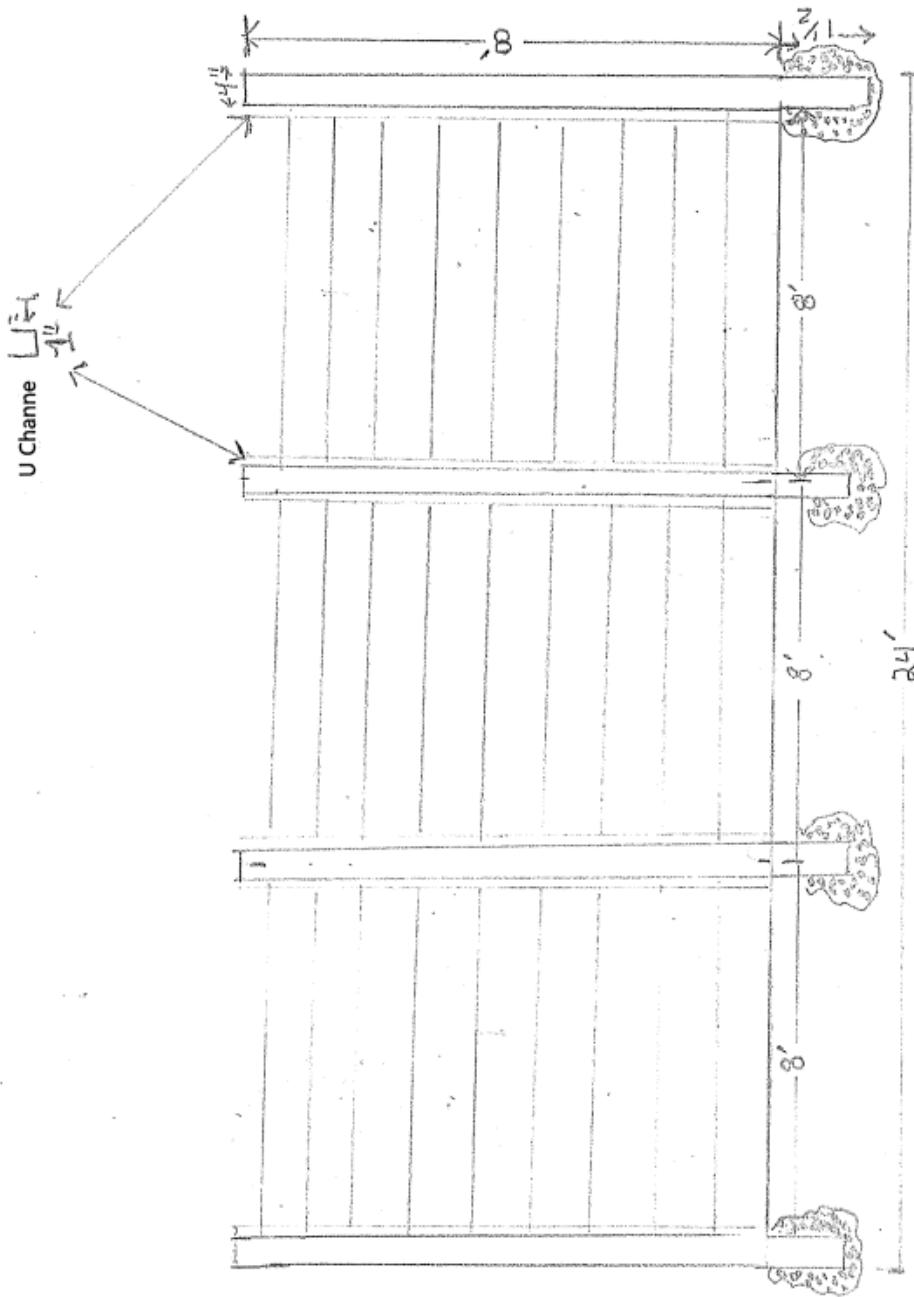
The modification is that the fence that was approved by the HLC be installed.

AERIAL MAP

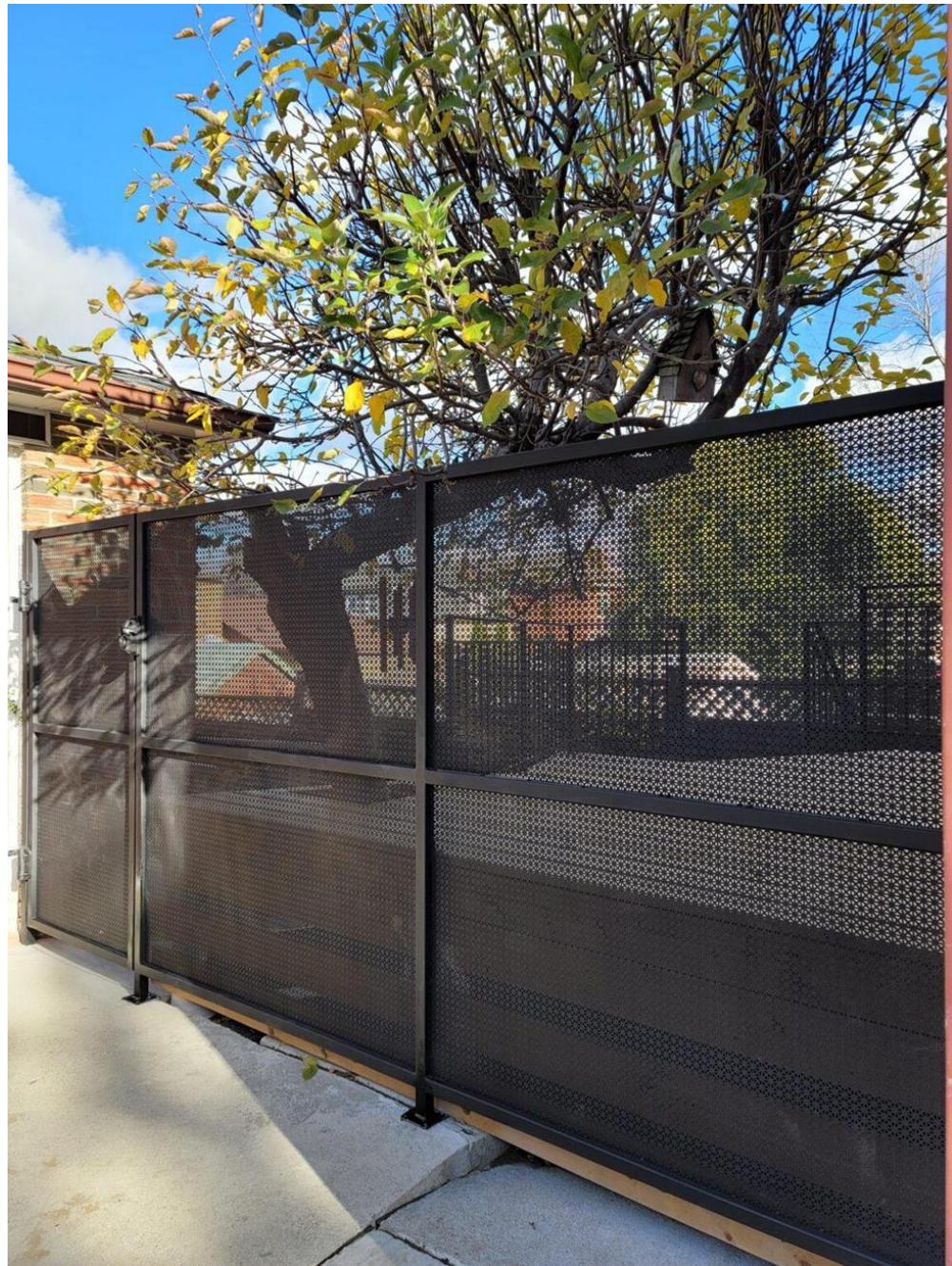


Proposed Fence Drawing For Approval

ORIGINALLY PROPOSED ELEVATION PLAN



PROPOSED NEW FENCE





El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-1557, Version: 1

CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on Regular meeting minutes for December 18, 2025.



HISTORIC LANDMARK COMMISSION MEETING
Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street
December 18, 2025
3:00 P.M.

MINUTES

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:00 p.m. Commission Chair Harder present and presiding and the following Commissioners answered roll call.

COMMISSIONERS PRESENT:

Kirk Clifton
Kim McGlone
Isaac Harder
Mario Silva
Stephanie Gardea
Louis Edwards

COMMISSIONERS ABSENT:

Cynthia Renteria
Luis "Sito" Negron

HISTORIC PRESERVATION OFFICE:

Providencia Velázquez, Historic Preservation Officer
Modesto "Moe" Melendez III, Planner
Russell Abeln, Senior Assistant City Attorney

AGENDA

Providencia Velázquez, Historic Preservation Officer, read the *Statement from the Historic Preservation Office* into the record.

ACTION: No action was taken.

AYES: N/A

NAYS: N/A

ABSTAIN: N/A

ABSENT: N/A

NOT PRESENT FOR THE VOTE: N/A

I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 3:00 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the Historic Landmark Commission.

NONE

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I. REGULAR AGENDA – DISCUSSION AND ACTION

Certificate of Appropriateness

1. PHAP25-00046	Blk 5 El Paso Community College Rio Grande Campus Lot 1, City of El Paso, El Paso County, Texas
Location:	113 Rio Grande Avenue
Historic District:	Sunset Heights
Property Owner:	El Paso Community College
Representative:	Ruben Gallardo
Representative District:	8
Existing Zoning:	S-D/H/c (Special Development/Historic/conditions)
Year Built:	NA
Historic Status:	NA
Request:	Certificate of Appropriateness for construction of a two-story building
Application Filed:	12/10/25
45 Day Expiration:	1/25/26

Presentation made by Mr. Melendez to the Commission.

Ruben Gallardo, owner and John Gutierrez, representative, spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Harder (3:08 pm), seconded by Commissioner Silva, to **APPROVE ITEM** and unanimously carried.

Motion passed.

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1. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE JANUARY 08, 2026 MEETING.

II. Consent Agenda

- a. Discussion and action on Regular meeting minutes for December 4, 2025.
- b. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")

ACTION: Motion made by Commissioner Silva (3:09 pm), seconded by Commissioner Clifton to **APPROVE THE MINUTES AND STAFF REPORT** and carried.

Motion passed.

AYES: Kim McGlone, Stephanie Gardea, Mario Silva, Kirk Clifton

NAYS:

ABSTAIN: Isaac Harder

ABSENT: Cynthia Renteria, Luis "Sito" Negron, Marlene Gonzalez

NOT PRESENT FOR THE VOTE:

- c. New Commissioner.

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III. Adjournment of the Historic Landmark Commission's Meeting.

ADJOURNMENT:

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Clifton and unanimously carried to **ADJOURN**.

Motion passed.

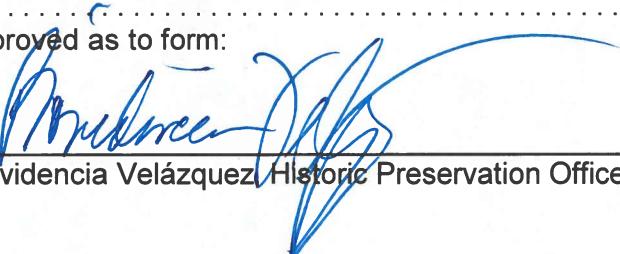
Meeting adjourned at 3:10 p.m.

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

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Approved as to form:


Providencia Velázquez, Historic Preservation Officer



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-1558, Version: 1

CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

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HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.

(See Attachment "A.")



Planning and Inspections Department

MAYOR

Renard U. Johnson

PLANNING AND INSPECTIONS DEPARTMENT

January 8, 2026

CITY COUNCIL

District 1

Alejandra Chávez

TO:

ATTACHMENT "A"

District 2

Dr. Josh Acevedo

Honorable Chair and Members

District 3

Deanna M. Rocha

Historic Landmark Commission

District 4

Cynthia Boyar Trejo

FROM: Providencia Velázquez, Historic Preservation Officer

District 5

Ivan Niño

SUBJECT: Administrative Review Status Report

District 6

Art Fierro

Title 20, Chapter 20 (Historic Landmark Preservation), El Paso Municipal Code, allows this Department to provide Administrative Review for applications that meet criteria as listed under the Administrative Review Guidelines. Since the Historic Landmark Commission meeting on December 18, the following cases have received Administrative Review:

District 7

Lily Limón

AUSTIN TERRACE HISTORIC DISTRICT

District 8

Chris Canales

PHHR26-00001-4501 Hastings Drive, Carolina Suarez (owner) – Contributing Property – A request was made for re-roofing w/Owens Corning asphalt shingle in "Brownwood."

MANHATTAN HEIGHTS HISTORIC DISTRICT

CITY MANAGER

Dionne Mack

PHHR25-00184-3000 San Diego Avenue, Apolonia and Ofelia Ramirez (owners) – Contributing Property – A request was made for re-roofing w/Owens Corning asphalt shingle in "Desert Tan" to match existing.

SUNSET HEIGHTS HISTORIC DISTRICT

PHHR25-00185-500 Porfirio Drive, City of El Paso (owners) – Non-Contributing Property – A request was made for installation of picnic tables and benches in park.

Philip F. Etiwe, Director

City 3 | 801 Texas Ave. | El Paso, Texas 79901 | (915) 212-0104 | FAX (915) 212-0084



DELIVERING EXCEPTIONAL SERVICES



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-1559, **Version:** 1

CITY OF EL PASO, TEXAS **LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

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New Commissioner