

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Sun Metro (Mass Transit)
Purchasing & Strategic Sourcing

AGENDA DATE: February 3, 2026

PUBLIC HEARING DATE: NA

CONTACT PERSON NAME: Anthony Dekeyzer, Director
Claudia A. Garcia, Director

PHONE NUMBER: (915) 212-3306

PHONE NUMBER: (915) 212-0043

DISTRICT(S) AFFECTED: All

SUBJECT:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0159 New Alternators and Parts to Romaine Electric Corporation the sole authorized distributor for an initial term of three (3) years for an estimated amount of \$255,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

This contract will allow Sun Metro (Mass Transit) to purchase New Alternators and Parts for the departments fleet of fixed-route vehicles which operate with Alcott 550-amp alternators ensuring dependable and continuous service for the citizens of El Paso.

COMMUNITY AND STAKEHOLDER OUTREACH:

NA

SELECTION SUMMARY:

This is a non-competitive procurement Exemption per Texas Local government code: 252 Sec.252.022 General Exemption 7(d), a procurement of items that are available from only one source, including: Captive replacement parts or components for equipment. Romaine Electric Corporation is the only vendor in the north America area that can provide Original Equipment Manufacturer (OEM) alternators and parts needed for routine maintenance and repairs on Sun Metro Department Fleet of fixed-route vehicles

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: A decrease of \$134,100.00 for the term, which represents a 34.46% reduction, resulting from Sun Metro's transitioning from an aging fleet to newer bus units, which require reduced alternator service and maintenance.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$255,000.00

Funding Source: Sun Metro Operating Fund

Account: 560-3200-P6017-60050-531180

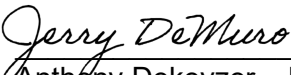
REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 Deputy Transit Officer for
Anthony Dekeyzer – Director of Mass Transit



Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form
Non-Competitive

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the Mass Transit Board Meeting of February 3, 2026.

Award Summary:

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0159 New Alternators and Parts to Romaine Electric Corporation the sole authorized distributor for an initial term of (3) years for an estimated amount of \$255,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro Parts to purchase New Alternators and parts for the departments fleet of fixed routes vehicles which operated with Alcott 550amp.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$134,100.00 for the initial term, which represents a 34.46% decrease due to the use of new bus units with fewer components failures and reduced repair and replacement needs.

Department:	Sun Metro Mass Transit
Award to:	Romaine Electric Corporation
City & State:	Kent, WA
Item(s):	All
Initial Term:	3 Years
Total Contract Time:	3 Years
Annual Estimated Award:	\$85,000.00
Initial Term Estimated Award:	\$255,000.00
Total Estimated Award:	\$255,000.00
Account(s):	560-3200-P6017-60050-531180
Funding Source(s):	Sun Metro Operating Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 (7) a procurement of items that are available from only one source, (D) captive replacement parts or components for equipment;

The Purchasing & Strategic Sourcing and Sun Metro (Mass Transit) departments recommend award as indicated to Romaine Electric Corporation under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



Response to the question of being the Sole Source Distributor of Alcott Products:

Requestor:

Nidia Cano

Procurement Specialist

Purchasing and Strategic Sourcing Department

canona@elpasotexas.gov | (915)212-1183

www.elpasotexas.gov/purchasing

Romaine Electric Corporation is the only Entity authorized to sell Alcott Products as their designated Distributor, in the state of Texas.

Specifically in this case, part number 221711-219 Alternator 25AT 28V 550AMP Ductless.

Romaine Electric Corporation is the only Designated Distributor of The Alcott Product Line in the USA, in 48 of the 50 states.

The exceptions are Michigan & Ohio, where there exists a second supplier.

Thank you,

Casey Haskin _____ *Casey Haskin*

Bids & Contracts Manager

Romaine Electric Corporation



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared _____ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Shawn Bray. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Romaine Electric Corporation
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Almott Alternators and Component parts
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Signature

SUBSCRIBED AND SWORN to before me on this 17th day of October 2025



NOTARY PUBLIC

PRINTED NAME

MY COMMISSION EXPIRES

COMPANY NAME: Romaine Electric Corporation

ADDRESS, CITY, STATE & ZIP CODE: 8811 S 208th St Kent WA 98031

PHONE: 425-264-1700 FAX NUMBER: _____

CONTACT NAME AND TITLE: Shawn Bray : Chief Operating Officer

WEB ADDRESS: www.romaineelectric.com EMAIL: shawnbray@romaineelectric.com

FEDERAL TAX ID NUMBER: 80-056-5086 TEXAS SALES TAX NUMBER: 32072164646