



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
OCTOBER 8, 2024**

A meeting of the Mass Transit Department Board was called to order at 11:40 a.m. Board Chair Oscar Leeser was present and presiding and the following Board Members answered roll call: Brian Kennedy, Josh Acevedo, Cassandra Hernandez, Isabel Salcido, Henry Rivera, and Chris Canales. Absent: Joe Molinar and Art Fierro.

NOTICE TO THE PUBLIC:

Motion made by Board Member Rivera, seconded by Board Member Salcido, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Chair Leeser and Board Members Kennedy, Hernandez, Salcido, and Rivera
NAYS: None
NOT PRESENT FOR THE VOTE: Board Members Acevedo and Canales
ABSENT: Board Members Molinar, and Fierro

CONSENT AGENDA – APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board meeting of September 10, 2024.
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CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

2. *Motion made, seconded, and unanimously carried to **EXCUSE** Board Members Joe Molinar and Art Fierro from the October 8, 2024, Mass Transit Department Board Meeting.
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REGULAR AGENDA – OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 3. Operational update on the Mass Transit Department - Sun Metro.

Mr. Anthony R. DeKeyzer, Director of Mass Transit, presented a PowerPoint presentation (copy on file in the City Clerk’s Office).

Board Chair Leeser and Board Members Canales and Salcido commented.

No action was taken on this item.

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 4. Motion made by Board Member Hernandez, seconded by Board Member Canales, and unanimously carried to **AWARD** Solicitation 2024-0362 Lubricants for Transit Fleet to MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company for an initial term of three (3) years for an estimated amount of \$941,868.00. The award also includes a two (2) year option for an estimated amount of \$627,912.00. The total contract time is for five (5) years for a total estimated amount of \$1,569,780.00. This contract will allow Sun Metro to purchase lubricants required to maintain the bus fleet in a timely manner and to provide a dependable fleet of buses to the City of El Paso and to the citizens.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$210,732.00, which represents a 18.28% decrease due to lower unit prices.

This was a Low Bid Procurement - unit price contract

Department:	Mass Transit (Sun Metro)
Award to:	MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$313,956.00
Initial Term Estimated Award:	\$941,868.00
Option Term Estimated Award:	\$627,912.00
Total Estimated Award	\$1,569,780.00
Account(s)	560 – 3200 – 60040 – 522205 – P6017
Funding Source(s):	Sun Metro Operating Fund
District(s):	All

This was a Low Bid Procurement – unit price contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Salcido, Rivera and Canales

NAYS: None

ABSENT: Board Members Molinar and Fierro

REGULAR AGENDA – OTHER BUSINESS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

5.

RESOLUTION

WHEREAS, pursuant to 49 CFR Part 37, the City of El Paso ("**City**") and the County of El Paso ("**County**") each own, maintain, and/or operate a fixed route transit system and are required to provide a paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use their respective fixed route systems; and

WHEREAS, the City provides a Fixed Route Service and a Paratransit Service within its Service Area ("**City Service Area**"); and

WHEREAS, the County provides a Fixed Route Service and a Paratransit Service within its Service Area ("**County Service Area**"); and

WHEREAS, the County was instrumental in the creation of El Paso Area Transportation Services, a local government corporation organized and existing for the purpose of encouraging and assisting local units of government to join and cooperate with one another to provide and deliver regional multimodal transportation services ("**EPATS**"); and

WHEREAS, The County is a member of EPATS and has delegated to EPATS certain policy and operations decision-making authority over the County's fixed route service and paratransit service; and

WHEREAS, the County, EPATS and the City wish to enter into an Interlocal Agreement to provide paratransit service users within their jurisdiction the opportunity to travel to and from the Service Areas with minimal interruptions and as effortlessly as possible to increase the efficiency and effectiveness of their respective paratransit services ("**Agreement**"); and

WHEREAS, the Agreement supports the public purpose of improving the transit system within the region and supporting a high quality of life for the El Paso community.

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That, the Mayor be authorized to sign an Interlocal Agreement by and between **City of El Paso, the El Paso Area Transportation Services, and the County of El Paso**, to provide paratransit service users within their jurisdiction the opportunity to travel to and from the Service areas with minimal interruptions and as effortlessly as possible to increase the efficiency and effectiveness of the transit system within the region.

That, the City Manager or designee be authorized to accept, reject, alter, amend or terminate the resulting Interlocal Agreement.

That, the City Manager or designee be authorized to sign any related agreements, verifications and documents, after review from the City Attorney's office, effectuate any budget transfers and submit necessary revisions to the operational plan, and take any actions necessary to carry out the intent of this resolution.

Motion made by Board Member Rivera, seconded by Board Member Canales, and unanimously carried to **APPROVE** the Resolution.

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Salcido, Rivera and Canales
NAYS: None
ABSENT: Board Members Molinar and Fierro

ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Hernandez, and unanimously carried to **ADJOURN** the meeting at 12:19 p.m.

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Salcido, Rivera and Canales
NAYS: None
ABSENT: Board Members Molinar and Fierro

Approved as to content:



Anthony DeKeyzer, Director of Mass Transit