



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

**October 08, 2024
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 586-561-497#**

AND

**AGENDA REVIEW MEETING
COUNCIL CHAMBERS, CITY HALL
300 N. CAMPBELL AND VIRTUALLY
October 7, 2024
9:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 237-529-610#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 586-561-497#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Regular Mass Transit Department Board meeting of September 10, 2024. [24-1356](#)

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

2. Request to excuse Board Member Joe Molinar from the October 8, 2024, Mass Transit Department Board Meeting. [24-1355](#)

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

REGULAR AGENDA - OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 3. Operational update on the Mass Transit Department - Sun Metro.

[24-1348](#)

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 4. Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

[24-1349](#)

The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system.

Award Summary:

Discussion and action on the award of Solicitation 2024-0362 Lubricants for Transit Fleet to MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company for an initial term of three (3) years for an estimated amount of \$941,868.00. The award also includes a two (2) year option for an estimated amount of \$627,912.00. The total contract time is for five (5) years for a total estimated amount of \$1,569,780.00. This contract will allow Sun Metro to purchase lubricants required to maintain the bus fleet in a timely manner and to provide a dependable fleet of buses to the City of El Paso and to the citizens.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$210,732.00, which represents a 18.28% decrease due to lower unit prices.

Department: Mass Transit (Sun Metro)

Award to: MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company

City & State: El Paso, TX

Item(s): All

Initial Term: 3 Years

Option Term: 2 Years

Total Contract Time: 5 Years

Annual Estimated Award: \$313,956.00

Initial Term Estimated Award: \$941,868.00

Option Term Estimated Award: \$627,912.00

Total Estimated Award \$1,569,780.00

Account(s) 560 - 3200 - 60040 - 522205 - P6017

Funding Source(s): Sun Metro Operating Fund

District(s): All

This was a Low Bid Procurement - unit price contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to MJ Mader Enterprises, Inc. dba Bio Dyne Chemical Company, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA - OTHER BUSINESS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Discussion and action on a Resolution authorizing the Mayor to sign an Interlocal Agreement by and between City of El Paso, the El Paso Area Transportation Services, and the County of El Paso, to provide paratransit service users within their jurisdiction the opportunity to travel to and from the Service areas with minimal interruptions and as effortlessly as possible to increase the efficiency and effectiveness of the transit system within the region.

[24-1350](#)

All Districts

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306
Sun Metro Mass Transit, Jerry DeMuro, (915) 212-3470

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED
MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>