

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: May 7, 2024

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Terry K. Kebschull, Animal Services Director (915) 212-8742
K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing,
(915) 212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 8 - Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and Healthy environment

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to Manuel Talamantes II dba El Paso Veterinary Supply referencing Contract 2022-0850 Veterinary Medical Supplies (Re-Bid III). This change order is to increase the contract by \$271,288.87 for a total amount not to exceed \$1,436,572.99. The change order will consider manufacturer's price increases due to the volatility of the pharmaceutical market.

BACKGROUND / DISCUSSION:

The contract modification will allow the Animal Services Department to meet the demands of increasing pharmaceutical prices set by manufacturers.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

On November 8, 2022 City Council approved the contract 2022-0850 to Manuel Talamantes II dba El Paso Veterinary Supply for a three (3) year term for at total amount of \$1,149,258.24.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$271,288.87

Funding Source: Animal Services

Account: 225-2580-25120-531120

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? __X__ YES __NO

PRIMARY DEPARTMENT: Animal Services

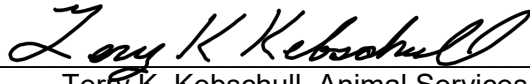
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

2022-0850 Veterinary Medical Supplies (Re-Bid III)

Revised 04/09/2021 – Previous Versions Obsolete

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

A handwritten signature in black ink, reading "Terry K. Kebschull". The signature is written in a cursive style with a large, stylized "T" and "K".

Terry K. Kebschull, Animal Services Director

Project Form
(Change Order)

*****Posting Language Below*****

Please place the following item on the Consent Agenda for the City Council of May 7, 2024.

Strategic Goal 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

Award Summary:

Discussion and Action on the Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2022-0850 Veterinary Medical Supplies (Re-Bid III) to Manuel Talamantes, III dba El Paso Veterinary Supply. This change order will increase referenced contract by \$271,288.87 for a total estimated amount not to exceed \$1,436,572.99. This change order will consider manufacturer's price increases due to the volatility of the pharmaceutical market.

Contract Variance:

Not Applicable.

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|---------------------------------------|--|
| Department: | Animal Services |
| Award to: | Manuel Talamantes, III dba El Paso Veterinary Supply |
| City & State: | El Paso, TX |
| Current Contract Estimated Amount: | \$1,165,284.00 |
| Change Order Award: | \$271,288.87 |
| Total estimated Amount not to Exceed: | \$1,436,572.99 |
| Account(s): | 225 – 2580 – 25120 – 531120 |
| Funding Source(s): | Animal Services Fund. |
| District(s): | All |

This was a Low Bid Award - unit price contract

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.