

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Streets and Maintenance  
Purchasing & Strategic Sourcing  
**AGENDA DATE:** April 15, 2025  
**PUBLIC HEARING DATE:** Not Applicable  
**CONTACT PERSON NAME:** Randy Garcia, Interim Director of Streets and Maintenance  
Claudia A. Garcia, Director of Purchasing & Strategic Sourcing  
**PHONE NUMBER:** (915) 212-7000  
**PHONE NUMBER:** (915) 212-0043  
**DISTRICT(S) AFFECTED:** All  
**STRATEGIC GOAL:** No. 7 – Enhance and Sustain El Paso's Infrastructure Network  
**SUBGOAL:** 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life

**SUBJECT:**

Request that the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to the Contract Clauses - Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 15, 2025.

**BACKGROUND / DISCUSSION:**

Contract being terminated for convenience due to total contract expenditures being met.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

On December 6, 2022, City Council approved the award of contract 2023-0168 Autocar Proprietary Parts and Service, to TE of El Paso, LLC for a term of three (3) years for at total amount of \$675,000.00.

On January 22, 2025, City Council approved a change order for the amount of \$168,750.00 for a revised total amount of \$843,750.00.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

\_\_\_\_\_

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**DEPARTMENT HEAD:**

  
\_\_\_\_\_  
Randy Garcia, Interim Director of Streets and Maintenance

  
\_\_\_\_\_  
Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

**COUNCIL PROJECT FORM  
(Termination)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT AGENDA** for the Council Meeting of **April 15, 2025.**

**STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network**

The linkage to the Strategic Plan is subsection 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life.

Request that the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to the Contract Clauses - Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 15, 2025.

## RESOLUTION

**WHEREAS**, on December 2, 2022, the City of El Paso ("City") awarded Contract No. 2023-0168 Autocar Proprietary Parts and Service to the following vendor:

1. TE of El Paso, LLC

**WHEREAS**, pursuant to the Purchase Order Terms and Conditions – Section 7A, the City is authorized to terminate the Contract for convenience; and

**WHEREAS**, the City desires to terminate the Contract for Convenience.

**NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:**

That the Director of Purchasing & Strategic Sourcing is authorized to notify TE of El Paso, LLC that the City is terminating Contract No. 2023-0168 Autocar Proprietary Parts and Service for convenience, pursuant to Contract Clauses- Section 7A of this contract, due to contract expenditures being met and that the termination shall be effective as of April 1, 2025.

**APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.**

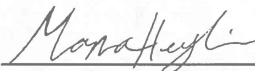
**THE CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor


**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Mona M. Heydarian  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Claudia A. Garcia, Director  
Purchasing & Strategic Sourcing

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Randy Garcia, Interim Director  
Streets and Maintenance Department