

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 16, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.5 Set one standard for infrastructure across the city

SUBJECT:

Discussion and action on the request that the Managing Director of Purchasing & Strategic be authorized to issue a Purchase Order to Rio Valley Biofuels, LLC referencing Contract 2022-0724 Automotive Fuel – Diesel. This will be a change order to increase the award by \$1,013,607.00 resulting in a revised not to exceed total contract amount of \$10,613,607.00

BACKGROUND / DISCUSSION:

This change order will add capacity to this contract to include the Eastside Regional Command Center for the duration of the initial term.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On November 22, 2022 City Council approved the award of contract 2022-0724 Automotive Fuel – Diesel to Rio Valley Biofuels, LLC for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$16,000,000.00

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,013,607.00
Funding Source: Internal Service Fund
Account: 532 – 3600 – 531240 – 37020 - P3701

TITLE 2, CHAPTER 2.92, Section 2.92-080 DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS

Purchasing & Strategic Sourcing has provided the opportunity to disclose campaign contributions and donations.

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Streets and Maintenance Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


Richard J. Bristol, Streets and Maintenance Director

7-1-24

Project Form
(Change Order)

Please place the following item on the **Regular Agenda** for the City Council of **July 16, 2024.**

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.5 Set one standard for infrastructure across the city

Award Summary:

Discussion and action on the request that the Managing Director of Purchasing & Strategic be authorized to issue a Purchase Order to Rio Valley Biofuels, LLC referencing Contract 2022-0724 Automotive Fuel – Diesel. This will be a change order to increase the award by \$1,013,607.00 resulting in a revised not to exceed total contract amount of \$10,613,607.00. This change order will add capacity to provide diesel for Eastside Regional Command Center.

Department:	Streets & Maintenance
Award to:	Rio Valley Biofuels, LLC
City & State:	El Paso, Texas
Current Contract Estimated Amount:	\$9,600,000.00
Change Order Amount:	\$1,013,607.00
Total estimated Amount not to Exceed:	\$10,613,607.00
Account(s):	532 – 3600 – 531240 – 37020 – P3701
Funding Source(s):	Internal Service Fund
District(s):	All

This was a Best Value Bid Award – Markup Contract.