

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** July 16, 2024  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7. Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.2 - Improve competitiveness through infrastructure improvements impacting the quality of life

**SUBJECT:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC, referencing Contract 2022-0375 Janitorial Services – Police Facilities. This will be a change order to increase the award by \$162,202.50 for a total amount not to exceed \$2,058,116.70.

**BACKGROUND / DISCUSSION:**

This change order will add capacity to the current contract to include the Eastside Regional Command Center for the duration of the initial term of the contract and Fire Facilities and NW Corral on a temporary basis while a replacement contract is awarded.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

On May 5, 2021 City Council approved the award of contract 2022-0375 Janitorial Services – Police Facilities to Ace Government Services, LLC for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$3,123,105.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$\$162,202.50  
Funding Source: General Fund  
Account: 532 – 1000 – 522260 – 31040 – P3120

**TITLE 2, CHAPTER 2.92, SECTION 2.92-080 DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS**

Purchasing & Strategic Sourcing has provided the opportunity to disclose campaign contributions and donations.

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? \_\_\_ YES \_\_\_ NO

PRIMARY DEPARTMENT: Streets and Maintenance Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



7-1-24

---

Richard J. Bristol, Streets and Maintenance Director

Project Form  
(Change Order)

\*\*\*\*\*

Please place the following item on the **Consent Agenda** for the City Council of **July 16, 2024.**

**Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network**

The linkage to the Strategic Plan is subsection 7.2 - Improve competitiveness through infrastructure improvements impacting the quality of life

**Award Summary:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC, referencing Contract 2022-0375 Janitorial Services – Police Facilities. This will be a change order to increase the award by \$162,202.50 for a total amount not to exceed \$2,058,116.70. This change order will add capacity to provide janitorial services for Eastside Regional Command Center, Fire Facilities and North West Corral.

Department:	Streets & Maintenance
Award to:	Ace Government Services, LLC
City & State:	El Paso, Texas
Current Contract Estimated Amount:	\$1,895,914.20
Change Order Amount:	\$ 162,202.50
Total estimated Amount not to Exceed:	\$2,058,116.70
Account(s):	532 – 1000 – 522260 – 31040 – P3120
Funding Source(s):	General Fund
District(s):	All

This was a Best Value Bid Award - Unit Price Contract.