



HISTORIC LANDMARK COMMISSION MEETING
Main Conference Room, 2nd Floor, City Hall, 300 N. Campbell Street
August 7, 2025
3:00 P.M.

MINUTES

The Historic Landmark Commission met at the above place and date.

The meeting was called to order at 3:00 p.m. Commission Chair Isaac Harder present and presiding and the following Commissioners answered roll call.

COMMISSIONERS PRESENT:

Louis Edwards
Stephanie Gardea
Isaac Harder
Kim McGlone
Luis "Sito" Negrón
Cynthia Renteria

COMMISSIONERS ABSENT:

Isabel Otten
Mario Silva

HISTORIC PRESERVATION OFFICE:

Providencia Velázquez, Historic Preservation Officer
Modesto "Moe" Melendez III, Planner
Russell Abeln, Senior Assistant City Attorney

AGENDA

Modesto "Moe" Melendez III, Planner, read the *Statement from the Historic Preservation Office* into the record.

ACTION: No action was taken.

AYES: N/A

NAYS: N/A

ABSTAIN: N/A

ABSENT: N/A

NOT PRESENT FOR THE VOTE: N/A

I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

A sign-up form is available outside the City Hall – Main Conference Room for those who wish to sign up on the day of the meeting. Requests to speak must be received by 3:00 p.m. on the date of the meeting. A total time of three minutes may be allowed for each speaker. The Public Comment portion shall not exceed thirty (30) minutes, unless otherwise approved by the Historic Landmark Commission.

NONE

I. REGULAR AGENDA – DISCUSSION AND ACTION

Certificate of Appropriateness

1. **PHAP25-00024** 101 Government Hill N 10 Ft Of 15 & S 45 Ft Of 16 (6446.40 Sq Ft), City of El Paso, El Paso County, Texas
- Location: 4771 Cumberland Avenue
- Historic District: Austin Terrace
- Property Owner: Patricia Beltran
- Representative: Patricia Beltran
- Representative District: 2
- Existing Zoning: R-4/H (Residential/Historic)
- Year Built: 1937
- Historic Status: Contributing
- Request: Certificate of Appropriateness for construction of an addition on a secondary façade
- Application Filed: 6/26/25
- 45 Day Expiration: 8/10/25

Presentation made by Mr. Melendez to the Commission.

Jorge Limon, representative and Ms. Martha Jordan, property owner spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner Negrón, to **APPROVE THIS ITEM without modifications to the facade** and unanimously carried.

Motion passed.

2. **PHAP25-00028** 10 Sunset Heights 41 & E 1/2 of 40 (4500 SQ FT), City Of El Paso, El Paso County, Texas
- Location: 655 Upson Drive
- Historic District: Sunset Heights
- Property Owner: Nadia Powell
- Representative: Nadia Powell
- Representative District: 8
- Existing Zoning: A-2/H (Apartments/Historic)
- Year Built: 1904

Historic Status: Contributing
Request: Certificate of Appropriateness for landscaping the parkway
Application Filed: 7/10/25
45 Day Expiration: 8/24/25

This item has been withdrawn.

.....

- 3. PHAP25-00029** 109 Government Hill 39 & 40 (9225 Sq Ft), City Of El Paso, El Paso County, Texas
- Location: 4652 Caples Circle
Historic District: Austin Terrace
Property Owner: Gwen West
Representative: Gwen West
Representative District: 2
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1940
Historic Status: Contributing
Request: Certificate of Appropriateness for window removal and replacement after-the-fact
Application Filed: 7/24/25
45 Day Expiration: 9/7/25

Presentation made by Mr. Melendez to the Commission.

Gwen West, property owner, was not available to answer questions from the Commission.

ACTION: Motion made by Commissioner Harder, seconded by Commissioner Renteria, to **TABLE THIS ITEM to the end of the meeting** and unanimously carried.

Motion passed.

.....

- 4. PHAP25-00030** 45 Ysleta TR 23-B (0.166 AC) & TR 23-C (0.097 AC), City Of El Paso, El Paso County, Texas
- Location: 135 N. Pueblo Road
Historic District: Ysleta
Property Owner: Guadalupe Berton
Representative: Guadalupe Berton
Representative District: 7
Existing Zoning: R-4/H (Residential/Historic)
Year Built: 1942
Historic Status: Non-Contributing
Request: Certificate of Appropriateness for window replacement
Application Filed: 7/24/25
45 Day Expiration: 9/7/25

Presentation made by Mr. Melendez to the Commission.

Daniel Viera, representative spoke to/answered questions from the Commission.

ACTION: Motion made by Commissioner Negron to **APPROVE THIS ITEM**, seconded by Commissioner McGlone, and unanimously carried.

Motion passed.

5. Addresses of property HLC Commissioners have requested that HLC staff review or investigate and provide a report to the HLC.

THERE WERE NO ADDRESSES NOR PROPERTIES THAT THE HLC MEMBERS WOULD LIKE TO REQUEST FOR AGENDA ITEMS TO BE SCHEDULED AT THE AUGUST 21, 2025 MEETING.

II. Consent Agenda

1. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.
(See Attachment "A.")
2. Discussion and action on Regular meeting minutes for July 24, 2025.

ACTION: Motion made by Commissioner Renteria, seconded by Chair Harder, to **APPROVE THE MINUTES AND STAFF REPORT** and carried.

Motion passed.

AYES: Isaac Harder, Cynthia Renteria, Kim McGlone, Luis "Sito" Negron
NAYS: N/A
ABSTAIN: Louis Edwards, Stephanie Gardea
ABSENT: Isabel Otten, Mario Silva
NOT PRESENT FOR THE VOTE: N/A

III. Adjournment of the Historic Landmark Commission's Meeting. **ADJOURNMENT:**

ACTION: Motion made by Commissioner Renteria, seconded by Commissioner McGlone and unanimously carried to **ADJOURN**.

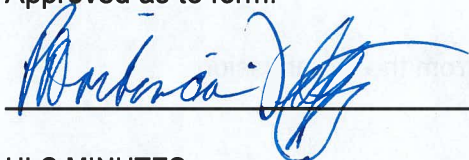
Motion passed.

Meeting adjourned at 3:56 p.m.

EXECUTIVE SESSION

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Section 551.071-551.076 to discuss any item on this agenda.

Approved as to form:



Providencia Velázquez, Historic Preservation Officer

