

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 26, 2021

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Chief Mario D'Agostino, El Paso Fire Department, (915) 212-5605
Bruce D. Collins, Director of Purchasing & Strategic Sourcing, (915) 212-1181

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 2 - Set the Standard for a Safe and Secure City

SUBGOAL: 2.1 – Maintain standing as one of the nation's top safest cities.

SUBJECT:

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Texas Commission on Fire Protection (TCFP). Texas Commission on Fire Protection is a State Agency and the sole source for the TCFP certification in order to comply with the requirements under the Texas Administrative Code Title 37; Part 13; Chapter 421; Rule 421.17.

BACKGROUND / DISCUSSION:

The El Paso Fire Department is required to renew 876 employee certifications annually with the Texas Commission of Fire Protection (TCFP) in order to comply with the requirements under the Texas Administrative Code, Title 37; Part 13; Chapter 421; Rule 421.17. As per the TAC, employees of a fire department, or local government who are assigned duties identified as fire protection personnel duties must maintain certification by the commission in the discipline(s) to which they are assigned for the durations of their assignment. A TFCP certification period is November 1st thru October 31st. The cost is \$75.00 per employee for a total cost of \$65,700.00.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

The difference in price, based on comparison to the previous contract is as follows: A decrease of \$2,400.00 for the annual estimated amount, which represents a 3.52% decrease due to the number of employees was reduced by 32.

PROTEST

N/A

PRIOR COUNCIL ACTION:

On September 29, 2021 City Council approved the award of contract 2021-0152 to Texas Commission on Fire Protection for a one (1) year term for at total amount of \$68,100.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$65,700.00

Funding Source: Professional Licenses and Memberships

Account: 322-1000-22020-544140-P2221

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Fire

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Chief Mario D'Agostino, El Paso Fire Department

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **October 26, 2021**.

Strategic Goal 2: Set the Standard for a Safe and Secure City

The linkage to the Strategic Plan is subsection 2.1 - Maintain standing as one of the nation's top safest cities.

Discussion and action on the request that the Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Texas Commission on Fire Protection (TCFP). Texas Commission on Fire Protection is a State Agency and the sole source for the TCFP certification in order to comply with the requirements under the Texas Administrative Code Title 37; Part 13; Chapter 421; Rule 421.17.

Contract Variance:

The difference in price, based on comparison to the previous contract is as follows: A decrease of \$2,400.00 for the annual estimated amount, which represents a 3.52% decrease due to the number of employees was reduced by 32.

Department:	Fire
Award to:	Texas Commission on Fire Protection Austin, TX
Annual Estimated Amount:	\$65,700.00
Funding Source:	Professional Licenses and Memberships
Account No.:	322-1000-22020-544140-P2221
Districts(s):	All
Reference No.:	2022-0023

This is a Sole Source, requirements contract.

*******ADDITIONAL INFO BELOW*******