

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Fire

AGENDA DATE: 2/3/26

PUBLIC HEARING DATE: 2/3/26

CONTACT PERSON NAME: Jonathan P. Killings

PHONE NUMBER: (915) 212 -5665

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL:

Goal 2: Set the Standard for a Safe and Secure City

SUBGOAL:

2.1: Maintain standing as one of the nations top safest cities

SUBJECT:

A Resolution authorizing the City Manager or designee to apply, submit, accept, reject, alter, or terminate grant applications, agreements, and related documents on behalf of the City to the Public Safety Office of the State of Texas, grant application number 5702001 for the El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Workforce Development Grant Program to provide financial assistance to the City of El Paso. Requesting \$10,000.00 with a \$3,000.000 (30%) cash match required to provide cybersecurity training with a projected start date of September 1, 2026.

BACKGROUND / DISCUSSION:

The goal of this project is to ensure that the El Paso Office of Emergency Management (OEM) has the knowledge, training, and credentials to serve as the policy and doctrinal authority on cybersecurity within the emergency management domain. In addition, OEM will acquire the tools necessary to operate in accordance with established doctrine, specifically the Incident Command System (ICS) and National Incident Management System (NIMS), during both training exercises and real-world incidents.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT (\$)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Jonathan P Killings Digitally signed by Jonathan P Killings
Date: 2026.01.21 14:52:49 -07'00'

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the City of El Paso (the “City”) is eligible to apply for grant funding administered by the Public Safety Office of the State of Texas; and

WHEREAS, the El Paso City Council (“City Council”) seeks to obtain grant funding through the grant application number #5702001 for the El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Workforce Development Grant Program; and

WHEREAS, the City agree to provide applicable matching funds of 30% (\$3,000) for the said project as required by the Grant; and

WHEREAS, pursuant to Ordinance No. 016016, the City Council previously designated the City Manager as the authorized signatory for City grant applications and acceptances in the interest of efficiency of administrative governmental operations; and

WHEREAS, the City Council, through the City Manager, has authorized the Grants Administrator as the Authorized Official for purposes of compliance with grant application, administration, and reporting requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, including the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

WHEREAS, the City acknowledges that, for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, a Financial Officer separate from the Authorized Official is required to administer grant-related financial and programmatic reporting functions on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. **THAT**, the City Council, through the City Manager, has authorized the Grants Administrator as the City’s Authorized Official for purposes of compliance with grant application, administration, and reporting requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, with the authority to apply, submit, accept, reject, alter, or terminate grant applications, agreements, and related documents on behalf of the City.
2. **THAT**, the Grants Administrator is authorized to apply for and submit to the Public Safety Office of the State of Texas, grant application number #5702001, for the City of El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Workforce Development Grant Program to provide financial assistance to the City of El Paso in the amount of \$10,000 to provide cybersecurity training with a projected start date of September 1, 2026.

3. **THAT**, the City of El Paso shall provide all applicable matching funds for the Grant if applicable.
4. **THAT**, in the event of loss or misuse of said grant funds, the City of El Paso agrees to return all such funds for said grant to the Public Safety Office of the State of Texas in accordance with applicable grant requirements.
5. **THAT**, the City Council, through the City Manager, hereby designates the Grants Administrator as the City's Financial Officer for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, either of whom is authorized to submit financial and programmatic reports and to perform grant-related actions on behalf of the City.

BE IT FURTHER RESOLVED THAT, the City Council, through the City Manager, hereby designates the Grants Administrator, as the City's Financial Officer who is authorized to execute any related documents to carry the intent of this Resolution, including but not limited to the grant agreement, the authorization of budget transfers, and/or revisions to the operation plan, as well as any grant amendments, corrections, or extensions of the grant agreement that increase, decrease, or de-obligate program funds, provided that no additional City funds are required.

APPROVED this ____ day of _____ 2026.


CITY OF EL PASO:

Renard U. Johnson
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:


Karla A. Saenz
Assistant City Attorney

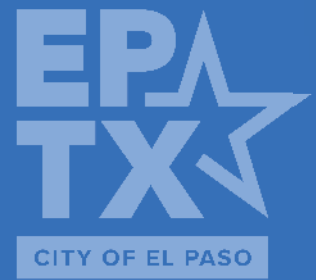
APPROVED AS TO CONTENT:


Jonathan P. Killings
Fire Chief

Grant Information Form

Part A - Grant Application

Office of the Comptroller



This form is to be used to provide information to the Grants Administration Division (GAD) for grant applications, grant awards.

Department:

Fire

DUNS-058873019/UEI-KLZGKXNFVTL4

A. GRANT APPLICATION

A1. Department Programmatic Contact Person

Name:

Armando Valencia

Title:

Assistant Emergency Management Coordinator

Phone No.:

(915) 838-3264

Email:

valenciaa@elpasotexas.gov

A3. Financial Data

Amount of Granting Agency Funds Requested:

\$ \$10,000.00

Amount of City Matching Funds Requested:

\$ \$3,000.00

Amount of In-Kind Funds Requested:

\$ \$0.00

Amount of "other" matching Funds:

\$ \$0.00

Other Matching Funds Source:

N/A

Total Amount Requested:

\$ \$13,000.00

A2. Grant Data

Funding Agency:

Department of Homeland Security (DHS) State of Texas

Grant Name:

SLCGP-Workforce Development #5702001

CFDA/ALN: ('n/a' if unavailable)

97.137

[Find Federal Program Information](#)

Application Due Date:

February 12, 2026

NOTE: If application due date does NOT meet the 14 working day requirement, application MUST be accompanied with a memo from your DCM requesting a one-time exception in order to be processed.

Requires Signature or Review from:

- ☒ Mayor
- ☒ City Manager
- ☒ Legal Review

A4. Grant Classification

- ☒ Competitive (award based on competition)
- ☐ Entitlement (set of funds determined by formula)
- ☐ Continuation (ongoing funding)

Grant Information Form - Part A

A5. City Match Certification

Has City Match been secured by the Department Director?

☒ Yes ☐ No ☐ N/A

Is the match secured for the life of the grant?

☒ Yes ☐ No ☐ N/A

Does this grant allow for operating/administrative costs?

☐ Yes ☒ No ☐ % Amount: \$

How is the match amount determined?

☐ Fixed Amount: \$ \$0.00

☐ Percentage of Project Cost: 30% %

☒ Other (Please explain):

30% City Cash Match Required

For this fiscal year, how much of the local match amount is already in the department's budget:

\$ \$0.00

Not budgeted:

\$ \$0.00

Proposed source of match:

Future fiscal year budget requests

Description of Grant:

Funding will be to provide cybersecurity training including a CompTIA Security certification.

Match Requirement: 30% or \$3,000.00

Application due date is 02/12/2026 at 5:00PM CST

Earliest Project Start Date: 09/01/2026

REQUIRED SIGNATURES

Preparer

eSigned via GovOS.com
Claudia Martinez
Key: 986a2d42-9362-46fc-ab00-18bf9cefb9a4

Date

01-20-2026

Department Director

eSigned via GovOS.com
[Signature]
Key: 1e178a5a-70cb-46b9-bda9-4167055301bb

Date

01-21-2026

Grants Administration Div.

eSigned via GovOS.com
Elda Rodriguez-Hefner
Key: 7b270d1a-4424-4b13-b80f-4f1544d1d4a3

Date

01-21-2026

Legal Review

eSigned via GovOS.com
Karla Saenz
Key: 3d452f80-a140-419f-941d-863e6542f882

Date

01-21-2026