



Board Appointment Form

City Clerk's Office

REVISED

11:26 am, Apr 03, 2024

Appointing Office	Representative Chris Canales, District 8
Agenda Placement	Consent
Date of Council Meeting	04/09/24
Name of Board	Fair Housing Task Force
Agenda Posting Language	
Reappointment of Veronica Carrillo to the Fair Housing Task Force by Representative Chris Canales, District 8	
Appointment Type	Regular
Member Qualifications	
Bachelors in Business Administration, University of Notre Dame; Rio Grande Neighborhood Association Founder; ACUE certified, League of Women Voters member.	
Nominee Name	Veronica Ann Carrillo
Nominee Email Address	[REDACTED]@[REDACTED]
Nominee Residential Address	[REDACTED]
Nominee Primary Phone Number	+1 ([REDACTED]) [REDACTED]
Residing District	[REDACTED]
City Employed Relatives	N/A
Board Membership	
Yes, currently a member of the Fair Housing Task Force.	
Real estate owned in El Paso County	
[REDACTED]	
Previous Appointee	Veronica Ann Carrillo
Reason for Vacancy	Term Expired
Date of Appointment	04/09/24
Term Begins On	05/01/24
Term Expires On	04/30/27
Term	Second Term

[REDACTED] • [REDACTED] • [REDACTED]@ [REDACTED]

Accomplished professional with experience in Payroll Tax, Client Service, Implementation, and Management. Highly organized and analytical team player with a careful eye for detail and a proven record for consistently delivering high-quality results on time. Knowledge of Microsoft Office Suite. Experienced and comfortable working face-to-face or in a virtual/remote work environment.

Provided product expertise while developing strong relationships with clients and keeping management informed of account status. Simultaneously coordinated various special projects ranging in scope by facilitating meetings and overseeing overall strategy for issue resolution.

(ADP continued)

Client Services Manager, National Accounts Time and Labor 2013 – 2015

Proactively evaluated the performance of a team of 12 associates and managed client relationships. Eagerly contributed to office initiatives focused on maintaining high associate engagement.

Client Services Team Lead, National Accounts Time and Labor 2011 – 2012

Monitored daily tasks to meet productivity goals by providing monthly metrics reports, performing biweekly case audits, and reviewing recorded calls. Prioritized and delegated tasks in order to provide a high level of responsiveness to client requests.

Client Service Consultant, National Accounts Time and Labor 2009 – 2010

Provided product support by thoroughly researching issues and providing consistent follow-up. Eagerly volunteered to train and share product & process knowledge with new hires.

Implementation Consultant, National Accounts Time and Labor 2007 – 2009

Worked directly with the client's team through all phases of implementation. Conducted analysis and documented client requirements. Ensured their system integrated well with the payroll system.

EDUCATION

Bachelor of Business Administration (Management Information Systems)
University of Notre Dame, South Bend, IN

CERTIFICATIONS

Inclusive Teaching for Equitable Learning Microcredential, *ACUE* - April 2022

DSHS Certified CHW, *South Coastal AHEC Promotores of South Texas Training Institute* - September 2020

VOLUNTEER WORK

Rio Grande Neighborhood Association
Founding member in 2021 and on the Committee of Advisors since 2022

League of Women Voters of El Paso
Member since 2021

Notre Dame Club of El Paso
President, 2013 – 2015