



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

**April 09, 2024
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 929 180 757#**

AND

**AGENDA REVIEW MEETING
COUNCIL CHAMBERS, CITY HALL
300 N. CAMPBELL AND VIRTUALLY
April 8, 2024
9:00 AM**

**Teleconference phone number: 1-915-213-4096
Toll free number: 1-833-664-9267
Conference ID: 625 940 22#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 929 180 757#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of March 12, 2024. [24-417](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

2. Request to excuse absent Mass Transit Department Board Members. [24-494](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

REGULAR AGENDA - OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 3. Briefing on the intent to provide a Notice of Termination for Mission del Paso - Route 84 interlocal agreement between the City of El Paso and El Paso County, executed on October 20, 2014. [24-470](#)

Districts 6 and 7

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

- 4. The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system [24-478](#)

Award Summary:

Discussion and action on the request that the City Manager be authorized to sign Agreement 2024-0401 Bus Cleaning Services by and between the City of El Paso and both WorkQuest f/k/a TIBH Industries, Inc., a private non-profit corporation and the certifying party, and Goodwill Services, the performing party, to provide interior bus cleaning services for fixed route buses and vans managed by the City of El Paso’s Sun Metro (Mass Transit) Department for a term of three (3) years from the effective date of the Agreement and one (1) two-year option to extend, which may be exercised by the City Manager or designee administratively. This is a service requirement contract at a currently estimated cost to the City of El Paso of \$487,104.00 for the initial term and an estimated \$1,119,098.40 if the option to extend is exercised. This contract will allow Sun Metro to get interior bus cleaning services for its current fixed route fleet of buses and vans.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$137,921.64 for the initial term, which represents a 39.50% increase due to price increases in labor cost and adding an additional number of buses and vans for cleanings.

Department:	Mass Transit (Sun Metro)
Award to:	WorkQuest f/k/a TIBH Industries, Inc. and Goodwill Services
City & State:	Austin, TX
Items:	N/A
Initial Term:	3 Years

Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$ 162,368.00 (Year 1-3)
Initial Term Estimated Award:	\$ 487,104.00
Annual Estimated Award	\$ 308,478.00 (Year 4)
Annual Estimated Award	\$ 323,516.40 (Year 5)
Option Term Estimated Award:	\$ 631,994.40 (Year 4-5)
Total Estimated Award:	\$1,119,098.40
Account(s):	560 - 3200 - 60050 - 522060 - P6018
Funding Source(s):	General Funds
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022(a)(13) services performed by blind or severely disabled persons and Chapter 122 of the Texas Human Resources Code: Purchasing from People with Disabilities.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to WorkQuest f/k/a TIBH Industries, Inc., a private nonprofit corporation and the certifying party, and Goodwill Services, the performing party under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA - OTHER BUSINESS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

5. Discussion and action on a Resolution that the City Manager or his designee is authorized to sign the documents related to the FY 2024 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program which offers funding in the amount of \$30,597,000 and requires a cash match of \$2,303,000. The City Manager or designee is authorized to sign any agreements, verifications or documents required to carry out the purpose of this resolution and that the City shall provide all matching funds, in the amount of \$2,303,000 for said grant.

[24-472](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Sun Metro Mass Transit, Jerry DeMuro, (915) 212-3470

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email CityClerk@elpasotexas.gov by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a CityClerk@elpasotexas.gov a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<http://www.elpasotexas.gov/>