

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: September 28, 2021
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Maria O. Pasillas, (915) 212-1737

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 6 – Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: 6.11 Provide efficient and effective services to taxpayers

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

That the tax refunds listed on the attachment posted with this agenda be approved. This action would allow us to comply with state law which requires approval by the legislative body of refunds of tax overpayments exceeding the three (3) year limit. (See Attachment B)

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Approve property tax overpayment refunds exceeding the statutory three (3) year limit, per the Texas Property Tax Code, Sec. 31.11 – Refunds of Overpayments or Erroneous Payments.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Tax Office

SECONDARY DEPARTMENT: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


Maia O. Pasillas

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

TAX REFUNDS OVER THREE (3) YEARS
September 28, 2021

1. The Wolff Family Rev Living Trust, in the amount of \$4.31, made an overpayment on August 15, 2016 of 2016 taxes.
(Geo. # H779-098-8450-0140)
2. Hidden Valley Estates LLC, in the amount of \$30.00, made an overpayment on May 09, 2018 of 2017 taxes.
(Geo. # H414-000-0010-0100)
3. Select Portfolio Servicing Inc. C/O Lereta LLC, in the amount of \$50.33, made an overpayment on March 31, 2017 of 2016 taxes.
(Geo. # T116-999-0030-3500)

Laura D. Prine
City Clerk



Maria O. Pasillas, RTA
Tax Assessor Collector

RESOLUTION

WHEREAS, pursuant to Section 31.11 (c) of the Texas Code an application for a refund must be made within three (3) years after the date of the payment or the taxpayer waives the right to the refund; and

WHEREAS, pursuant to Section 31.11 (c-1) the governing body of the taxing unit may extend the deadline for a single period not to exceed two years on a showing of good cause by the taxpayer; and

WHEREAS, taxpayer, Wolff Family Rev. Living Trust ("Taxpayer") has applied for a refund with the tax assessor for their 2016 property taxes that were overpaid on August 15, 2016 in the amount of \$4.31 for all taxing entities; and

WHEREAS, City Council may extend the deadline for the Taxpayer's application for the overpayment of the 2016 taxes for a period not to exceed two years on a showing of good cause by the taxpayer; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT THE City finds that Wolff Family Rev. Living Trust showed a good cause to extend the deadline to apply for a refund of the overpayment of the 2016 taxes and the tax refund in the amount of \$4.31 is approved.

APPROVED this _____ day of _____, 2021.

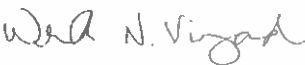
CITY OF EL PASO:

Oscar Leeser
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Wendi N. Vineyard
Assistant City Attorney

APPROVED AS TO CONTENT:



Maria O. Pasillas, RTA
Tax Assessor/Collector



Internal Audit Office

MAYOR
Oscar Leeser

DATE: August 2, 2021

TO: Maria O. Pasillas, Tax Assessor/Collector

CITY COUNCIL

FROM: Edmundo S. Calderon, CIA, CGAP, CRMA, Chief Internal Auditor 

District 1
Peter Svarzbein

SUBJECT: Review of Tax Overpayment Refunds that Exceed Three Years

District 2
Alexandra Annetto

The Internal Audit Office conducted a review of the Tax Overpayment Refunds that exceeded a three-year period. This engagement was accepted based on the engagement’s potential to improve management of risks, add value, and/or improve the organization’s operations (IIA 2010.C1). The work performed does not constitute an engagement conducted in accordance with Generally Accepted Government Auditing Standards (GAS 1.16). The observations and conclusions that are reported in this memorandum do not require Management responses.

District 3
Cassandra Hernandez

District 4
Joe Molinar

The following Tax Overpayment Refunds that exceeded a three-year period were reviewed:

District 5
Isabel Saicido

ROGELIO ROMERO	0123-999-3025-0000	\$199.50
CARLOS GARIBAY	12LR-000-1195-7769	\$13.44
17 TH STREET INVESTMENTS LLC	E014-999-0200-4100	\$10.00
ROGELIO ROMERO	E054-999-0120-0650	\$15.04
TREJO ROBERTO & FRANCISCA M	D539-999-0010-0700	\$24.72
WOLFF FAMILY REV LIVING TRUST	H779-098-8450-0010	\$4.31
WOLFF FAMILY REV LIVING TRUST	H779-098-8450-0140	\$4.31

District 6
Claudia L. Rodriguez

District 7
Henry Rivera

District 8
Cissy Lizarraga

The Internal Audit Office reviewed the refund applications, copies of cancelled checks or proof of payments. Attached is a list of days from the date the completed applications were received by the Tax Office and sent to the Internal Audit Office for review. The Tax Office is taking 7 to 22 days to process the applications received and send for review.

CITY MANAGER
Tommy Gonzalez

Based on our review, the Tax Overpayment Refunds that exceeded a three-year period were determined to be appropriate to send to City Council for approval pursuant to Section 31.11 (c-1) of the Texas Tax Code.

cc: Tomas Gonzalez, City Manager
Robert Cortinas, Deputy City Manager of Support Services & Chief Financial Officer

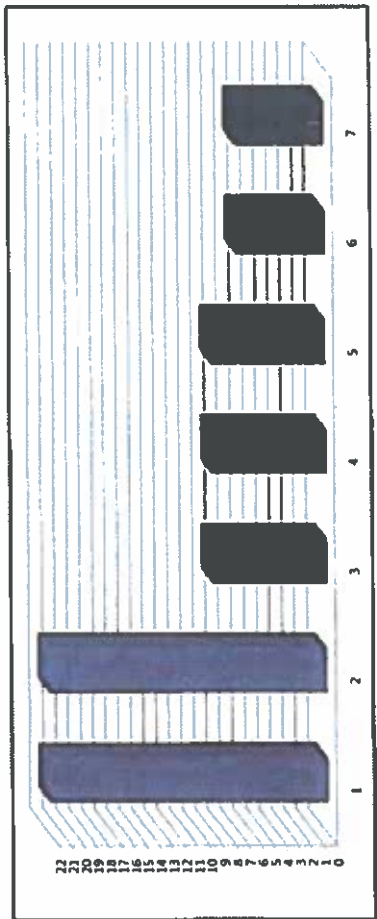
Edmundo S. Calderon – Chief Internal Auditor
Internal Audit Office | 218 N. Campbell | El Paso, TX 79901
O: (915) 212-0069 | Email: calderones@elpasotexas.gov



City of El Paso
 Internal Audit Office
 Tax Office Refund Project
 Week of 07/26/2021 Reviews - Over Three Years

#	Refund To	E.I.D. Number	Amount of Refund	Date Application was Received	Date of Proof of Payment was Received in the Tax Office	Date Application was approved by the Tax Office	Date Tax Office Sent to Internal Audit for Review	Teable Days from Date Proof of Payment to Date Aited to be Reviewed	Date Internal Audit Reported Application	Comments
1	WOLFF FAMILY REV LIVING TRUST	11779-097-8450-0010	\$4.31	6/28/2021	7/16/2021	7/23/2021	7/28/2021	22	8/2/2021	
2	WOLFF FAMILY REV LIVING TRUST	11779-098-8450-0140	\$4.31	6/28/2021	7/16/2021	7/23/2021	7/28/2021	22	8/2/2021	
3	CARLOS GARIBAY	121R-000-1195-7769	\$13.44	7/19/2021	7/19/2021	7/21/2021	7/28/2021	9	8/2/2021	
4	17TH STREET INVESTMENTS LLC	E014-999-0200-1100	\$10.00	7/19/2021	7/19/2021	7/21/2021	7/28/2021	9	8/2/2021	
5	ROBERTO AND FRACISCA TREJO	D539-999-0010-0700	\$34.72	7/19/2021	7/19/2021	7/21/2021	7/28/2021	9	8/2/2021	
6	ROGELIO ROMERO	0131-999-3035-0000	\$196.50	7/21/2021	7/21/2021	7/21/2021	7/28/2021	7	8/2/2021	
7	ROGELIO ROMERO	E054-999-0130-0650	\$15.04	7/21/2021	7/21/2021	7/21/2021	7/28/2021	7	8/2/2021	
			<u>\$271.32</u>							

Legend
 ■ 21-30 Days
 ■ 0-20 Days



OP
+3318
✓

THE CITY OF EL PASO
CONSOLIDATED TAX OFFICE
221 N. Kansas, Suite 300
El Paso, Texas 79901

TAX OFFICE
RECEIVED
JUL 06 2021

p. 2 of 2

Phone (915) 212-0106, Fax (915) 212-0108

APPLICATION FOR TAX REFUND

The Consolidated Tax Office collects property taxes for all eligible property taxing entities within El Paso County.

APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION:

Refund To: Wolff Family Rev Living Trust		Phone: HOME: 6148364049 WORK:		Property ID# (One application per account) 365716 H779-098-8450-0140	
Address (mail refund to :) 4879 Bay Grove Ct Groveport Oh 43125		Property Address: And/or Legal Description: Dewitt Avenue Clint, Texas 845 Horizon city 98 Lot 14			
Tax year requested:	Date payment made:	Check No. & Date, if known:		Amount of taxes paid:	Amount of refund requested:
1. 2012 to 2016	Aug 15 2016	2044	Aug 9 2016	.55	4.31 ✓
2.					
3.					
TOTAL AMOUNT (sum of the above amounts)				.55	

(City Council approval required if over \$2,500)

REQUIRED: Copy of original receipt, front & back of negotiated check. OR bank statement showing item cleared (both the bank & taxpayer must appear)

REASON FOR OVERPAYMENT: I intended you to keep the balance on the account and for you to draw down the balance each year so that you would not need to send a bill. I in fact have not received any bill since I last paid in 2016. In addition I never received any refund. When I looked at the online receipt it had the old address on it so my guess is that the address of record was not changed before the refund was issued. Thank you.

"I certify that information given to obtain this refund is true and correct."

Claudia A. Eschelbach

Date: June 28, 2021 ✓

Requestor signature:

Claudia A. Eschelbach

successor trustee

Printed name:

Title:

Any person knowingly submitting false entries is subject to: (1) Imprisonment of 2 to 10 years, or \$5,000 fine, or both.

(2) Imprisonment up to one year, or fine not over \$2,000, or both. (Sec 37.10 Penal Code) An application for a refund must be made within 3 years after the date of the payment or the taxpayer waives the right to the refund (Sec 31.11 (c)).

TAX OFFICE Entry:

REFUND APPROVED

Tax Office Approval:

Jme 7/22/21

Date:

07/22/21 ✓

Date:

(Placed on City Council Agenda over \$2,500)

- DISAPPROVED Returned to sender See below/attached
- Required documentation (Tax receipt, Canceled Check, Bank Statement, or Other) not submitted.
- Record of overpayment not found on this property.
- Property not found as identified, resubmit after correction.
- Other: _____

Notes

Go To

LUZR
ACT80122 v1.90

08/04/2021 16:20:21
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No.	Account No.	Remit Seq No.	Check No.	Payment Amount	Payment Agreement No.
A08151665	H77909884500140				

Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	A07022190	06/30/2021	47580028	1012	CH	\$1.18	\$0.59	PA	H77909884500140	THE WOLFF FAMILY REV
	R0108141774	11/17/2016	32580933	0000199948	CH	\$4.31	\$4.31	RV	H77909884500140	THE WOLFF FAMILY REV
	RD2626218	11/17/2016	32580933	0000199948	CH	\$4.31	\$4.31	RD	H77909884500140	THE WOLFF FAMILY REV
	R92016ACT	10/12/2016	32580933	2044	CH	\$0.00	\$0.00	TR	H77909884500140	THE WOLFF FAMILY REV
	RC210722	10/12/2016	32580933	2044	CH	\$4.31	\$4.31	TR	H77909884500140	29930174-WOLFF FAMILY
	RC210722	10/12/2016	32580933	2044	CH	\$4.31	\$4.31	TR	H77909884500140	THE WOLFF FAMILY REV
	A08151665	08/15/2016	32580933	2044	CH	\$10.00	\$5.00	AA	H77909884500140	THE WOLFF FAMILY REV
	R8012111JB	12/05/2011	18473480	28422	CH	\$0.14	\$0.14		H77909884500140	THE WOLFF FAMILY REV
	R8012102JB	12/29/2010	16248359	155786	CH	\$0.14	\$0.14		H77909884500140	THE WOLFF FAMILY REV
	R8012091JB	12/17/2009	13989167	152124	CH	\$0.14	\$0.14		H77909884500140	THE WOLFF FAMILY REV
	R8001091JB	01/29/2009	11698711	145876	CH	\$0.09	\$0.09		H77909884500140	THE WOLFF FAMILY REV
	R8001081JB	01/02/2008	9632831	138875	CH	\$0.09	\$0.09		H77909884500140	THE WOLFF FAMILY REV

Applied Total	\$7.38
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RESOLUTION

WHEREAS, pursuant to Section 31.11 (c) of the Texas Code an application for a refund must be made within three (3) years after the date of the payment or the taxpayer waives the right to the refund; and

WHEREAS, pursuant to Section 31.11 (c-1) the governing body of the taxing unit may extend the deadline for a single period not to exceed two years on a showing of good cause by the taxpayer; and

WHEREAS, taxpayer, Hidden Valley Estates LLC (“Taxpayer”) has applied for a refund with the tax assessor for their 2017 property taxes that were overpaid on May 09, 2018 in the amount of \$30.00 for all taxing entities; and

WHEREAS, City Council may extend the deadline for the Taxpayer’s application for the overpayment of the 2017 taxes for a period not to exceed two years on a showing of good cause by the taxpayer; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT THE City finds that Hidden Valley Estates LLC, showed a good cause to extend the deadline to apply for a refund of the overpayment of the 2017 taxes and the tax refund in the amount of \$30.00 is approved.

APPROVED this _____ day of _____, 2021.

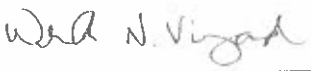
CITY OF EL PASO:

Oscar Leeser
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Wendi N. Vineyard
Assistant City Attorney

APPROVED AS TO CONTENT:



Maria O. Pasillas, RTA
Tax Assessor/Collector



Internal Audit Office

MAYOR
Oscar Leoser

DATE: August 5, 2021

TO: Maria O. Pasillas, Tax Assessor/Collector

CITY COUNCIL

FROM: Edmundo S. Calderon, CIA, CGAP, CRMA, Chief Internal Auditor 

District 1
Peter Svarzbein

SUBJECT: Review of Tax Overpayment Refunds that Exceed Three Years

District 2
Alexandra Anello

The Internal Audit Office conducted a review of the Tax Overpayment Refunds that exceeded a three-year period. This engagement was accepted based on the engagement’s potential to improve management of risks, add value, and/or improve the organization’s operations (IIA 2010.C1). The work performed does not constitute an engagement conducted in accordance with Generally Accepted Government Auditing Standards (GAS 1.16). The observations and conclusions that are reported in this memorandum do not require Management responses.

District 3
Cassandra Hernandez

The following Tax Overpayment Refunds that exceeded a three-year period were reviewed:

District 4
Joe Molinar

HIDDEN VALLEY ESTATES LLC	H414-000-0010-0100	\$30.00
SELECT PORTFOLIO SERVICING INC	T116-999-0030-3500	\$50.33

District 5
Isabel Salcido

The Internal Audit Office reviewed the refund applications, copies of cancelled checks or proof of payments. Attached is a list of days from the date the completed applications were received by the Tax Office and sent to the Internal Audit Office for review. The Tax Office is taking 8 days to process the applications received and send for review.

District 6
Claudia L. Rodriguez

District 7
Henry Rivera

District 8
Cissy Lizarraga

Based on our review, the Tax Overpayment Refunds that exceeded a three-year period were determined to be appropriate to send to City Council for approval pursuant to Section 31.11 (c-1) of the Texas Tax Code.

CITY MANAGER
Tommy Gonzalez

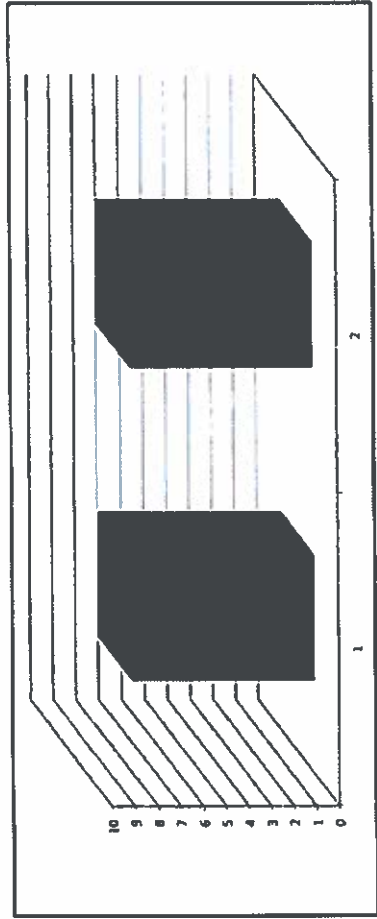
cc: Tomas Gonzalez, City Manager
Robert Cortinas, Deputy City Manager of Support Services & Chief Financial Officer

Edmundo S. Calderon – Chief Internal Auditor
Internal Audit Office | 218 N. Campbell | El Paso, TX 79901
O: (915) 212-0069 | Email: calderones@elpasotexas.gov



City of El Paso
 Internal Audit Office
 Tax Office Refund Project
 Week of 08/02/2021 Reviews- Over Three Years

Refund To	P.I.D. Number	Amount of Refund	Date Application was Received	Date of Proof of Payment was Received in the Tax Office	Date Application was approved by the Tax Office	Date Tax Office Refund Approval/Adjustment for Refund	Taxable Days from Date Proof of Payment to Date Refund Approval/Adjustment	Date Internal Audit Review of Application	Comments
1] HIDDEN VALLEY ESTATES LLC	8414-000-0010-0100	\$30.00	7/19/2021	7/26/2021	7/27/2021	8/3/2021	8	8/5/2021	
2] SELECT PORTFOLIO SERVICING INC	7116-999-0030-3500	\$80.33	7/21/2021	7/26/2021	7/27/2021	8/3/2021	8	8/5/2021	
		<u>\$80.33</u>							





TAX OFFICE RECEIVED
JUL 26 2021

MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

HIDDEN VALLEY ESTATES LLC
14160 BLAIR DR
HORIZON CITY, TX 79928-7683

Handwritten signature: R. Pasillas

Geo No. H414-000-0010-0100	Prop ID 620085
Legal Description of the Property BLK I HIDDEN VALLEY ESTATES LOT I 12065 HIDDEN GARDENS PL 79927	
OWNER: HIDDEN VALLEY ESTATES LLC	

2017 OVERAGE AMOUNT \$30.00

4: CITY OF SOCORRO, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO, 10: CLINT ISD, 25: LWR VALLEY WTR DISTRICT, 27: EMERG. SERVICES DIST #2

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND:

This application must be completed, signed, and submitted with supporting documentation to be valid.

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name:			
	Address:			
	City, State, Zip:			
Step 2. Provide payment information. Please attach copy of cancelled check, original receipt, online payment confirmation or bank credit card statement.	Daytime Phone No.:		E-Mail Address:	
	Payment made by:	Check No.	Date Paid	Amount Paid
		100038	5/9/18	\$185.09 ✓
	TOTAL AMOUNT PAID (sum of the above amounts)			
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/> I paid this account in error and I am entitled to the refund.			
	<input type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1.			
	<input type="checkbox"/> I want this payment applied to next year's taxes.			
Step 4. Sign the form. Unsigned applications cannot be processed.	This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	<i>Handwritten signature</i>		Scott C. Bann 7/19/21 ✓	
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <i>Handwritten initials</i>	Date: 07/19/21 ✓

Notes

Go To :

CLAUDROD
ACT80122 v1.90

09/20/2021 11:42:24
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No. Account No. Remit Seq No. Check No. Payment Amount Payment Agreement No.
 A05091878 H41400000100100

Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.00	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.00	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.19	DA	H41400000100100	HIDDEN VALLEY ESTATE
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.30	DA	H41400000100100	HIDDEN VALLEY ESTATE
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.11-	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$1.71-	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.00	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.17	DA	H41400000100100	HIDDEN VALLEY ESTATE
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.00	DA	H41400000100100	26032658-SCB HOLDING
	RF190215	01/28/2019	40199732	1591	CH	\$0.00	\$0.11	DA	H41400000100100	HIDDEN VALLEY ESTATE
	A05091878	05/09/2018	38238111	100038	CH	\$185.09	\$30.00	LG	H41400000100100	HIDDEN VALLEY ESTATE
	A05091878	05/09/2018	38238111	100038	CH	\$185.09	\$155.09	PA	H41400000100100	HIDDEN VALLEY ESTATE

Applied Total \$822.49

+3yrs OP

RESOLUTION

WHEREAS, pursuant to Section 31.11 (c) of the Texas Code an application for a refund must be made within three (3) years after the date of the payment or the taxpayer waives the right to the refund; and

WHEREAS, pursuant to Section 31.11 (c-1) the governing body of the taxing unit may extend the deadline for a single period not to exceed two years on a showing of good cause by the taxpayer; and

WHEREAS, taxpayer, Select Portfolio Servicing Inc. C/O Lereta LLC through Select Portfolio Servicing Inc. (“Taxpayer”) has applied for a refund with the tax assessor for their 2016 property taxes that were overpaid on March 31, 2017 in the amount of \$50.33 for all taxing entities; and

WHEREAS, City Council may extend the deadline for the Taxpayer’s application for the overpayment of the 2016 taxes for a period not to exceed two years on a showing of good cause by the taxpayer; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT THE City finds that Select Portfolio Servicing Inc. C/O Lereta LLC, showed a good cause to extend the deadline to apply for a refund of the overpayment of the 2016 taxes and the tax refund in the amount of \$50.33 is approved.

APPROVED this _____ day of _____, 2021.

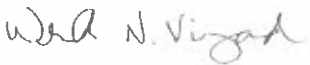
CITY OF EL PASO:

Oscar Leeser
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Wendi N. Vineyard
Assistant City Attorney

APPROVED AS TO CONTENT:



Maria O. Pasillas, RTA
Tax Assessor/Collector



MARIA O. PASILLAS, RTA
CITY OF EL PASO TAX ASSESSOR COLLECTOR
221 N. KANSAS, STE 300
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 www.elpasotexas.gov/tax-office

TAX OFFICE
RECEIVED
JUL 26 2021

SELECT PORTFOLIO SERVICING INC
3217 SOUTH DECKER LAKE DR
SALT LAKE CITY, UT 84119

Handwritten: 3415 ✓

Geo No. T116-999-0030-3500	Prop ID 41553
Legal Description of the Property 3 TEMPLE HILLS LOT 18 (6100 SQ FT) 10552 CLEARWATER ST	
OWNER: SYBELDON JADY	

2016 OVERAGE AMOUNT \$50.34 ✓

1. CITY OF EL PASO, 3. EL PASO ISD, 6. COUNTY OF EL PASO, 7. EL PASO COMMUNITY COLLEGE, 8. UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND: This application must be completed, signed, and submitted with supporting documentation to be valid.

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: <i>Select Portfolio Serv Inc aka hereta llc</i>			
	Address: <i>LERETA, LLC</i>			
	City, State, Zip: <i>901 CORPORATE CENTER DR POMONA, CA 91768</i>			
Step 2. Provide payment information. Please attach copy of cancelled check, original receipt, online payment confirmation or bank credit card statement	Daytime Phone No.: <i>800-537-3821</i>		E-Mail Address: <i>ssmith@lereta.com</i>	
	Payment made by:	Check No.	Date Paid	Amount Paid
		<i>556405</i>	<i>3/31/17</i>	<i>\$276.83</i> ✓
	TOTAL AMOUNT PAID (sum of the above amounts)			
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/>	I paid this account in error and I am entitled to the refund.		
	<input checked="" type="checkbox"/>	I overpaid this account. Please refund the excess to the address listed in Step 1. ✓		
	<input type="checkbox"/>	I want this payment applied to next year's taxes.		
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	<i>Susan Smith</i>		<i>Susan Smith, 07/21/21</i> ✓	
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <i>[Signature]</i>	Date: <i>07/20/21</i> ✓

Notes

Go To:

CLAUDROD
ACT80122 v1.90

09/20/2021 11:49:26
ACTEP

DEPOSIT Remittance Detail

Summary Query

Summary

Deposit No. Account No. Remit Seq No. Check No. Payment Amount Payment Agreement No.
 A04061775 T11699900303500

Check/Receipt Images	Deposit No.	Receipt Date	Remit Seq No.	Check No.	Payment Type	Payment Amount	Applied Amount	Transaction Type	Account No.	Payer
	EC07272085	07/24/2020	44433042	CC003118062	EC	\$181.36	\$181.36	PA	T11699900303500	28594394-IVR PAYMENT
	EC07152085	07/15/2020	44398907	CC003110588	EC	\$140.00	\$140.00	PA	T11699900303500	28576189-IVR PAYMENT
	EC06262057	06/26/2020	44343707	CC003092996	EC	\$145.00	\$145.00	PA	T11699900303500	28546301-IVR PAYMENT
	EC06152085	06/15/2020	44309298	CC003083783	EC	\$177.00	\$177.00	PA	T11699900303500	28527710-IVR PAYMENT
	EC05152085	05/15/2020	44171874	CC003044722	EC	\$321.36	\$321.36	PA	T11699900303500	28459268-IVR PAYMENT
	EC04152085	04/15/2020	44068955	CC003010172	EC	\$321.36	\$321.36	PA	T11699900303500	28399146-IVR PAYMENT
	EC03232085	03/23/2020	43975456	CC002980701	EC	\$329.00	\$329.00	PA	T11699900303500	28351539-IVR PAYMENT
	EC02281941	02/28/2019	40864224	CC002435467	EC	\$3,095.12	\$3,095.12	PA	T11699900303500	27241919-SYBELDON, J
	IP02271898	02/26/2018	37881412	CC001973122	CR	\$2,994.76	\$2,994.76	PA	T11699900303500	26270929-NIDYA SYBEL
	A04061775 +3	03/31/2017	35203816	556405	CH	\$276.83	\$50.33	LG	T11699900303500	25056967-SELECT PORTI
	A04061775	03/31/2017	35203816	556405	CH	\$276.83	\$226.50	PA	T11699900303500	25056967-SELECT PORTI
	A04061775	03/31/2017	35203815	556357	CH	\$2,516.66	\$2,516.66	PA	T11699900303500	25056967-SELECT PORTI

Applied Total \$50,566.68

+ 3yrs OP