



City of El Paso  
Parks and Recreation Department  
Injury/Incident Report  
(NON-EMPLOYEE)



PARKS & RECREATION  
CITY OF EL PASO

Complete this report immediately following any injury/incident and notify the immediate supervisor.  
Reports are due to the Parks and Recreation Administrative Office within 2 business days.

Incident Date:	3/13/2025	Incident Time:	11:15	<input checked="" type="checkbox"/>	AM	<input type="checkbox"/>	PM
Incident Location:	Happiness Senior Center						
Person(s) Involved:	Maria Elena Sarmiento, Jose David Perez, Mancela Muñoz						
Parent's Name (if minor):							
Street Address:	563 N. Carolina						
City:	El Paso	State:	Texas	Zip Code:	79915	Phone:	9152120435

Type of Injury/Incident (Continue on Page 2, if more space needed)			
Verbal Confrontation			
Describe What Happened (Continue on Page 2, if more space needed)			
Maricela Muñoz came office made a complaint to Angel Juarez and Lluvia Espinoza that Maria Elena Sarmiento confronted her of going into advisory closet where she is not allowed and might steal soda. Mrs. Muñoz stated that Mr. David Perez gave her permission to store items she brought and if she can help him and retrieve paper cups they needed from the closet. Maricela felt singled out with her accusations personal attacks towards her being discriminated against as other volunteers have gone to closets to help and she is not allowed to. While she was making the complaint Maria Elena came to the office stated, "You (Angel Juarez) told me only advisory members allowed in the storage and use of keys so that means Maricela has no reason to go back there." Angel Juarez responded, "Correct Ms. Sarmiento but if a Advisory member gives her permission he has given that consent then it is fine as with other volunteers do. Maria Elena denied that no one else goes or grabs the keys. Angel Juarez corrected			
Action Taken (Continue on Page 2, if more space needed)			
Spoke to all parties			
EMS Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Transported to _____
Police Called?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	PD Case No: _____
Witnesses		Check One	
Name	Staff	Other	Title (if applicable)
Lluvia Espinoza	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Recreation Program supervisor
Employee Completing Injury/Incident Report			
Employee Name (print)	Title	Signature	Date
Angel Juarez	Recreation Program Supervisor		3/13/2025
Reviewed			
Reviewer	Employee Name (print)	Signature	Date
Site Supervisor / Coordinator	Nicolas Lopez		
Division Manager	Enrique Valadez		03/13/25
Assistant Director	VACANT		
Director	Pablo Caballero		3/13/25

Incident Report

**Type of Injury/Incident** (Continued from first page)

Angel Juarez corrected her and gave her examples of Mr. Felix Peña or Ms. Rita, Ms Vero going to back to retrieve items and It was never an issue but since now its Ms. Muñoz its a problem for you. MariaElena Sarmienta became upset as Ms. Muñoz repeated that she has accused her having personal problem with her and of stealing, responding, "No pongas palabras en mi boca yo no dije nada, Estoy no esta bien voy ir por mi telefono para grabar lo que dicen." MariaElena then made a complaint that they always go grab ice without telling her. Angel Juarez told her that there was no problem with that as the Ice Machine belongs to the center as a courtesy they ask the advisory board and in situations I have no problem going to help giving them ice. Ms. Sarmiento then left the office and began speaking to other participants.

**Describe What Happened** (Continued from first page)**Action Taken** (Continued from first page)