



**MASS TRANSIT DEPARTMENT BOARD MINUTES  
CITY COUNCIL CHAMBERS  
July 2, 2024**

A meeting of the Mass Transit Department Board was called to order at 10:46 a.m. Board Chair Oscar Leeser was present and presiding and the following Board Members answered roll call: Brian Kennedy, Josh Acevedo, Cassandra Hernandez, Joe Molinar, and Isabel Salcido. Late arrival: Chris Canales at 9:13 a.m. and Art Fierro at 9:28 a.m. Board Member Henry Rivera requested to be excused.

---

**CALL TO THE PUBLIC – PUBLIC COMMENT**

**This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.**

Mr. Steven Strumer, member of the public, commented.

---

**NOTICE TO THE PUBLIC:**

Motion made by Board Member Salcido, seconded by Board Member Molinar, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Molinar, Salcido, Fierro, and Canales  
NAYS: None  
ABSENT: Board Member Rivera

---

**CONSENT AGENDA – APPROVAL OF MINUTES:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. \*Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board meeting of June 4, 2024.
-

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS:**

2. \*Motion made, seconded, and unanimously carried to **EXCUSE** Board Member Henry Rivera from the Mass Transit Department Board meeting of July 2, 2024.

---

**CONSENT AGENDA – BOARD APPOINTMENTS:**

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**

3. \*Motion made, seconded, and unanimously carried to **APPOINT** Jesus Ramos to the Sun Metro Citizens Advisory Committee by Representative Brian Kennedy, District 1.

---

**CONSENT AGENDA – REQUEST TO ISSUE PURCHASE ORDERS:**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

4. \*Motion made, seconded, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to issue Purchase Order(s) for Solicitation 2024-0468 Hydraulic Hoses & Fittings to Bridgestone HosePower, LLC dba Complete Safety for a term of three (3) years for an estimated amount of \$330,000.00. This contract will allow Sun Metro to purchase and replace hoses and fittings required to maintain the bus fleet on a timely manner and to provide a dependable fleet of buses to the City of El Paso and to the citizens.

**Contract Variance:**

There is no contract variance based in comparison to the previous contract.

Department:	Mass Transit (Sun Metro)
Award to:	Bridgestone HosePower, LLC DBA Complete Safety
City & State:	Orange Park, FL 32073
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$110,000.00
Initial Term Estimated Award:	\$330,000.00
Option Term Estimated Award:	N/A
Total Estimated Award:	\$330,000.00
Account(s):	560-3200-P6016-60050-531180
Funding Source(s):	Sun Metro General Operations
District(s):	All

Non-competitive service contract under the Amended and Restated Procurement and Sourcing Policy Section 9.1.8.1 (2): If a contract cannot be awarded after two competitive procurements. The requirement can be fulfilled by a non-competitive award.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Bridgestone HosePower, LLC dba Complete Safety under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

---

**REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

5. Motion made by Board Member Hernandez, seconded by Board Member Canales, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to issue Purchase Order(s) for Solicitation 2024-0067 Voestalpine Parts and Services to Voestalpine Railway Systems Nortrak, LLC the sol and authorized distributor for a term of three (3) years for an estimated amount of \$160,000.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow Sun Metro to purchase Streetcar Signal and Switch System parts and services. OEM certified repair parts and services is required to ensure compliance with Original Manufacturer and Industry Operational Standards.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$61,000.00 which represents a 61.62% increase due to adding an additional year to the contract.

Department:	Mass Transit (Sun Metro)
Award to:	Voestalpine Railway Systems Nortrak. LLC
City & State:	Cheyenne, WY
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$53,333.33
Initial Term Estimated Award:	\$160,000.00
Option Term Estimated Award:	N/A
Total Estimated Award:	\$160,000.00
Account(s):	560-3200-30080-522205-P6018
Funding Source(s):	Sun Metro Operation Fund
District(s):	All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022-(7) a procurement of items that are available from only one source – (D) captive replacement parts or components for equipment.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Voestalpine Railway Systems Nortrak, LLC under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Molinar, Salcido, Fierro, and Canales  
NAYS: None  
ABSENT: Board Member Rivera

---

**ADJOURN**

Motion made by Board Member Canales, seconded by Board Member Kennedy, and unanimously carried to **ADJOURN** the meeting at 10:52 a.m.

AYES: Board Chair Leeser and Board Members Kennedy, Acevedo, Hernandez, Molinar, Salcido, Fierro, and Canales  
NAYS: None  
ABSENT: Board Member Rivera

---

Approved as to content:

---

Anthony DeKeyzer, Director of Mass Transit