

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Nicole Ferrini, Chief Resilience Officer, 915-212-1659

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: Goal 8 – Nurture and promote a healthy, sustainable community

SUBGOAL: Goal 8.2 – Stabilize neighborhoods through community, housing and ADA improvements

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action on a resolution to approve an amendment to the City's 2022-2023 (48th Year) Annual Action Plan and 2023-2024 (49th Year) Annual Action Plan for the Community Development Block Grant Entitlement (CDBG-EN) as follows:

- a. Revise: 2022-2023 Wainwright Park Improvements; 4500 Lawrence Ave; El Paso, Texas 79904: This public facility project will be reduced in the 48th Year (2022-2023) CDBG program, and is currently being recommended for funding under the forthcoming CDBG funding cycle. Revised total 2022-2023 project budget will be \$263,587.50 to cover architectural and engineering services.
- b. Revise: 2022-2023 Sidewalks along Byron St; Along Byron St between Mobile Ave and Memphis Ave; El Paso, Texas 79930: This public facility project will be reduced in the 48th Year (2022-2023) CDBG program, and is currently being recommended for funding under the forthcoming CDBG funding cycle. Revised total 2022-2023 project budget will be \$99,668.63 to cover architectural and engineering services.
- c. Revise: 2022-2023 Wheelchair Ramps along Wadsworth Ave; Intersections along Wadsworth Ave between Olga St and Sidney St; El Paso, Texas 79924: This public facility project will be reduced in the 48th Year (2022-2023) CDBG program, and is currently being recommended for funding under the forthcoming CDBG funding cycle. Revised total 2022-2023 project budget will be \$104,840.00 to cover architectural and engineering services.
- d. Revise: 2023-2024 Opportunity Center for the Homeless 1208 Myrtle Emergency Shelter Renovations; 1208 Myrtle Ave; El Paso, Texas 79901: This public facility project will be reduced from the 49th Year (2023-2024) CDBG program, and is currently being recommended for funding under forthcoming CDBG funding cycles. Revised total 2023-2024 project budget will be \$256,867.00 to cover architectural and engineering services.

- e. Add: Housing Opportunity Management Enterprises, Salazar Apartments; 311 South Eucalyptus St; El Paso, Texas 79905: This public facilities project will fully rehabilitate the Ruben E. Salazar Apartments and will be completed more quickly than the projects identified above. As such, the redirected funds and an additional \$900,000 in available funding identified from enhanced project efficiencies will be redistributed to the Housing Opportunity Management Enterprises Salazar Apartments, a project approved by City Council on June 6, 2023. Revised total 2023-2024 project budget will be \$3,524,481.04.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The U.S. Department of Housing and Urban Development (HUD) requires timely expenditure of Community Development Block Grant funds. To meet compliance with HUD timely expenditure requirements, it is imperative that projects not projected to expend significant funds prior to June 2024 have CDBG funding of construction activities postponed until September 2024. CDBG funds for these projects will remain available for architectural and engineering services in the current year, which will allow for them to be shovel-ready come September 2024.

City Council approved the Ruben E. Salazar Apartments project during the approval of the 49th Year Annual Action Plan on June 6, 2023. Funding for this project was projected for the 50th and 51st Year Annual Action Plans. This 3-year project is currently under construction and incurring significant costs that, if funded under the current 49th Year cycle, will allow for the City to remain in compliance with HUD timely expenditure requirements.

HUD has pre-approved this planned reshuffling of CDBG funding and The Opportunity Center for the Homeless and Housing Authority are in agreement.

Project	CURRENT FUNDING			TOTAL
	2022-2024	2024-2025	2025-2026	
	48th & 49th Year CDBG	50th Year CDBG	51st Year CDBG	
Wainwright Park	\$ 981,680.00	\$ -	\$ -	\$ 981,680.00
Sidewalks along Byron	\$ 341,295.35	\$ -	\$ -	\$ 341,295.35
Wheelchair Ramps along Wadsworth	\$ 388,649.27	\$ -	\$ -	\$ 388,649.27
1208 Myrtle Emergency Shelter	\$ 1,637,819.55	\$ 1,503,830.45	\$ -	\$ 3,141,650.00
Ruben E. Salazar Apartments	\$ -	\$ 2,566,873.10	\$ 4,070,703.55	\$ 6,637,576.65

Project	PROPOSED FUNDING			TOTAL
	2022-2024	2024-2025	2025-2026	
	48th & 49th Year CDBG	50th Year CDBG	51st Year CDBG	
Wainwright Park	\$ 263,587.50	\$ 718,092.50	\$ -	\$ 981,680.00
Sidewalks along Byron	\$ 99,668.63	\$ 241,626.72	\$ -	\$ 341,295.35
Wheelchair Ramps along Wadsworth	\$ 104,840.00	\$ 283,809.27	\$ -	\$ 388,649.27
1208 Myrtle Emergency Shelter	\$ 256,867.00	\$ 1,380,952.55	\$ 1,503,830.45	\$ 3,141,650.00
Ruben E. Salazar Apartments	\$ 3,524,481.04	\$ 1,446,222.51	\$ 1,666,873.10	\$ 6,637,576.65

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

On July 6, 2022, the City Council adopted the 2022-2023, 48th Year Annual Action Plan.

On June 6, 2023, the City Council adopted the 2023-2024, 49th Year Annual Action Plan.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Department of Community + Human Development (DCHD)

SECONDARY DEPARTMENT: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, on July 6, 2022, the City Council for the City of El Paso adopted the Annual Action Plan for 2022-2023 and on that date authorized the City Manager to sign and submit to the United States Department of Housing and Urban Development (HUD) the 2022-2023 Annual Action Plan to include all certifications contained therein; and

WHEREAS, on June 6, 2023, the City Council for the City of El Paso adopted the Annual Action Plan for 2023-2024 and on that date authorized the City Manager to sign and submit to the United States Department of Housing and Urban Development (HUD) the 2023-2024 Annual Action Plan to include all certifications contained therein; and

WHEREAS, the City Council, based on the recommendation of the Department of Community and Human Development, now desires to amend the 2022-2023 Annual Action Plan and 2023-2024 Annual Action Plan to ensure timely expenditure of Community Development Block Grant (CDBG) funds; and

WHEREAS, on October 6, 2023 the City of El Paso posted on its website public notice and allowed a 30-day public comment period regarding the proposed amendments to the 2022-2023 Annual Action Plan and 2023-2024 Annual Action Plan and City Council has duly considered public comment if any.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the 2022-2023 Annual Action Plan is hereby amended as follows:

- a. Revise the plan for 2022-2023 Wainwright Park Improvements; 4500 Lawrence Ave; El Paso, Texas 79904: This public facility project will be reduced in the 48th Year (2022-2023) CDBG program, and is currently being recommended for funding under forthcoming CDBG funding cycles. Revised total 2022-2023 project budget will be \$263,587.50 to cover architectural and engineering services.
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- c. Revise the plan for 2022-2023 Wheelchair Ramps along Wadsworth Ave; Intersections along Wadsworth Ave between Olga St and Sidney St; El Paso, Texas 79924: This public facility project will be reduced in the 48th Year (2022-2023) CDBG program, and is currently being recommended for funding under forthcoming CDBG funding cycles. Revised total 2022-2023 project budget will be \$104,840.00 to cover architectural and engineering services.

2. That the 2023-2024 Annual Action Plan is hereby amended as follows:

- a. Revise the plan for 2023-2024 Opportunity Center for the Homeless 1208 Myrtle Emergency Shelter Renovations; 1208 Myrtle Ave; El Paso, Texas 79901: This public facility project will be reduced from the 49th Year (2023-2024) CDBG program, and is currently being recommended for funding under forthcoming CDBG funding cycles. Revised total 2023-2024 project budget will be \$256,867.00 to cover architectural and engineering services.
 - b. Add to the plan, Housing Opportunity Management Enterprises Salazar Apartments; 311 South Eucalyptus St; El Paso, Texas 79905: This public facilities project will fully rehabilitate the Ruben E. Salazar Apartments and will be completed more quickly than the projects identified above. As such, the redirected funds and an additional \$900,000 in available funding identified from enhanced project efficiencies will be redistributed to the Housing Opportunity Management Enterprises Salazar Apartments, a project approved by City Council on June 6, 2023. Revised total 2023-2024 project budget will be \$3,524,481.04.
3. That the Director of the Department of Community and Human Development be authorized to make the above changes to the 2022-2023 Annual Action Plan and 2023-2024 Annual Action Plan in the United States Department of Housing and Urban Development's program system.
 4. That the City Manager, or designee, be authorized to take any actions necessary to accomplish the intent of this resolution upon approval by the City Attorney's Office and Director of the Department of Community and Human Development.
 5. Except as herein amended, the 2022-2023 Annual Action Plan and 2023-2024 Annual Action Plan remain in full force and effect.

APPROVED this ____ day of _____, 2023.

CITY OF EL PASO:

Oscar Leeser, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Joyce Garcia
Assistant City Attorney

APPROVED AS TO CONTENT:



Nicole Ferrini
Climate and Sustainability Officer