

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Purchasing & Strategic Sourcing
Office of Management & Budget

AGENDA DATE: April 15, 2025

PUBLIC HEARING DATE: N/A

CONTACT PERSON NAME: Claudia A. Garcia, Director of Purchasing & Strategic Sourcing
Bonnie Cordova, Interim Director Office of Management & Budget

PHONE NUMBER: (915)212-0043

PHONE NUMBER: (915)212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 6 Set the Standard for Sound Governance and Fiscal Management

SUBJECT:

That City Council hereby requires that all budget transfers requiring Council approval that are over \$1,500,000 and all contracts, bids, request for proposals or request for qualifications awards that are over \$1,500,000, be placed on the regular agenda of the City Council Meeting Agenda.

BACKGROUND / DISCUSSION:

About 54% of purchasing items fall under this threshold, if this threshold increase is approved, it will save staff time when attending City Council meetings.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

In 2004, City Council approved placing budget transfers, contracts, bids, requests for proposals and request for qualifications award recommendations over \$500,000.00 on regular agenda.

AMOUNT AND SOURCE OF FUNDING:

N/A


REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
N/A	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

Bonnie Cordova

Bonnie Cordova, Interim Director Office of Management & Budget

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT City Council hereby requires that all budget transfers requiring Council approval that are over \$1,500,000 and all contracts, bids, request for proposals or request for qualifications awards that are over \$1,500,000, be placed on the regular agenda of the City Council Meeting Agenda.

APPROVED this ____ day of _____, 2025.

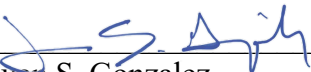
CITY OF EL PASO:

Renard U. Johnson
Mayor

ATTEST:


Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Juan S. Gonzalez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Claudia A. Garcia, Director
Purchasing and Strategic Sourcing

Bonnie Cordova

Bonnie Cordova, Interim Director
Office of Management & Budget